



**ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY**  
Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka,  
Phone: 08258-262725, Fax: 08258-262726

REF: AIET/GRC/2017-18/01

Date: 25.08.2017

### **CIRCULAR**

The members of the Grievance Redressal Committee are hereby informed to attend a meeting on 30<sup>th</sup> August 2017, Wednesday at 10:50 am.

**Agenda:**

1. To discuss on roles and responsibilities of GRC
2. Discussion to set frequency of meetings.
3. Any other discussion

Venue: Board Room

  
Dr. BASAVARAJU B  
Member Convener

  
Dr. PETER FERNANDES  
Principal **PRINCIPAL**  
Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K

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Members of GRC



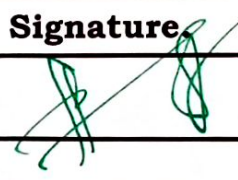

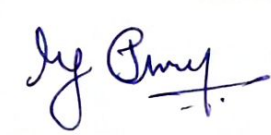
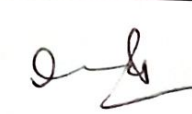

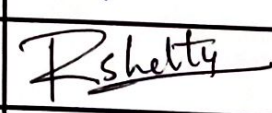
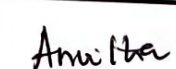
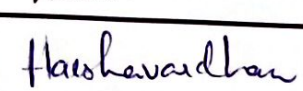
REF: AIET/GRC/2017-18/02

Date: 30.08.2017

### Minutes of Meeting

#### Agenda:

1. To discuss on roles and responsibilities of GRC
2. Discussion to set frequency of meetings.
3. Any other discussion.

Name	Appointed as	Signature
Dr. Peter Fernandes Principal ,AIET	Chairperson	
<b>MEMBERS</b>		
Dr. B. Basavaraju Associate Professor & Dean(Academics) Dept. of Chemistry	Member Convener	
Prof. Praveen J. Associate Professor , Dept. of Electronics & Communication Engineering	Member	
Mr. K V Suresh Associate Professor, Dept. of Mechanical Engineering	Member	
Mrs.Prameela S Konde Associate Professor & HOD,Dept.of Mathematics	Member	
Mr. Rakesh Shetty Administrative Officer	Member	
Ms. Anvitha Bhat Department of CSE	Student Member	
Mr. Harshavardhan MR Department of MBA	Student Member	



**Agenda-1:** To discuss on roles and responsibilities of GRC

The member convener has suggested that GRC members should go through the policy and SOP of GRC. The members should handle the grievance judicially as per SOP.

**Agenda -2:** Discussion to set frequency of meetings

The grience might be received to committee members or through a complaint box. This committee will meet once in 15 days as per SOP of GRC to address such issues.

**Agenda-3:** Any other discussion

No discussion.

The meeting concluded by thanking all the members.

Dr. BASAVARAJU B  
Member Convener

Dr. PETER FERNANDES  
Principal

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Mijar. MOOBBIDRI - 574 225, D.K

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REF: AIET/GRC/2017-18/03

Date: 30.10.2017

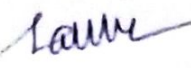
### **CIRCULAR**

The members of the Grievance Redressal Committee are hereby informed to attend a meeting on 3<sup>rd</sup> November 2017, Tuesday at 12:50 pm.

Agenda:

1. To discuss grievances received by students.
2. Any other discussion

Venue: Board Room

  
Dr. BASAVARAJU B  
Member Convener

  
Dr. PETER FERNANDES

Principal  
Alva's Institute of Engg. & Technology,  
MIJAR. MOODSIDRI - 574 225, D.K

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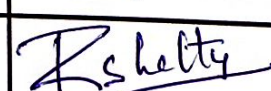
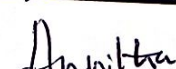
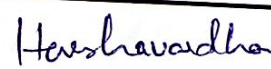
REF: AIET/GRC/2017-18/04

Date: 03.11.2017

### Minutes of Meeting

#### Agenda:

1. To discuss grievances received by students.
2. Any other discussion

Name	Appointed as	Signature.
Dr. Peter Fernandes Principal ,AIET	Chairperson	
<b>MEMBERS</b>		
Dr. B. Basavaraju Professor & Dean(Academics) Dept. of Chemistry	Member Convener	
Mr. Praveen J. Associate Professor , Dept. of Electronics & Communication Engineering	Member	
Mr. K V Suresh Associate Professor, Dept. of Mechanical Engineering	Member	
Mrs.Prameela S Konde Associate Professor & HOD,Dept.of Mathematics	Member	
Mr. Rakesh Shetty Administrative Officer	Member	
Ms. Anvitha Bhat Department of CSE	Student Member	
Mr. Harshavardhan MR Department of MBA	Student Member	



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**Agenda-1:** To discuss grievances received by students.


