

ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Unit of Alva's Education Foundation (R), Moodbidri)

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

ALVA'S Affiliated to VTU, Belagavi & Approved by AICTE New Delhi. Recognized by Govt. of Karnataka.

Accredited by NAAC with 'A+' & NBA (ECE & CSE)

Hostel Maintenance

ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY, MOODBIDRI



Boys' Hostel – Quality Circle Minutes of Meetings

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Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka Ph: 08258-262725;
Mob:722262724,7026262725,mail:principalaiet08@gmail.com



ALVA'S
Education Foundation®

Boys' Hostel Quality Circle Meeting 2023-24



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DATE: 21/08/2023

QUALITY CIRCLE MEETING (2023- 24)

BOY'S HOSTEL

DUTIES & RESPONSIBILITIES

1. Look into any complaints on maintenance of hostel
2. Monitoring the activities of the hostel students in the hostel premises
3. Maintenance of cleanliness in the hostel
4. Maintenance of common facilities in the hostel
5. To interact with students on a regular basis for any problems in the hostel premises

Members:

SL.NO	Name	Designation And Dept	Designation	Signature
1	Dr. Peter Fernandes	Principal	Chairperson	
2	Mr. Nikhil Alva	Administrative Officer	Members	
3	Mr. Rajesh	Finance Officer Hostel Dept	Members	
4	Mr. Uday M	Hostel Manager	Members Convener	
5	Mr. Deekshith M	Student Welfare Officer	Members	
6	Mr. Prabhakar Pandit	Student Welfare Officer	Members	
7	Mr. Sunil	Mess Supervisor	Members	
8	Mr. Prakash Shetty	Mess Supervisor	Members	
9	MAHAVEER	Warden	Members	
10	HALESH	Warden	Members	
11	PRASHANT NAIK	Warden	Members	
12	PRAJWAL	Warden	Members	
13	MUKHESH	Warden	Members	
14	ABHIRAJ K V	4AL22BA001	Members	
15	DHANUSH K	4AL22BA023	Members	
16	PRATHAM	4AL20EC035	Members	
15	SANJEEV R G	4AL20CS025	Members	
16	PRAJWAL S	4AL20CS094	Members	



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17	S MRRINSINGH	4AL20CV020	Members	S. Mrrin
18	ABHILASH H	4AL20CS001	Members	Abhilash
19	SUJAN P S	4AL20IS051	Members	Sujan P S
20	VIJAYBHANU	4AL20EC015	Members	Vijay
21	JAMES JOSEPH	4AL20CS052	Members	James
22	MAYOR J GUPTA	4AL20CS071	Members	Mayor J Gupta
23	ABHIRAM H A	4AL20CS002	Members	Abhiram H A
24	MOHAN RAJU V	4AL20IS028	Members	Mohan Raju V
25	CHETAN M	4AL21EC019	Members	Chetan M
26	MADHUSUDHAN	4AL21CS064	Members	Madhusudhan
27	KIRAN KUMAR	4AL21CS066	Members	Kiran Kumar
28	PAVAN PANI	4AL21AI029	Members	Pavan Pani
29	MAILARGOWDA	4AL21EC047	Members	Mailargowda
30	ABHISHEK K	4AL21CS056	Members	Abhishek K
31	ANDANI GOWDA	4AL21CS019	Members	Andani Gowda
32	MANOHAR NAIK	4AL21CS066	Members	Manohar Naik
33	MANIJ M U	4AL21IS029	Members	Manij M U
34	JEEVAN KUMAR	4AL21AG014	Members	Jeevan Kumar
35	N SHITAL JITH SINGH	4AL21CS082	Members	N Shital Jith Singh
36	ABHIRAM GOWDA	4AL21CS003	Members	Abhiram Gowda
37	PROMOD K S	4AL22CS103	Members	Promod K S
38	SUBRAMANYA K M	4AL22EC109	Members	Subramanya K M
39	PRAJWAL A	4AL22EC063	Members	Prajwal A
40	DHANRAJ S B	4AL22CS038	Members	Dhanraj S B
41	GANESH A P	4AL22AI016	Members	Ganesh A P
42	SHASHANK D	4AL22CS136	Members	Shashank D
44	Y HENBA SINGH	4AL22CS190	Members	Y Henba Singh
45	SOHAM S K	4AL22EC101	Members	Soham S K

