

# CADD Centre Training Services

3<sup>rd</sup> Floor Prestige Towers, Behind Bus Stand, Moodbidri - 574227  
INDIA Ph: 08258 - 237218 E-mail: ka.moodbidri@caddcentre.ws

# CADD<sup>®</sup> CENTRE

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) entered on the 15th day of September 2015

By and Between

**CADD Centre Training Services Pvt Ltd.**, having its office at Prestige Towers, 3<sup>rd</sup> Floor, Behind New Bus Stand, Moodbidri (here in after referred as "CADD Centre Training Services Pvt Ltd.," for the sake of brevity) and represented by its CENTRE HEAD, Mr. Vinod Kumar (which expression shall mean and include its successors in office and assigns)

And

**Alva's Institute of Engineering and Technology**, having its CAMPUS at **Mijar, Moodbidri- 574227** and represented by its Principal, Dr. Peter Fernandes, (which expression shall mean and include its successors in office and assigns)

### Objectives of the Collaboration:

- To provide analytical skills to the students of ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY.
- Make the student aware of the latest tools and techniques in order to keep them industry ready at the end of their course.
- Offer the course at an affordable price to the students of ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY Increase the employability of the student and maximize on the placement opportunities available.
- To build / improve the confidence level of the student to face the challenges of real time in core field.

This Memorandum of Understanding is to conduct a Unique, Step – By – Step, Systematic, and Skill development Training Program for the students of ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY towards achieving the objective of maximizing the employable opportunities for students of the ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY.

This Memorandum of Understanding states the terms and conditions under which the Trainings shall be conducted by CADD Centre Training Services Pvt Ltd. at the premises of ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY and lists herein the respective responsibilities of both parties.

### PREAMBLE:

To get a student employable and placed in an organization; over and above the subject knowledge he / she are expected to have the following:

- Strong Fundamental Engineering Knowledge
- Engineering related Multiple Technical Skills - Develop skills that add value.

Administrative Office:

8th Floor, GEE GEE Crystal, Office No. 8 C & 8 D  
Door No. 81, Dr. Radhakrishnan Sarai,  
Mylapore, Chennai-600 004 INDIA  
Ph: 044 - 45986100 Fax: 044 - 2847 5505  
www.caddcentre.ws

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- The relevant software installed in the computer systems.
- Disciplinary support for the smooth conduct and timely completion of the entire course.
- Minimum 40 Hours of Training time.

Provide all support to CADD Centre Training Services Pvt Ltd. in the marketing initiatives undertaken by C. Centre Training Services Pvt Ltd. to enroll students in the courses offered by CADD Centre Training Services Ltd.. Alva's Institute of Engineering and Technology will provide all infrastructural facilities for the marketing initiatives undertaken by CADD Centre Training Services Pvt Ltd..

### **PARTICIPANTS:**

The participants would be the Students of Alva's INSTITUTE OF ENGINEERING AND TECHNOLOGY.

### **COURSE CONTENTS:**

CADD Centre Training Services Pvt Ltd. and its Business Partner in consultation with ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY shall finalize the courses and fees for the CAD Training program. The same is provided in the Annexure – 1. These will be reviewed every year and suitable changes, if required, will be incorporated. As the requirement of each course is different, courses and fees have been worked out separately for each branch.

### **TIME SCHEDULE**

The program(s) will be conducted during the days and timings provided by ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY. The students will be divided into batches, depending on the total strength. The program(s) will be conducted according to the Time Table drawn up with the mutual consent of CADD Centre Training Services Pvt Ltd. and ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY. Utmost care will be taken to frame the time table in such a way that it does not coincide with college exams enabling the student to complete his training ahead of the exams. CADD Centre Training Services Pvt Ltd. will not conduct any classes during the time of exams. In case of any change in training schedule the same will be intimated to the Programme Coordinator OF ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY. Similarly, if ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY wants a change in training schedule the same may be communicated to the Programme Coordinator of CADD Centre Training Services Pvt Ltd.. In either of the cases, a revised training schedule has to be made and the Programme Coordinators of both CADD Centre Training Services Pvt Ltd. & ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY and the respective students must be informed about the change in training schedule by means of suitable media (E-mails/posters/circulars/notice board displays).

### **Program Coordinator**

The Head of department shall appoint a "Program Coordinator", for complete duration of the program, who shall liaise with CADD Centre Training Services Pvt Ltd. Moodbidri and make the training process learner-friendly and effective. CADD Centre Training Services Pvt Ltd. shall work in close relationship with the Program Coordinator who in-turn shall keep a close touch with the students. In the event of any difference of opinion between CADD Centre Training Services Pvt Ltd. and the Program Coordinator, the matter should be referred to the Head of department (Mechanical), whose decision thereon shall be final and binding on both the parties.



