




CIRCULAR

This is to inform that a one day workshop on “Leadership & Team work for performance excellence” will be organized on 18/07/2015. All non-teaching faculties are here by instructed to attend the same without fail.


HOD

H. O. D.

Dept. Of Mechanical Engineering
Alva's Institute of Engg. & Technology
Mijar, MOOBBIDRI - 574 225


Principal



This is to certify that Following non teaching(technical) faculties have attended a one day workshop on “Leadership & Team work for performance excellence” on 18/07/2015.

Sl.No.	Name
1	Mr.Sharaschandra Shetty
2	Mr.Henry M. Miranda
3	Mr.Parshwanath Jain
4	Mr.Dhananjaya Prasad
5	Mr.Ravindra
6	Mrs. Vijayalakshmi
7	Mrs.Akshatha
8	Mr.Thilak Raj Shetty
9	Mrs.Vijayalaxmi
10	Mr.Nithesh Acharya
11	Mr.Prashanth
12	Mr. Richard Pais
13	Mr. Presly Dsouza
14	Mr. Rajshekhar
15	Mr. Martin Robert D'soza
16	Mr. Praveen Acharya
17	Mr. Dhanraj Acharya
18	Ms. Divyalatha
19	Mr. ShreekanthSuvarna
20	Prajna
21	Mr. Rajesh Bangera
22	Mr. VenkateshMogera
23	Ms. Bhavya
24	Mr. JOE FERNADES
25	Mr.MAHESH RAO
26	Mr.BHARATH RAJ

REPORT

Leadership & Team work for performance excellence

Department of mechanical engineering successfully completed workshop on “ Leadership & Team work for performance excellence” on 18/07/2015 for the non-teaching staff of our department .

Dr. Satyanarayan , from mechanical department conducted a day long workshop on Leadership & Team work for performance excellence . He discussed about the importance of team work & leadership qualities. How they are useful for the overall development of the department .

The Resource persons made the sessions very interesting and the participants enjoyed the sessions thoroughly and overall had a joyful experience.





ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

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FEEDBACK ANALYSIS

1. Name of the Resource Person:- Dr. Satyanarayan
2. Topic of the workshop : Leadership & Team work for performance Excellence
3. Date/ time : 18/07/2015 Time: 9:00 AM to 5:00 PM

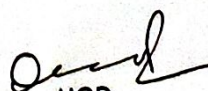
Please give feedback on how well this session met its objectives, indicate your response by putting check mark to relevant box

Sl. No.		Poor	Fair	Good	Very good	Excellent
		1	2	3	4	5
1	Relevance of the topic in today's scenario		7%	11%	45%	37 %
2	Clarity of the presentation			21%	45%	34%
3	The presentation contained Practical examples & useful techniques that can be applied to current work			13%	62%	25%
4	The visual aids were effective			17%	43%	40%
5	The resource person was knowledgeable about the topic & any related issues			12%	49%	39%
6	Resource person clarified all queries			20%	61%	19%
7	How was your overall experience				36%	64%

Any other comments : Topic was more about overall growth of an individual.

Action Taken : Planned to conduct curriculam based to leadership program.

Coordinator


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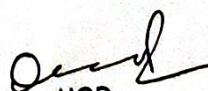
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