PRINCIPAL

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Alva's Institute of Engg. & Technology,
Mijar, MOODBIDRI - 574 225, D.K



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DATE: 21/08/2023

MINUTES OF MEETING

QUALITY CIRCLE MEETING - BOY'S HOSTEL 2023-24

Date: 21/08/2023

Time: 4:30PM

Meeting organized by: Principal

Location: Classroom 101

Type of meeting: Hostel and Mess

Minute Taker: Prabhakar Pandit (SWO)

ATTENDANCE:

Principal

Finance officer

Administrative officer

SWO/Supervisor/Warden

Quality circle members

KEY DISCUSSION :

- ✓ **Formation of Quality Circle for the academic year.**
- ✓ **Roles and responsibility of the quality circle members.**
- ✓ **Discussion on hostel cleanliness and Mess Facilities.**



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STUDENT REPORTS :

- Requested to change the current menu.
- Requested to cancel evening snacks.
- Complained about the Idli texture is hard and not soft.
- Requested to provide palya for the supper.
- Requested to provide chutney in dinner time.
- Complained about the hardness and thickness of the chapathi and it's not baked properly.
- Too much oil will be there on papad
- Requested to reduce the spices in the food.
- Requested to reduce mess bill.
- Requested to provide paneer masala.
- Requested to serve egg bhurji for Sunday dinner.
- Requested to serve Buns for breakfast.
- Requested to prepare different varieties of Dhal and Sambhar.
- Requested to serve palya with sufficient quantity and thick gravy.
- Requested to check drinking water filter problem.
- The consistency of milk is watery.
- Requested to provide varieties of egg gravy.
- Requested to change the rice of pulao.
- Requested to provide vegetable palya.

WARDEN REPORTS :

- Every quality member is suggested to monitor the overall discipline of the hostel and hygienic environment.
- No usage of mobile phones during study hours.
- Late night birthday celebrations are disturbing other students, Hence will not be allowed.
- Food from mess must not be taken to room.
- Cooking food in the hostel room is strictly prohibited.
- Students complaints should be registered in the complaint book.
- Hostel mess timing should be maintained.



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CORRECTIVE MEASURES:

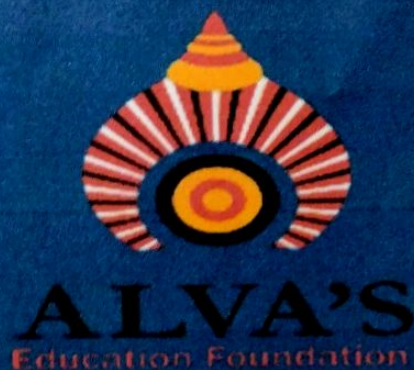
- Supervisors/cooks are informed to serve quality food.
- Supervisors/cooks are informed to serve Hot food.
- Students are informed to follow the Mess hostel rules and regulation.
- Mess will close at 8:45pm.
- Hostel cook shall report to the supervisor immediately if any problem Arises.
- Monthly drinking water Testing report should be displayed in notice board
- Menu of mess must be followed properly.

The principal thanked all. The next formal meeting will be held on the same of next month.

