



ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY

A Unit of Alva's Education Foundation (R)

(Affiliated to Visvesvaraya Technological University, Belagavi

Approved by AICTE, New Delhi & Recognised by Government of Karnataka)

Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K., Karnataka State.

Phone : 08258-262724 (O), 262725 (P), Telefax:08258-262726

Ref: AIET /Aca /2018-19/2988A Email: principalaiet08@gmail.com, Web: www.aiet.org.in Date: 02/07/2019

From,

The Principal
Alva's Institute of Engineering & Technology,
Shobhavana Campus,
Mijar, Moodbidri,
Dakshina Kannada District-574225.

To,

The HR Manger
Ashok Leyland nuit2nd,77,
Electronic Complex Perandapalli NH-7,
Sipcot phase II Industrial Complex,
Hiusur krishnagiri tamilnadu-635001.

Respected Sir,

Sub: Permission for Internship Programme

The students listed below are the bonafide students of this institution studying in 3rd Year (6th Semester) B.E (Mechanical Engineering) and they would like to undergo an internship training programme at your esteemed organization during their semester vacation from 15.07.2019 to 14.08.2019.

We request you to kindly provide them an opportunity to acquire additional knowledge by way of granting permission to undergo training.

We would be obliged, if you could kindly issue certificates from your end to the students after the successful completion of their training programme.

Thanking you,

Your's faithfully

Students Name:-

Mr.Thejesh R (4AL16ME088)

Mr.U Gobind (4AL16ME089)

Mr.Vikas D S (4AL16ME093)

Mr.Tejas B (4AL16ME087)

Mr. SUPRIKERA (4AL16ME084)


PRINCIPAL
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

**ASHOK LEYLAND**

Aapki Jeet. Hamari Jeet.

Principal
Alva's Institute of Engineering and Technology
Moodbidri

16/07/2019

Dear Sir,

We refer to your letter regarding project work/ Internship in our organisation. We have pleasure in offering project /Internship training to your student as per the details mentioned below.

| Reg. No | Name of student | | Course | From | To |
|---------|-----------------|-----------|------------|------------|------------|
| 229 | Mr. | THEJESH R | B.E (Mech) | 19/08/2019 | 18/09/2019 |
| 230 | Mr. | GOBIND U | | | |
| 231 | Mr. | VIKAS D S | | | |
| 232 | Mr. | TEJAS B | | | |
| 233 | Mr. | SUDHEERA | | | |

TERMS AND CONDITIONS FOR STUDENT:

- The student is not eligible for any stipend or remuneration of any kind during the period he/she does his/her undergo Project work/Internship in the company
- He/she will observe the normal work days. **Training timings are from 09:00 am to 4:30pm.**
- **Dress code: Formal wear with shoes**
- **MOBILE PHONES/CAMERAS ARE STRICTLY NOT ALLOWED INSIDE THE FACTORY and it should be preserved in a safe place at your own risk.**
- By virtue of offering training, the Management will not be obliged in any way to employ him/her nor would he/she has any claim for employment with the company.
- The company will not in any way be responsible for any personal injury/accident during the course of his/her training.
- During the period of training his/her assignment can be terminated without giving any notice or assigning any reasons thereof.
- On completion of the project/Internship, he/she will be required to submit a comprehensive report to Training Department through the guide concerned.
- He/she has to maintain a work dairy
- Only on complying with the above we will issue him/her a project /Internship training certificate.

Kindly ensure strict adherence to the following guidelines during the visit.

We hope his/her association with us as trainee will be mutually beneficial and we welcome him/her to Ashok Leyland.

Thanking you,

Yours sincerely
for Ashok Leyland Limited,

G. Ramesh
Sr. Manager - Training & Development
Plant -1, 175, Sipcot 1, Zuzuvadi, Hosur - 635126.

H. O. D.
Dept. Of Mechanical Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

**HINDUJA GROUP**



ASHOK LEYLAND

29-Oct-19

TO WHOMSOEVER IT MAY CONCERN

This is to certify that

Mr.GOBIND U (4AL16ME089)

B.E (Mech)

Alva's Institute of Engineering and Technology

has successfully completed the Project

ROLE BASED COMPETENCY

in Human Resource Department at Ashok Leyland, Hosur-I from 19/08/2019 to 21/10/2019.