No complaints received.

**Agenda-2:** Any other discussion

Principal instructed the member convener to display the list of grievance redressal committee members for the academic year on the notice board.

The meeting concluded by thanking all the members.

  
Dr. BASAVARAJU B  
Member Convener

  
Dr. PETER FERNANDES  
Principal  
Alva's Institute of Engg. & Technology,  
MIJAR MOODBIDRI - 574 225, D.K

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REF: AIET/GRC/2017-18/05

Date: 02.12.2017


### **CIRCULAR**

The members of the Grievance Redressal Committee are hereby informed to attend a meeting on 04.12.2017, Monday at 4:30 PM.

Agenda:

1. To discuss grievances received by students.
2. Any other discussion

Venue: Board Room

  
Dr. BASAVARAJU B  
Member Convener

  
Dr. PETER FERNANDES  
Principal  
**PRINCIPAL**  
Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K.

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Members of GRC



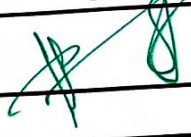
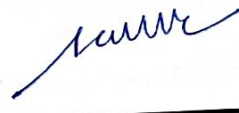



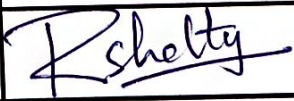
REF: AIET/GRC/2017-18/06

Date: 04.12.2017

### Minutes of Meeting

**Agenda:**

1. To discuss grievances received by students.
2. Any other discussion

Name	Appointed as	Signature.
Dr. Peter Fernandes Principal ,AIET	Chairperson	
<b>MEMBERS</b>		
Dr. B. Basavaraju Professor & Dean(Academics) Dept. of Chemistry	Member Convener	
Mr. Praveen J. Associate Professor, Dept. of Electronics & Communication Engineering	Member	
Mr. K V Suresh Associate Professor, Dept. of Mechanical Engineering	Member	
Mrs. Prameela S Konde Associate Professor & HOD, Dept. of Mathematics	Member	
Mr. Rakesh Shetty Administrative Officer	Member	
Ms. Anvitha Bhat Department of CSE	Student Member	Anvitha
Mr. Harshavardhan MR Department of MBA	Student Member	Harshavardhan





**Agenda-1:** To discuss grievances received by students.

A few students in their complaint mentioned that the quality of food supplied in the college canteen is not nutritious. They expressed their unhappiness about the monotonous taste of food and also about the limited variety of dishes available.

**Observations and suggestions:**

- The committee members also expressed their unhappiness about the monotonous taste of food and limited variety of dishes available for breakfast and lunch.
- Most of the local students depend on the college canteen for their breakfast & lunch. It is necessary to provide quality food with rich nutrients to students as it is very much essential for them to stay healthy and to focus on academics.
- Many of the faculty members orally expressed their unhappiness about the food quality available at the college canteen.
- Committee members suggested going for renewal of the contract made with the occupant to solve the issue.
- Committee members suggested the Administrative Officer, AIET, take necessary actions to solve the issue.

**Agenda-2:** Any other discussion

No discussion.

The meeting concluded by thanking all the members.

  
Dr. BASAVARAJU B  
Member Convener

Copy to:  
Principal's Office  
Members of GRC

  
Dr. PETER FERNANDES  
Principal

**PRINCIPAL**  
Alva's Institute of Engg. & Technology,  
Mijar. MOODRIDRI - 574 225, D.K



Date: 5.12.2017

To,

**The Administrative Officer,**  
Alva's Institute of Engineering & Technology,  
Moodbidri-574225.

Sir,

**SUB: Quality food in the college canteen...Reg**

With reference to the subject cited above, I would like to bring it to your notice that complaint received from few students mentioned that the quality of food supplied in the college canteen is not nutritious. They expressed their unhappiness about the monotonous taste of food and also about the limited variety of dishes available.

