4.4.2: There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute follows well organized SOP driven maintenance practices in order to have periodic maintenance of the overall facilities available in the institute like Physical facilities, laboratory, library, sports complex, computers, classrooms etc. Also, timely redressal of the issues in the infrastructure and other physical facilities ensures optimal resource usage and boost the facility's availability.

- Physical facility maintenance includes plumbing, electrical, building and infrastructure, garden and housekeeping. Maintenance of these facilities are monitored by Administrative Officer of the institute.

- IT Maintenance includes maintenance of computers available in institute which is monitored by system administrator of the institute.

- Periodic reporting on requirements of repairs and maintenance of laboratory equipment are maintained in breakdown/maintenance register and the stock books of laboratory by the lab instructors.

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Below table details out established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sl. No.	Physical/ Academic/ Support facilities	Particulars	Document Link
1		Best Green Campus Award	View Document
2	Infrastructure	Infrastructure Maintenance (SOP)	View Document
		Infrastructure Maintenance	View Document
3		Shobhavana Medicinal Plant Garden	View Document
4	Laboratory	Laboratory Maintenance	View Document
5	Library	Library Policy	View Document
		Newspaper and Magazine waste bill	View Document
		Library Maintenance	View Document
6	Sports/Games complex	SOP	View Document
		Grounds man Appointment Order	View Document
		Sports maintenance	View Document
7	Transport facility	Transportation facility Maintenance	View Document
8	Hostel	Hostel Maintenance	View Document
9	IT	IT SOP	View Document
		Computers Utilization	View Document
		Maintenance	View Document
10	Fabrication unit	Fabrication laboratory	View Document