## COURSE FEES & PAYMENT PATTERN

The course fee per student for each course offered is decided and mutually agreed upon by both the parties. The course fee and the payment pattern are available in the Annexure – 1. The student shall pay the course fee directly to CADD CENTRE, Moodbidri before the start of the course.

CADD Centre Training Services Pvt Ltd. shall refund the course fee if courses are not provided as stated in Annexure 1. The Fees for ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY are mentioned in Annexure 1. In the event of any student not able to attend and is missing out the entire session of classes, CADD CENTRE, Moodbidri shall not make the payment towards that student.

## COURSE COMPLETION:

While CADD Centre Training Services Pvt Ltd. Training services pvt ltd. will endeavor to complete the course as per the schedule mutually agreed upon and mentioned in Annexure 1. CADD Centre Training Services Pvt Ltd. will not be responsible and accountable for delay in completing the course due to reasons which are beyond the control of CADD Centre Training Services Pvt Ltd. and CADD Centre Training Services Pvt Ltd.'s Business Partner. Reasons beyond the control of CADD Centre Training Services Pvt Ltd. and CADD Centre Training Services Pvt Ltd.'s Business Partner include – acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service, failure and non – availability of Computer Systems, non – availability of Classrooms), law and order problems, students unrest/strike/boycott, unscheduled changes in college curriculum and other unforeseen circumstances.

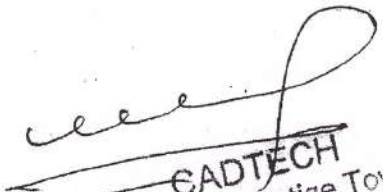
- Courses for individual software will be completed as mentioned in ANNEXURE 1.
- Terms & Conditions as mentioned in ANNEXURE 2.

While it is mandatory for the student to have undergone the complete course as mentioned in ANNEXURE 1 to be eligible for a Course Completion Certificate. In case he/she opts out due to any reason an appropriate certificate will be issued for only for that course completed by the student. Students will not be eligible for Certification for the courses that they have not completed.

CADD Centre Training Services Pvt Ltd. will not issue "Certificate of Completion" to the successful student, if full payment is not made. CADD Centre Training Services Pvt Ltd. will not refund the fees once paid if the student opts out or discontinues the course at any stage due to any reason.

## EXCLUSIVITY

ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY will ensure that during the period of the MOU, ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY will not allow or permit any of the direct and indirect competitors of CADD Centre Training Services Pvt Ltd. to either do any promotional activities, advertising in any form, publicity of any kind, canvass for students and enroll the students. The courses will be conducted by CADD Centre Training Services Pvt Ltd. and its Business Partners only.

  
**CADTECH**  
3<sup>rd</sup> Floor, Prestige Tower  
Moodbidri

## JURISDICTION

All matters, queries, disputes or differences, whatsoever, arising between the parties touching the construction, meaning, operation or effect of this Memorandum of Understanding or out of or relating to this Memorandum of Understanding or breach thereof shall be settled through arbitration in accordance with the relevant Arbitration Act in force at such time. The Arbitration award shall be binding on both parties.

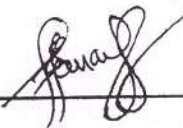
## VALIDITY

Both ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY and CADD Centre Training Services Pvt Ltd. shall have the rights to terminate this MOU by providing **THREE** months notice in writing on their respective letter head only after a minimum period of 1 year. Termination of this MoU for whatever reason shall be without prejudice to the rights of either party and of the students and the ongoing academic programmes.

This Memorandum of Understanding will be valid for a period of one year.

This Memorandum of Understanding shall come into effect from 15/9/2015.

For: ALVA'S INSTITUTE OF ENGINEERING AND  
& TECHNOLOGY, MIJAR.

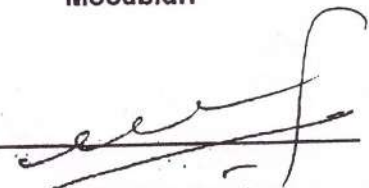


Name : Dr. Peter Fernandes

Designation: Principal

Date : 15/9/2015

For: CADD Centre Training Services Pvt Ltd.  
Moodbidri



Name : Mr. Vinod Kumar K.

Designation : Centre Head

Date : 15/9/2015

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