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Mijar, MOODBIDRI - 574 225, D.K

**ALVA'S INSTITUTE OF ENGINEERING
AND TECHNOLOGY, MOODBIDRI**



**Boys' Hostel
Quality Circle**

MINUTES OF MEETING

**Alva's Institute of Engineering and
Technology, Moodbidri**



**Boys' Hostel Quality Circle
2022-23**



QUALITY CIRCLE (2022- 23)





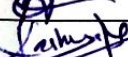
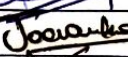



BOY'S HOSTEL

DUTIES & RESPONSIBILITIES

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2. Monitoring the activities of the hostel students in the hostel premises
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2	Mr. Nikhil Alva	Administrative Officer	Member	
3	Mr. Rajesh	Finance Officer Hostel Dept	Member	
4	Mr. Uday M	Hostel Manager	Member Convener	
5	Mr. Deekshith M	Student Welfare Officer	Member	
6	Mr. Prabhakar Pandit	Student Welfare Officer	Member	
7	Mr. Sunil	Mess Supervisor	Member	
8	Mr. Prakash Shetty	Mess Supervisor	Member	
9	Mr. Sachin	Warden	Member	
10	Mr. Yatheesh	Warden	Member	
11	Mr. Halesh	Warden	Member	
12	Mr. Prashant	Warden	Member	
13	Akhilesh Harkal	4AL19CS006	Student Member	
14	Chandan Kumar M G	4AL19CS023	Student Member	
15	Dhanaraj	4AL19EC029	Student Member	
16	Yogesh	4AL21BA109	Student Member	
17	Thejendra	4AL21BA100	Student Member	
18	T M Bharath Kumar	4AL20CS163	Student Member	
19	Dilip P R	4AL20ME007	Student Member	

20	Jemes Joseph	4AL20CS052	Student Member	
21	Nithi Hemaraj	4AL20AI027	Student Member	
22	Veeresh Akki	4AL21CS172	Student Member	
23	Madhusudhan	4AL21CS064	Student Member	
24	Andani Gowda	4AL21CS019	Student Member	
25	Kiran Kashyap	4AL21EC040	Student Member	
26	Jeevan Kumar H N	4AL21AG014	Student Member	
27	Vaishnav	4AL18ME033	Student Member	
28	Devam	4AL19ME033	Student Member	



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Mijar, MOODBIDRI - 574 225, D.K

MINUTES OF MEETING

QUALITY CIRCLE MEETING --BOY'S HOSTEL 2022-23

Date: 04/08/2022

Time: 4:30PM

Meeting organized by: Principal

Location: Classroom 111

Type of meeting: Hostel and mess

Minute Taker: Prabhakar Pandit (SWO)

ATTENDANCE:

Principal

Finance officer

Administrative officer

SWO/Supervisor/Warden

Quality circle members

KEY DISCUSSION :

- ✓ **Formation of Quality Circle for the academic year.**
- ✓ **Roles and responsibility of the quality circle members.**
- ✓ **Discussion on hostel cleanliness and Mess Facilities.**

STUDENT REPORT:

- Requested to change the current menu.
- Requested to cook set dosa properly.
- Complained about the idli texture is hard.
- Requested to provide palya for the supper.
- Requested for cancellation of Upma & provide Bisibelebath on Saturday.
- Complained about the hardness and thickness of the chapathi and it's not baked properly.
- Excess oil in Gobi Manchuri.
- The food is not spicy.
- Request to provide evening snacks.
- Request to provide milk thrice in a week.
- Request to provide 3 chapathi's for Dinner.
- Excess oil in poori.
- Request to prepare different varieties of Dhal and Sambhar.
- Request to serve palya and thick gravy.
- Requested to reduce the sugar quality in Banana juice
- Requested to provide bakery items in stationary.
- Requested to provide alternative fruits than Banana.

WARDEN REPORT:

- Every quality member is suggested to monitor the overall discipline of the hostel and hygienic environment.
- No usage of mobile phones during study hours.
- Late night birthday celebrations are disturbing other students .
- Food from mess must not be taken to room.
- Cooking food in the hostel room is strictly prohibited.
- Students complaints should be registered in the complaint book
- Hostel mess timing should be maintained

CORRECTIVE MEASURES:

- Supervisors/cooks are informed to serve quality food
- Supervisors/cooks are informed to serve Hot food
- Students are informed to follow the Mess hostel rules and regulation
- Mess will close at 8:45pm
- Hostel cook shall report to the supervisor immediately if any problem Arises

The next formal meeting will be held on the same of next month.



