


Date: 08-07-2019

**PLACEMENT LEAD NOTICE**

It is hereby informed to all the Placement leads to attend the "Placement Meeting" on 11<sup>th</sup> of Jul, 2019 at 1.30 pm without fail.

**Agenda:**

- Discussion on Training & Placement Statistics of 2018-19
- Discussion and finalization on upcoming campus visits.
- Staff Involvement in the drives needs to be discussed.
- Discussion on contacting alumni for the company contacts
- Discussion on companies pertaining to AMCAT platform
- Company visit in coming months needs to be discussed.



**Head**

**Training & Placement**

**Copy To,**

- **Principal Table**
- **Placement Leads**

## MINUTES OF MEETING

<b>Nature</b>	Placement Meeting
<b>Meeting Type</b>	Face to face
<b>Attendees:</b>	Placement Head & Leads
<b>Number Present:</b>	8
<b>Date/Time</b>	11.07.2019 / 1.30pm
<b>Location</b>	Placement Lunge, AIET

### Meeting Summary

Item #	Points of Discussion	
1.	<b>Training and Placement statistics for 2018-19</b>	Total of 374 offers have been made as on date by 149 companies. With maximum pay being 9.1 lakhs by IBM Software Labs.  Placement Head has informed all the concerned to take up training activities seriously. Also train the students according to previous year topics for every company.
2.	<b>Upcoming plans for 2019-20</b>	Planned for upcoming drives, Aptitude & Technical training, AMCAT & METTL Assessments, Company visits on Jan or Feb and so on.
3.	<b>Staff Involvement in the drives</b>	It was brought into notice of Principal by Placement head that, staff involvement in the drives are not satisfactory. Principal has instructed every faculty coordinator to involve in placement drive and to submit detailed report to Placement Cell.
4.	<b>Contacting Alumni for company contacts</b>	Placement Leads were instructed by Principal and Placement Head to contact alumni to contact companies to hire students from Alva's College.
5.	<b>AMCAT</b>	AI Mock module test to scheduled and test to be taken by AMCAT registered students immediately  Results of AMCAT test is available with the students and Placement department
6.	<b>Company Visit</b>	Company visit in coming months was discussed. Leads are informed to visit the companies to invite them to campus.

**Attendees:**

Branch	Name	Role Assigned	Sign
	Sushanth Lobo	Head- Training & Placement	
CSE	Hemanth kumar	Placement Lead	
ECE	Tanya Mendes	Placement Lead	
ISE	Pradeep Nayak	Placement Coordinators	
Mechanical	Kumarswamy MC	Placement Leads	
	Srinivasa		
MBA	Johnson	Placement Lead	
Civil	Sanjay S	Placement Lead	

Date: 29-03-2020

**PLACEMENT LEAD NOTICE**

It is hereby informed to all the Placement leads to attend the "Placement Meeting" on 4<sup>th</sup> of March, 2020 at 4.00 pm without fail.

**Agenda:**

- Student performance and participation in the campus drives needs to be discussed.
- Need to discuss about upcoming campuses and the individual report of the Placement Leads.
- Work load for placement leads in their time table.
- Discussion on contacting alumni for the company contacts



**Head**

**Training & Placement**

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## MINUTES OF MEETING



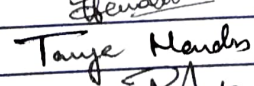


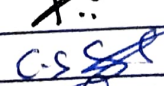

Nature	Placement Meeting
Meeting Type	Face to face
Attendees:	Head & Placement Leads
Number Present:	8
Date/Time	04-03-2020 / 4.00 pm
Location	Placement Department

### Meeting Summary

1. Feedback of companies of circuit branches which had happened so far states that students are not thorough in their technical skills and this has to be addressed by leads and coordinators.
2. Individual follow up status of companies from Leads was taken. Expected campus in this month and coming month was discussed.
4. Everyday slot for Placement dedicated work has to be shared immediately. One hour has to be dedicated to Placement related work. Leads to revert back on the same.
5. Placement Leads were instructed by Placement Head to contact alumni to contact companies to hire students.

### Points of Discussion

### Attendees:

Branch	Name	Role Assigned	Sign
	Sushanth Lobo	Head- Training & Placement	
CSE	Hemanth kumar	Placement Lead	
ECE	Tanya Mendes	Placement Lead	
ISE	Pradeep Nayak	Placement Coordinators	
Mechanical	Kumarswamy MC	Placement Leads	
	Srinivasa		
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