

MF/03-21/HR&A/709  
4<sup>th</sup> March 2021



To,  
The Head of the Department,  
Civil Engineering,  
Alva Institute of Engineering & Technology  
Mjar, Moodhidri.

Dear Sir,

**Sub: Internship for 1 Student at Mfar Constructions Pvt. Ltd**

This has reference to the letter received from Mr. Manojkumar B, USN No: 4AL17CV035 requesting for an Internship for a period of 1 month in the Stream of Civil Engineering in our organization.

The Management, as a special case is pleased to accept his request for undergoing internship programme for Mr. Manojkumar B, holding USN No: 4AL17CV035 at our project site MFAR Keystone situated at No.112/ Mfar Key Stone Opp. V R Mall, Near Bimal Maruti Showroom, Mahadevapura, Bangalore - 560048, starting from Monday the 8<sup>th</sup> March 2021 till 8<sup>th</sup> April 2021. He may please be advised to report to the Head Office located at #8 & 8A, AVS Compound, 80Ft Road, Koramangala 4<sup>th</sup> Block, Bangalore - 560034.

The candidate may please be advised to comply & abide by the policies of the organization and the Safety regulations at the project site. The candidate shall individually submit a detailed report on his learnings to HR&A Dept. duly certified by the respective Head Project/Project Leader, before any Certificate of Internship is issued by the organization. It may also be noted that Mfar Constructions Pvt. Ltd. shall not take any responsibility regarding the accommodation, logistics etc. of the candidate during their internship tenure.

Thanking you,

Yours faithfully  
For Mfar Constructions Pvt. Ltd.,

Rekha Nagaraj  
Senior GM - HR&A

CC to Project Leader