

# **ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY**

Shobhavana Campus, Mijar – 574225, Moodbidri.

Dakshina Kannada Karnataka, India.



## **Proceedings of Governing Council**

**Date: 14/06/2019**

**(Academic year: 2019 – 20)**

**(Meeting No.: 01)**



# Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K – 574225

Phone: 08258-262725, Fax: 08258-262726

## CONTENTS

Sl. No.	Descriptions
1.	List of Governing council members
2.	Circular sent to the members about the meeting along with agenda
3.	Attendance sheet
4.	Minutes of the meeting
5.	Annexure



# ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY

A Unit of Alva's Education Foundation (R)

( Affiliated to Visvesvaraya Technological University, Belagavi

Approved by AICTE, New Delhi & Recognised by Government of Karnataka )

Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K., Karnataka State.

Phone : 08258-262724 (O), 262725 (P), Telefax:08258-262726

Email : principalalet08@gmail.com, Web:www.alet.org.in

## Governing Council Members

Sl No	Name	Designation	Address
1.	Dr. M. Mohan Alva	Chairman	Alva's Education Foundation @, Moodbidri
2.	Sri. M. Ananda Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
3.	Sri. K. Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
4.	Smt. Jayashree Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
5.	Sri. Ravindra Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
6.	Sri Vivek Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
7.	Dr. Vinay Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
8.	Dr. Peter Fernandes	Principal & Member Secretary	Principal, AIET, Moodbidri
9.	Director/Regional Officer	AICTE, Nominee	South-West AICTE Regional Office, Bangalore
10.	Director	State Govt. Nominee	Board of Technical Education, Palace Road, Bangalore
11.	Dr. Praveen J	Member	Professor AIET, Moodbidri
12.	Sri. Harish Kunder	Member	Assistant Professor AIET, Moodbidri

PRINCIPAL

Alva's Institute of Engg. & Technol. -  
Mijar, MOODBIDRI - 574 225, D.K



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Email : principalaiet08@gmail.com, Web:www.aiet.org.in

Ref: AIET/GC/2019-20/GC001

Date: 14<sup>th</sup> June 2019

## Minutes of the Governing Council Meeting held on 14<sup>th</sup> June 2019

Dr. M. Mohan Alva, Chairman, "Alva's Education Foundation", has presided over the meeting and thanks all the members who have attended the meeting at the end.

Sl No	Name	Designation	Address	Signature
1.	Dr. M. Mohan Alva	Chairman	Alva's Education Foundation Moodbidri	
2.	Sri. M. Ananda Alva	Member	Trustee, Alvas Education Foundation (Mngmnt Nominee)	
3.	Sri. K. Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)	
4.	Smt. Jayashree Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)	
5.	Sri. Ravindra Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)	
6.	Sri Vivek Alva	Member	Trustee, Alvas Education Foundation (Mngmnt Nominee)	
7.	Dr.Vinay Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)	
8.	Dr. Peter Fernandes	Principal & Member Secretary	Principal AIET, Moodbidri	
9.	Director/Regional Officer	AICTE, Nominee	South-West AICTE Regional Office, Bangalore	
10.	Director	State Govt. Nominee	Board of Technical Education, Palace Road, Bangalore	
11.	Dr. Praveen J	Member	Professor AIET, Moodbidri	
12.	Sri. Harish Kunder	Member	Assistant Professor AIET, Moodbidri	

Members absent:

1. AICTE, Nominee
2. State Government Nominee



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Ref: AIET/GC/2019-20/GC001

Date: 07<sup>th</sup> June 2019

To,

Dear Sir/Madam,

**Sub: GC meeting on 14<sup>th</sup> June, 2019 – Reg.**

With reference to the above cited subject, it is my pleasure to invite you for GC meeting on 14<sup>th</sup> June, 2019 at 10.30 AM at AIET campus. **Dr. M. Mohan Alva**, Chairman, AEF will be presiding over the meeting.