In this context a grievance redressal committee meeting was held on 4<sup>th</sup> December 2017. In the meeting, even few committee members expressed their unhappiness about the same.

Also, Most of the local students depend on college canteen for their breakfast & lunch. It is necessary to provide a quality food with rich nutrients to students as it very much essential for them to stay healthy and to focus on academics.

Hence, I hereby request you to take necessary actions in this regard.

Please do the needful

Thanking you,

Yours faithfully,

  
Principal

**PRINCIPAL**  
Alva's Institute of Engg. & Technology,  
MIJAR, MOODBIDRI - 574 225, D.K.



Date: 30.11.2017

From,

Varun

Yathish

Sushmitha

To,

The principal

AIET

Mysore

Respected Sir,

Sub: Regarding quality food in the college  
canteen

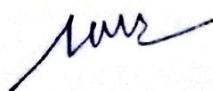
With reference to the above subject, as we  
depend on college canteen for food and nowadays  
some dishes are not nice. So we request you to  
make some changes.

Thanking you,

Sushmitha  Isem

Varun  Isem

Yathish  Isem







REF: AIET/GRC/2017-18/07

Date: 02.03.2018

### **CIRCULAR**

The members of the Grievance Redressal Committee are hereby informed to attend a meeting on 5<sup>th</sup> March 2018, Monday at 4:30 PM.

Agenda:

1. To discuss grievances received by students.
2. Any other discussion

Venue: Board Room

  
Dr. BASAVARAJU B  
Member Convener

  
Dr. PETER FERNANDES  
Principal

Alva's Institute of Engg. & Technology,  
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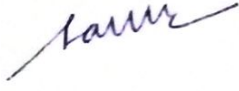

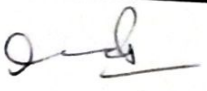


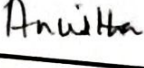
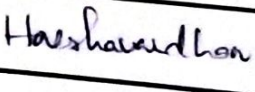
REF: AIET/GRC/2017-18/08

Date: 05.03.2018

### Minutes of Meeting

Agenda:

1. To discuss grievances received by students.
2. Any other discussion

Name	Appointed as	Signature.
Dr. Peter Fernandes Principal, AIET	Chairperson	
<b>MEMBERS</b>		
Dr. B. Basavaraju Professor & Dean(Academics) Dept. of Chemistry	Member Convener	
Mr. Praveen J. Associate Professor, Dept. of Electronics & Communication Engineering	Member	
Mr. K V Suresh Associate Professor, Dept. of Mechanical Engineering	Member	
Mrs. Prameela S Konde Associate Professor & HOD, Dept. of Mathematics	Member	
Mr. Rakesh Shetty Administrative Officer	Member	
Ms. Anvitha Bhat Department of CSE	Student Member	
Mr. Harshavardhan MR Department of MBA	Student Member	





**Agenda-1:** To discuss grievances received by students.

A few students have submitted the request letter to the principal to add some books needed for the competitive examination preparation.

**Observations and suggestions:**

- The non availability of the books required for competitive exams viz IAS, KAS is brought to the notice of the committee members by the chief librarian.
- It is decided to add few important books required for the preparation towards the competitive examination.
- Committee members suggested procuring the books published by NCERT.
- The chief librarian has to take necessary steps towards the addition of suggested books to the reference section.

**Agenda-2:** Any other discussion

No discussion.

The meeting concluded by thanking all the members.

  
Dr. BASAVARAJU B

Member Convener

  
Dr. Peter Fernandes

PRINCIPAL  
Alva's Institute of Engg. & Technology,  
Mijar. MOODSIDRI - 574 225, D.K

Copy to:

Principal Table

Members of GRC

Chief Librarian



28/02/2019

From,

Shreshanth S &

Akshaya Hegde

To,

The Principal

ALET

Meghar

Respected sir,

Sub: Books for competitive exams.

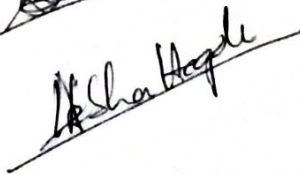
With reference to the above subject we are requesting you to add some competitive exams books which are required for competitive exams. kindly oblige and do the needful.

Thanking You.

Shreshanth S.



Akshaya Hegde



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