During the above period he has evinced keen interest in the training and we found his conduct to be Good.


G. Ramesh
Senior Manager – HR


H. O. D.
Dept. Of Mechanical Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



ASHOK LEYLAND LIMITED

175, Sipcot Industrial Complex, Hosur - 635 126 India

t. : +91 4344 276631 f. : +91 4344 276067

e : reachus@ashokleyland.com

Regd. Office: No. 1, Sardar Patel Road, Guindy, Chennai - 600 032. India

t : +91 44 2220 6000 f : +91 44 2220 6001

CIN : L34101TN1948PLC000105

www.ashokleyland.com



HINDUJA GROUP

30-Sep-19

TO WHOMSOEVER IT MAY CONCERN

This is to certify that

Mr.THEJESH R (4AL16ME088)

B.E (Mech) Student of

Alva's Institute of Engineering and Technology

has undergone Internship at Ashok Leyland, Hosur-I from 19/08/2019 to 20/09/2019

During the above period he has evinced keen interest in the training and we found his conduct to be good.

Shameel



Senior Manager - HR

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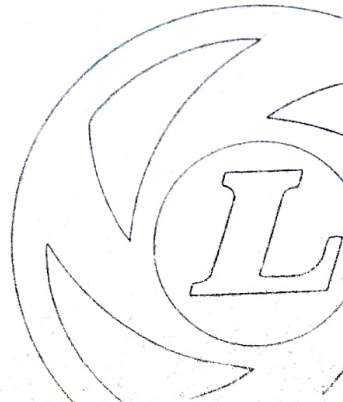
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ASHOK LEYLAND

30-Sep-19

TO WHOMSOEVER IT MAY CONCERN

This is to certify that

Mr.SUDHEERA (4AL16ME084)

B.E (Mech) Student of

Alva's Institute of Engineering and Technology

has undergone Internship at Ashok Leyland, Hosur-I from 19/08/2019 to 20/09/2019

During the above period he has evinced keen interest in the training and we found his conduct to be good.



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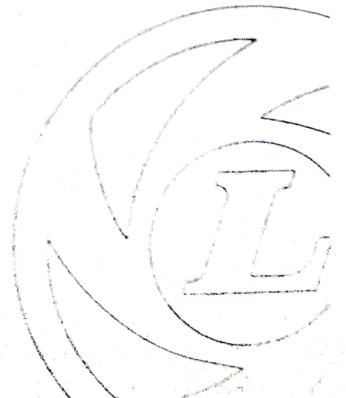
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29-Oct-19

TO WHOMSOEVER IT MAY CONCERN

This is to certify that

Mr. VIKAS D S (4AL16ME093)

B.E (Mech)

Alva's Institute of Engineering and Technology

has successfully completed the Project

ROLE BASED COMPETENCY

in Human Resource Department at Ashok Leyland, Hosur-I from 19/08/2019 to 21/10/2019.

During the above period he has evinced keen interest in the training and we found his conduct to be Good.


G. Ramesh
Senior Manager - HR




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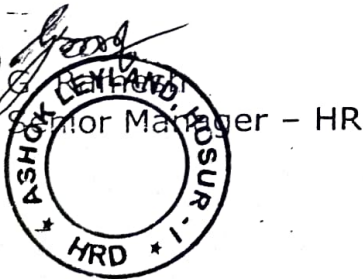
Mr. TEJAS B (4AL16ME087)

B.E (Mech) Student of

Alva's Institute of Engineering and Technology

has undergone Internship at Ashok Leyland, Hosur-I from 19/08/2019 to 20/09/2019

During the above period he has evinced keen interest in the training and we found his conduct to be good.



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