

ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY

Shobhavana Campus, Mijar – 574225, Moodbidri.
Dakshina Kannada Karnataka, India.



Proceedings of Governing Council

Date: 15/01/2018

(Academic year: 2017 – 18)

(Meeting No.: 02)



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

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ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY

A Unit of Alva's Education Foundation (R)

(Affiliated to Visvesvaraya Technological University, Belagavi

Approved by AICTE, New Delhi & Recognised by Government of Karnataka)
Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K., Karnataka State.

Phone : 08258-262724 (O), 262725 (P), Telefax:08258-262726

Email : principalalet08@gmail.com, Web:www.aiet.org.in

Governing Council Members

Sl No	Name	Designation	Address
1	Dr. M. Mohan Alva	Chairman	Alva's Education Foundation @, Moodbidri
2	Sri. M. Ananda Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
3	Sri. K. Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
4	Smt. Jayashree Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
5	Sri. Ravindra Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
6	Sri. Vivek Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
7	Dr. Vinay Alva	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)
8	Dr. H.C. Nagaraj	VTU-Member	Principal, Nitte , Meenakshi Institute of Technology, Bangalore.
9	Dr. Peter Fernandes	Principal & Member Secretary	Principal AIET, Moodbidri
10	Director/Regional Officer	AICTE, Nominee	South-West AICTE Regional Office, Bangalore
11	Director	State Govt. Nominee	Board of Technical Education, Palace Road, Bangalore
12	Dr. Praveen J	Member	Associate Professor AIET, Moodbidri
13	Sri. Harish Kunder	Member	Assistant Professor AIET, Moodbidri



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Ref: AIET/GC/2017-18/GC002

Date: 8th January, 2018

To,

Dear Sir/Madam,

Very warm greetings to you.

Alva's Institute of Engineering & Technology is developing as a centre of excellence imparting quality education and generating competent technical manpower with a high degree of credibility, integrity and ethical and good academic standards and maintaining discipline in the campus. Our institution has also introduced lots of student and staff welfare activities that make this campus vibrant.

In this highly competitive world, to be distinctly different from others, we need to continuously strive towards improving our prevailing standards. In order to achieve this, the role of the Governing Council body is vital. In this regard, as per the instructions of Dr. M. Mohan Alva, Chairman, Alva's Education Foundation, I am pleased to convene a Governing Council meeting on **15th January, 2018 at 3.30 PM** in the Board Room of the institution to discuss the following:

1. Approval of staff recruitment as per the requirement.
2. Promotions for the existing faculty.
3. List of first year students with USN approved by VTU, for the academic year 2017 - 18.
4. List of students with attendance shortage in 1st, 3rd, 5th & 7th Sem BE and I & III Sem MBA to take up Dec 2017/Jan 2018 exams.
5. Discussion of even semester results of BE /MBA for the exams held during May/June-2017.
6. Financial Audit report for the financial year 2016 - 17.
7. Revision of management fee structure.
8. Developmental plans for the academic year 2018-19.

Kindly make it convenient to attend the meeting. Thanking you.

Yours sincerely,

PRINCIPAL

Principal of Engg. & Technology,

Moodbidri - 574 225, D.K.
Member Secretary - Governing council



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Ref: AIET/GC/2017-18/GC002

Date: 15th January, 2018

Minutes of the Governing Council Meeting held on 15th January, 2018

Dr. M. Mohan Alva, Chairman, "Alva's Education Foundation", has presided over the meeting and thanks all the members who have attended the meeting at the end.

Following members were present.

Sl No	Name	Designation	Address	Signature
1	Dr. M. Mohan Alva	Chairman	Alva's Education Foundation Moodbidri	
2	Sri. M. Ananda Alva	Member	Trustee, Alvas Education Foundation (Mngmnt Nominee)	
3	Sri. K. Amaranath Shetty	Member	Trustee, Alva's Education Foundation (Mngmnt Nominee)	
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12	Dr. Praveen J	Member	Associate Professor AIET, Moodbidri	
13	Sri. Harish Kunder	Member	Assistant Professor AIET, Moodbidri	

Members absent:

1. Dr. H.C. Nagaraj, VTU-Member
2. Sri Ravindra Shetty, GC member
3. AICTE, Nominee
4. State Government Nominee

Dr. Peter Fernandes, Principal & Member Secretary, has warmly welcomed the members who have attended the meeting and presented the following activities for the grant of approval by the honourable GC members:

1. Approval of faculty recruitments.

Principal presented the following list of faculty members selected as per the requirements in various departments. Governing council approved the list of faculty members after verifying their qualifications.

Sl.No.	Name	Department	Designation
1.	Dr. Richard Pinto	E & C	Professor (Emeritus)
2.	Dr. Harishanand K S	Mechanical	Professor
3.	Ms. Sneha P	Civil	Asst. Professor
4.	Mr. Yogesh Dixit	MBA	Asst. Professor
5.	Dr. Kishor Kumar M. K	Mathematics	Sr. Asst. Professor

2. Promotions for the existing faculty

Based on the experience and eligibility, the list of faculty members eligible for promotions to higher cadre is submitted by the principal to GC for the approval.

