**AIET/PED/2020-21/**

**DATE: 09/11/2021**

**CIRCULAR**

It’s hereby informed all the departmental sports coordinators to attend the Sports Committee meeting which will be held on 12/11/2021 in the Physical Education Department at 4:00 pm.

Agenda of the Meeting:

1. Finalise the list of activities for the academic year 2020-21
2. Prepare the budget for the activities accordingly.

**Director of Physical Education**

**Copy to:**

All HODs