**AIET/PED/2019-20/**

**DATE: 29/06/2019**

**CIRCULAR**

It’s hereby informed all the departmental sports coordinators to attend the Sports Committee meeting which will be held on 02/07/2019 in the Physical Education Department at 4:00 pm.

Agenda of the Meeting:

1. Finalise the list of activities for the academic year 2019-20
2. Prepare the budget for the activities accordingly.

**Director of Physical Education**

**Copy to:**

All HODs