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POTABLE WATER SUPPLY AND PURITY MAINTENANCE



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
Phone: 08258-262725, Fax: 08258-262726

Date: 29/7/23

From,

Santosh

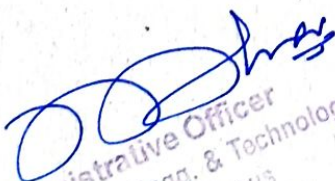
Campus Supervisor
A.I.E.T.

To,

Administrative Officer
AIET, Moodbidri

Subject: college water purity check.

Requesting you to take up the college water purity check
both hostel & college.


Administrative Officer
Alva's Institute of Engg. & Technology
Shobhavana Campus
Mijar, Moodbidri - 574 225





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POTABLE WATER SUPPLY AND PURITY MAINTENANCE





Head of the Department

COLLEGE OF FISHERIES

Department of Aquatic Animal Health Management
(Previously Dept. of Fisheries Microbiology)
Kankanady, Mangalore - 575 002
Karnataka, INDIA



Telefax : 0824-2246384 (Off)
Mobile : 09900136070
Email : fishmicrobiolmangalore@gmail.com

NO. FCM/AAHM/Rev.Fund/Analysis/2023-24/5

03.08.2023

SAMPLE DETAILS

SAMPLE SUBMITTED BY	ALVAS ENGINEERING COLLEGE, MIJAR		
TYPE OF SAMPLE	SUMP WATER		
ANALYSIS REQUIRED	POTABILITY		
SAMPLE GIVEN BY CUSTOMER/SAMPLE COLLECTED BY LAB	CONDITION OF SAMPLE	-	
SAMPLE RECEIVED ON	01.08.2023	TEST COMPLETED ON	03.08.2023
REFERENCE STANDARD	IS 10500 : 2012		

TEST REPORT

<u>Sl. No.</u>	<u>Parameters</u>	<u>Units</u>	<u>Result</u>	<u>Acceptable Limit</u> (IS 10500 : 2012)
1.	Total coliform count	MPN/100 ml	<2	Shall not be detectable in any 100 ml sample
2.	Faecal coliform count	MPN/100 ml	Nil	

COMMENT: BACTERIOLOGICALLY, THE WATER SAMPLE IS OF POTABLE QUALITY.
(SAFE FOR DIRECT DRINKING)


Head of the Department

Department of Aquatic Animal Health Management
Karnataka Veterinary, Animal & Fisheries Sciences University, Bidar
College of Fisheries, Mangalore - 575 002

Note: This report of analysis is for your information and guidance only and not valid for commercial or legal purposes


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ELECTRICAL MAINTENANCE


Date: 5/6/23
Place: Mijar

From,
Mukesh
warden
Kumaradhara A-Block

To,
Administrative Officer
AIET, Moodbidri

Subject: Fan is not working

I AM Mukesh Ground And 1st Floor warden
in My Ground Floor Room NO: 120 Fan is
Not working please do need full



Forward to A.O

Hostel Manager
(A.I.E.T.) MIJAR
Moodbidri - 574225

Yours faithfully
Mukesh

Kindly consider


Administrative Officer
Alva's Institute of Engg. & Technology
Shobhavana Campus
Mijar, Moodbidri - 574 225



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

Date: 4/7/23

Place :- Mijar

From,

Mahadeva.A.R.

