**AIET/PED/2016-17/**

**DATE:**

**CIRCULAR**

It is hereby informed to all the departmental sports coordinator to attend the Sports Committee meeting which will be held on 08/07/2016 at 2:00 pm.

Agenda of the Meeting:

1. Finalise the list of activities for the academic year 2016-17
2. Prepare the budget for the activities accordingly.

Venue: Physical Education Department.

**Director of Physical Education**

**Copy to:**

All HODs