## AGENDA

1. Approval of Budget for the academic year 2019-20.
2. Approval of staff recruitment for the academic year 2019 – 20.
3. Annual increment in Salary of staff.
4. List of students with attendance shortage to take up May/June 2019 semester end examination.
5. Discussion of odd semester results of BE /MBA for the exams held during Dec 2018/Jan 2019.
6. Discussion about admission process.
7. Any other topics for the development of the college.

Kindly make it convenient to attend this meeting.

Thanking you,

Yours sincerely,



PRINCIPAL

Member Secretary – Governing council

PRINCIPAL

Dr. Peter Fernandes, Principal & Member Secretary, has warmly welcomed the members who have attended the meeting and presented the following activities for the grant of approval by the honourable GC members:

**1. Approval of Budget for the academic year 2019-20.**

Principal, with the assistance of Administrative officer and Finance officer and Purchase Officer, has presented the details of the budget required for the academic year 2019-20. After detailed discussion with the principal, Governing council approved the same and forwarded to the finance section.

**2. Approval of faculty recruitments.**

Principal presented the following list of faculty members selected for teaching positions in various departments through interview for the approval by the governing council.

Sl. No.	Name	Dept.	Designation
1.	Ms Jaishma Kumari B	ISE	Asst. Professor
2.	Mr Nithin N V	ISE	Asst. Professor
3.	Mr Abhijeeth Bekalkar	MBA	Asst. Professor
4.	Mr Mohanraj R	Civil	Asst. Professor
5.	Mr Ashish Shetty	Civil	Asst. Professor
6.	Ms Kavyashree S	Civil	Asst. Professor
7.	Mrs Sindhurashmi B M	Civil	Asst. Professor
8.	Ms Kavyashree	Civil	Asst. Professor
9.	Ms Tanvi Rai A	Civil	Asst. Professor
10.	Ms Megha M	ECE	Asst. Professor
11.	Ms Shadvala K Sebastin	ECE	Teaching Assistant
12.	P Suneetha	English	Asst. Professor
13.	Ms. Anusha B Rao	Civil	Asst. Professor

The GC approved the list of faculty selected and permitted to issue appointment orders for the above mentioned candidates.

**3. Annual increment in salary to the staff**

Principal presented the list of faculty members eligible for yearly increment based on their academic performance and asked for the permission. Chairman and the members of GC gave their consent for salary increment.

**4. List of students with attendance shortage to take up May/June 2019 semester end examination.**

The list of students, who had shortage of attendance to take May/June 2019 VTU exams, was presented by the principal. Principal explained about the various measures taken to inform, the concerned students, their parents about the shortage of attendance repeatedly. Even after the repeated counselling by the class coordinator/Heads, Principal, the above mentioned students were not able to maintain the required percentage of attendance as prescribed by the VTU. Hence

they had shortage of attendance and as per the VTU directions these students were not allowed to appear for the exams.

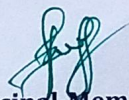
#### **5. Discussion of odd semester results of BE /MBA for the exams held during Dec 2018/Jan 2019.**

Principal presented the odd semesters results of BE & MBA for the exams held during Dec 2018/Jan 2019. Also, he presented the various steps that are being adopted to improve the semester results such as providing special coaching classes for academically weaker students, giving more attention to the weaker students making small groups, boosting up their confidential level by counselling them timely etc. Finally the members of governing council suggested some measures to improve results.

#### **6. Discussion about admission process**

Principal presented the admission status for the academic year 2019 – 20. Also, principal explained various measures taken to improve the admission status in the college. Principal also included the details of the IQAC meeting discussions held on 10.06.2019. For the improvement of student performance, the student mentoring system is modified with a new name “Margadarshi”. Principal presented the revised policy on Student mentoring for the approval. Governing council appreciated the steps taken by the institute for the overall development of the students and approved IQAC proceedings and also approved the Strategic perspective plan for the year 2019 – 20.

Principal requested chairman to initiate the process of internal and external auditing for the financial year 2019 – 20 of AIET. Chairman sent an instruction to the AEF Finance officer to look into the matter and initiate the auditing process. Finally, GC meeting was concluded with vote of thanks by the Principal.



**Principal-Member Secretary**

**PRINCIPAL**

**Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K**