



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

Ref. no. ME-2018-19/ACA-04

Date: 12/03/2018

From,

Dr. Satyanarayan
Head of the Department
Department of Mechanical Engineering
AIET Mijar

To,

IQAC Chairman
AIET, Mijar, Moodabidri

Respected sir,

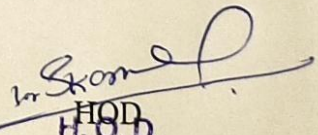
Sub: Proposal for Conduction of Workshop titled " Maintenance of Mechanical Laboratories " on 23/07/2018.


In context with the subject cited above , I Here by Proposed to conduct a workshop on "Maintenance of Mechanical Laboratories " . The above said workshop will be held on 23/07/2018.

Kindly permit us to conduct the workshop.

Thanking you
Sincerely

yours


H.O.D.
Dept. Of Mechanical Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225


PRINCIPAL
Alva's Institute of Engg. & Technology,
Mijar. MOODBIDRI - 574 225, D.K



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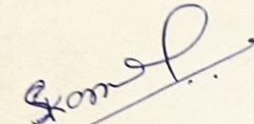
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Department of Mechanical Engineering


Date: 12-07-2018

CIRCULAR

Department of Mechanical Engineering is organising a one day workshop on Maintenance of Mechanical Laboratories on 23-07-2018. The workshop will be held at CAMD lab, Mechanical Block . All nonteaching faculties are requested to attend the workshop.


HOD
H.O.D.

Dept. Of Mechanical Engineering
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Principal
PRINCIPAL

Alva's Institute of Engg. & Technology,
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This is to certify that Following non teaching (technical) faculties have attended a one day workshop on " Maintenance of mechanical laboratories" on 23/07/2018.

Sl.No.	Name	Signature
1	Mr.Sharaschandra Shetty	
2	Mr.Veerendra Kumar B	
3	Mr.Henry M. Miranda	
4	Mr.Parshwanath Jain	
5	Mr.Dhananjaya Prasad	
6	Mr.Ravindra	
7	Mrs.Akshatha	
8	Mr.Thilak Raj Shetty	
9	Mrs.Vijayalaxmi	
10	Mr. Lokesh	
11	Mr.Bhasker	
12	Ms.Divya	
14	Ms. Sharon Josephine	

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FEEDBACK ANALYSIS

1. Name of the Resource Person : Prof. Suresh PS
2. Topic of the workshop : Maintenance of Mechanical Engg laboratories
3. Date/ time : 23/07/2018

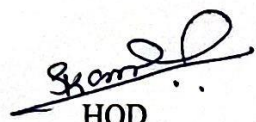
Please give feedback on how well this session met its objectives, indicate your response by putting check mark to relevant box

Sl. No.		Poor	Fair	Good	Very good	Excellent
		1	2	3	4	5
1	Relevance of the topic in today's scenario			18%	45%	37%
2	Clarity of the presentation			23%	43%	34%
3	The presentation contained Practical examples & useful techniques that can be applied to current work			33%	52%	15%
4	The visual aids were effective				43%	57%
5	The resource person was knowledgeable about the topic & any related issues			12%	49%	39%
6	Resource person clarified all queries			10%	71%	19%
7	How was your overall experience			3%	33%	64%

Any other comments : Participants had few queries regarding maintenance of regular lab.

Action Taken : all queries were answered by the resource person.


Coordinator


HOD
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REPORT

Maintenance of mechanical laboratories

Department of mechanical engineering successfully completed workshop on Maintenance of mechanical laboratories to the non-teaching staff of our department on 23/07/2018.

Prof. Suresh P S , from mechanical department conducted a day long workshop on maintenance of mechanical laboratories . He discussed about maintenance of different labs of our department. & along with this basic servicing of Energy lab & Fluid Machinery lab equipment. The target was to raise the knowledge in non teaching faculties about regular maintenance. The participants were trained and guided in day to day maintenance.

The Resource persons made the sessions very interesting and the participants enjoyed the sessions thoroughly and overall had a joyful experience.





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