Sl.	Name of the faculty	Department	Previous Designation	Promoted as
1	Praveen J	ECE	Senior Associate Professor	Professor
2	Dr. Manjunath Kotari	CSE	Sr. Assoc. Professor	Professor
3	Dr. Sumith N	CSE	Asst. Professor	Assoc. Professor
4	Dr. Ajith Hebbar	CV	Assoc. Professor	Professor
5	Mr. Rakesh Kakkannaya	PHY	Lecturer	Asst. Professor

The GC has given approval for the promotion to the above mentioned existing faculty.

3. List of first year students with USN approved by VTU, for the academic year 2017 - 18.

The list of students admitted to **First year BE & MBA** courses through CET, PG CET and Management quota for the academic year 2017-18 which is approved by the University is presented to GC by the principal. The summary of the admission is as follows:

Name of the Courses	Approved intake	Actual admitted
UG: BE		
CSE	120	113
ECE	120	100
ME	180	91
ISE	60	52
Civil	120	90
Total	600	446
PG: MBA	120	105
Total		105

Principal also presented the VTU approved list of **Diploma students** admitted to **third semester BE** through lateral entry, both by CET and Management, for the academic year 2017-18. The summary of the admission is as shown in the table below:

Name of the Courses	Actual admitted
CSE	03
ISE	01
ECE	03
ME.	21
Civil	24
Total	52

The list of students admitted for the academic year 2017 – 18 was forwarded to the University for the Approval after the completion of admission process. The university approved the list of students and allotted University Seat Numbers (USN) to the students. The GC had a general observation that the admission to BE and M.B.A courses in our institution is comparatively higher to other surrounding engineering colleges. GC expressed the happiness towards the institute for the good admission.

4. List of students with attendance shortage in 1st, 3rd, 5th & 7th Sem BE and I & III Sem MBA to take up Dec 2017/Jan 2018 exams.

The list of students, who had shortage of attendance in 1st, 3rd, 5th & 7th Sem BE and I & III Sem MBA for Dec 2017/Jan 2018 exams, was presented by the principal.

Sl. No.	Name of student	USN	Branch	Semester
1	Abhilash P V	4AL17CS001	CSE	I Sem
2	Toufeeq Allabhaksha Nidagundi	4AL17ME082	ME	
3	Swaroop K	4AL17ME079		
4	Nitesh Aiholli	4AL17CV045	CV	
5	Abhijeeth	4AL17CV001		
6	PRAJWAL HOSMANE B S	4AL15CV066	CV	III Sem
7	RAVI B S	4AL16CV072		
8	YASHASWINI	4AL16CS122	CSE	
9	RAKSHITH	4AL16EC409	ECE	V Sem
10	VIJETHA	4AL17MBA47	MBA	1 Sem

Principal presented the facts to the members about various measures taken to inform, not only the concerned students, also their parents about the shortage of attendance. Even after the repeated counselling by the class coordinator, HoDs and Principal, the above mentioned students were not able to maintain the required percentage of attendance as prescribed by the VTU. Hence they had shortage of attendance and as per the VTU directions these students were not allowed to appear for the exams.

5. Discussion of even semester results of BE /MBA for the exams held during May/June-2017.

Principal presented the Even semesters results of BE & MBA for the exams held during May/June 2017. Principal presented the various steps that are being adopted to improve the semester results such as providing special coaching classes for academically weak students, giving more attention to the weak students making small groups, boosting up their confidence level by counseling them timely etc. Finally the GC has expressed its satisfactory opinion and approved the results.

6. Financial Audit report for the financial year 2016 – 17.

Principal presented the audit report of the financial expenses for the financial year 2016 – 17 before the governing council and gave explanation about the expenditure occurred under various heads.

7. Revision of management fee structure

Chairman, after discussion with the members of GC decided to revise management fee structure. Chairman asked principal to produce the revised fee structure during the admission for the academic year 2018 – 19.

8. Developmental plans for the academic year 2018-19.

Principal proposed the following developmental plans for the academic year 2018-19 as discussed in the IQAC proceedings held on 12.01.2018:

- a. Recruitment of Faculty as required.
- b. Addition of books to the library as per the revised syllabus.
- c. Establishment of Electrical Engineering lab for I year BE course.
- d. Establishment of English Language lab.

Also, Principal produced a policy on IPR which was framed in IQAC meeting for the approval by the GC.

Principal brought to the notice of members of GC that Strategic Perspective Plan (SPP) for 2013-18 is getting expired by the end of 2018. As per the SPP 2013, the institute is having well established infrastructure to meet the academic needs of the students. Some departments obtained recognition as VTU Research centres. Principal explained the necessity to revise the Strategic perspective plan to adopt the new education system and to meet the needs of academic requirements. Principal presented the draft of Strategic Plan Advisory Committee (SPAC) details for the approval. Members of GC expressed good opinion about the implementation of SPP 2013 successfully. Also, approved the SPAC to come up with the SPP 2018 which takes institute to the next level in all aspects.

Finally, GC meeting was concluded with vote of thanks by the Principal.


Principal-Member Secretary
PRINCIPAL
Alva's Institute of Engg. & Technol.
Mijar, MOODBIDRI - 574 225, D.K