Warden

Kumaradhara A. Block

To,

Administrative Officer

AIET, Moodbidri

Subject: Tube light is not working properly

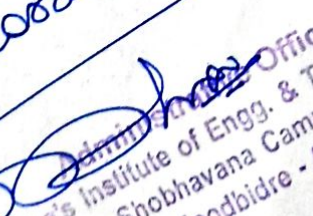
I AM Mahadeva.A.R 2nd And 3rd Floor warden
in my Floor ROOM NO 303 Tube Light is not
working please do needful


Forward to A.O.
Hostel Manager
(A.I.E.T.) MIJAR
Moodbidri - 574225

Your faithfully



Kindly consider


Administrative Officer
Alva's Institute of Engg. & Technology
Shobhavana Campus
Mijar, Moodbidri - 574 225

ELECTRICAL
COMPLANT AND
MAINTENANCE
BOOK.

AIET HOSTEL ELECTRICAL
MAINTENANCE REGISTER

ELECTRICAL
COMPLANT
BOOK

16/05/23	Akhil Sharma K	Fan not working in the Room
17/05/23	Ajay K.A	Fan not working in the Room
21/5/23	Sachin	Fan not working in Room
21/5/23	Chetan M.	Fan not working in Room
20/5/23	Likith T.S	Fan not Working in Room (change the fan) getting regular issues.
23/5/23	Shrayan Tharun	Fan not working properly (Runs too slow)
24/5/23	Chandan.BM	Switch Board is not working. Please replace new one. The switch is there in near window side Beside study table.
24/5/23	Suhask	Switch socket is not working properly near the cupboard side
30/5/23	Harshakumar.H.S	Fan not working Speed
31/5/23	Syed Saleem	Fan not working Speed, Regulation
5/06/23	Mahendrar	Fan not working properly
05/06/23	Vishwanath HB	Fan not working

'B' Block	210	Hi	& Amrta
'B' Block	109	Ajay K.A	& Amrta
A' Block	514	Prashant	& Amrta
B-Block	601	Prashant	& Amrta
'A' - Block	119	Prashant	& Amrta
A - Block	421	Prashant	& Amrta
A - Block	124	Chandan.BM	& -
A - Block	124	Prashant	& -
B Block	4033	Prashant	& -
B Block	104	Prashant	& -
B Block	Mess/Worker Room	Prashant	& -
A Block	120	Prashant	& -

21/6/23	Shiva Sharan	Fan making sound and slow rotation
21/6/23	Vinay Kumar	Fan rotator not turn
28/6/23	Abhidutta P	Sparks are emitted from the fan
1/7/23	James James	Fan is not working
5/7/23	Ganesh B.M	Fan is not working, pls come as soon as fan
4-7-23	Manjunath	Light is not working
4-7-23	Manoj Kumar, Li	Some oil is leaking from fan Please change the fan
4/7/23	Manager Room	Tub light not working
6/7/23	Samprathi. Gm	Tub light not working
2:00 clock		
7-7-23	Manjunath	Light is not working
9/7/23	Toshij	Fan is not working
10/7/23	Supervisor	2. Tubelight not working
10/7/23	— II —	Tap leaking
10/7/23	— II —	Fan in 110
10/7/23	Rushikant	Fan is not working
12/7/23	Mohan Raju. V	Water filter (no hot water)

B-Block	✓ 110	Surf	S
B-Block	✓ 103	Var	S
A-Block	✓ 215	Ch	S
A-Block	324	Surf	The Air
A-Block	305	Gas	The Air
A-Block	✓ 303	Surf	Thy
A-Block	✓ 201	R Residual	Avia
B/Block	✓ n/very mess	Surf	S
A/Block	✓ 616	Surf	S
A-Block	✓ 303	Surf	S
A-Block	✓ 202	Surf	S
IS Block	✓ Mess.	(1- end corner chip 1- men hall see the box)	
B' Block	✓ Mess.	(Cubicle, see corner)	
B' Block	✓ 110	(down the window fan)	
n block	✓ 307		S
A block	304 402 302		

Don't forget to sign & return
Date: 20/07/2023 22:22:22