

Date: 16-06-2021

**Circular**

It's hereby informed to all the faculty members to attend the mentorship meeting to discuss the issues of mentees and preparing mentoring report on 21-06-2021 at Room No 501. The IQAC Chairman and Managing Trustee will be attending the meeting to review the issues of Mentees. Hence, all are informed to attend the same with particular mentor files.



HoD

H.C.D.

Dept. of Civil Engineering  
Alva's Institute of Engg. & Technology  
Mijar, Moodbidri - 574 225

CC to

Principal Office

Managing Trustee Office

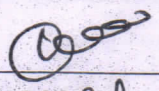
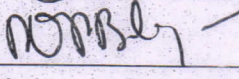
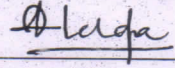

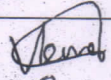
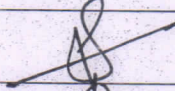







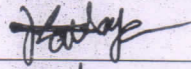


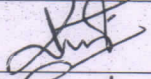
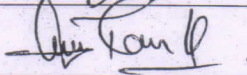
Mentorship File



PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K



Sl.No	Staff Name	Signature
1.	Dr. H AJITH HEBBAR	
2.	Mr. B DURGAPRASAD BALIGA	
3.	Dr. H G UMESHCHANDRA	
4.	Mr. ARUN KUMAR G S	
5.	Mrs. VEENA D SAVANTH	
6.	Mr. SURENDRA P	
7.	Mr. SHANKARGIRI K S	
8.	Mr. RAMESH RAO B	
9.	Mr. SANTHOSH K	
10.	Mr. SANDEEPKUMAR D S	
11.	Mr. B E GURURAJA	
12.	Ms. ANUSHA B RAO	
13.	Ms. TANVI RAI A	
14.	Ms. KAVYASHREE ARADHYA	
15.	Mr. ASHISH SHETTY	
16.	Mr. BILLIGRAHAM M KURIAN	
17.	Ms. KAVYASHREE S	
18.	Mr. VARADARAJA K S	



Date: 21-06-2021

### **Minutes of the Meeting**

Department Mentors meeting to discuss about mentoring issues and preparing the annual report of the mentoring was held on 21<sup>st</sup> June, 2021. Fifteen Faculties were attended and involved in the discussions. Also, IQAC Chairman and Managing Trustee were present during the meeting to review the mentoring issues & provided the suggestions to the mentors.

#### **Agenda:**

1. Mentoring Issues
2. Suggestions from the IQAC Chairman/Managing Trustee

#### **Discussions & Recommendations**

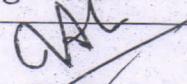
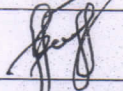
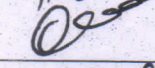
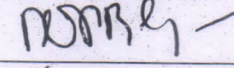
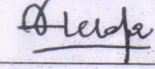

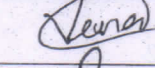

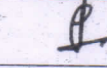
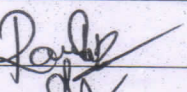

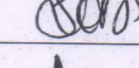
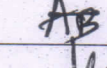

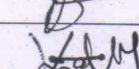

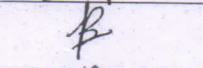
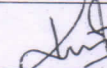
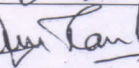
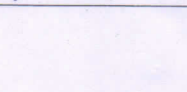
1. HoD Dr.H Ajith Hebbar welcomed Managing Trustee Mr.Vivek Alva, IQAC Chairman Dr.Peter Fernandes and all the Faculty (mentors) of the department for the meeting.
2. After the welcome address Prof. Arun Kumar spoke about his mentees that, one of the mentee Ashish Motgi was irregular and having some backlogs, after his mentoring he became regular and cleared most of the backlogs.
3. Prof. Billigraham Kurian was advised one of his mentee name Darshan regarding backlogs and irregularity in class rooms. After the continuous follow-ups Darshan cleared most of the subjects and eligible for admission to final year.
4. Prof. Sandeepkumar D S gave the performance of all the students and he pointed out one students Bhandary Darshan was irregular earlier and use to stay in home during the working hours. After his continuous counselling he was regular now and he cleared many backlog subjects.



5. Prof. Kavyashree gave the information that, all her mentees were regular and studying well, but one of her mentee named Mohammed Valeed Ali was having some rude behaviour and use to missing classes in between. Hence, IQAC chairman suggested Prof. Kavyashree to bring him to his office for Personal Counselling.
6. Mr. Varadaraj discussed about the irregularity of one of his mentee Kushanth C giving various reasons for bunking the class and Managing Trustee advised to send him to his office for counselling.
7. Ms. Anusha B Rao spoke about the irregularity about Vinod Kumar Laishram (mentee) and also delay in submission of Assignments to Subject handling faculty and HoD guided Ms. Anusha B Rao to call his parents for further discussions.
8. All the other mentors were provided the information about their mentees regarding best performance and participations in various online/offline courses.
9. IQAC Chairman advised all the faculty members regarding follow-up actions about mentees regarding their irregularity, behavioural aspects, participations in various competitive events and review paper preparations.
10. Managing Trustee also advised mentors that, Recommend the student for Counselling if he/she requires counselling.
11. Finally HoD proposed the vote of thanks to all.



The following are attended the meeting

Sl.No	Staff Name	Signature
1.	Mr.VIVEK ALVA (Management Representative)	
2.	Dr.PETER FERNANDES(IQAC Chairman)	
3.	Dr. H AJITH HEBBAR	
4.	Mr. B DURGAPRASAD BALIGA	
5.	Dr. H G UMESHCHANDRA	
6.	Mr. ARUN KUMAR G S	
7.	Mrs. VEENA D SAVANTH	
8.	Mr. SURENDRA P	
9.	Mr. SHANKARGIRI K S	
10.	Mr. RAMESH RAO B	
11.	Mr. SANTHOSH K	
12.	Mr. SANDEEPKUMAR D S	
13.	Mr. B E GURURAJA	
14.	Ms. ANUSHA B RAO	
15.	Ms. TANVI RAI A	
16.	Ms. KAVYASHREE ARADHYA	
17.	Mr. ASHISH SHETTY	
18.	Mr. BILLIGRAHAM M KURIAN	
19.	Ms. KAVYASHREE S	
20.	Mr. VARADARAJA K S	



PRINCIPAL

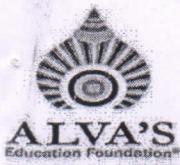
Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K



PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K





**Alva's Institute of Engineering & Technology**

**Shobhavana Campus, Mijar, Moodbidri, D.K - 574225**

Phone: 08258-262725, Fax: 08258-262726

**DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING**  
(Accredited by NBA, New Delhi 2019-2022)

Date: 15-06-2021

**Circular**

It's hereby informed to all the faculty members to attend the mentorship meeting to discuss the issues of mentees and preparing mentoring report on 22-06-2021 at Room No 201. The IQAC Chairman and Managing Trustee will be attending the meeting to review the issues of Mentees. Hence, all are informed to attend the same with particular mentor files.

HoD ECE

H.O.D.

Dept. Of Electronics & Communication  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225

CC to

Principal Office

Managing Trustee Office

Mentorship File

PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K



Sl. No.	Staff Name	Sign
1.	DR. D V MANJUNATHA	D.V. [Signature]
2.	MR. SUDHAKARA H.M	[Signature]
3.	MR. PARVEEZ SHARIFF B. G	Perveez [Signature]
4.	MRS. VIJETHA. T. S	[Signature]
5.	MR. SANTHOSHA. S	[Signature]
6.	MR. YUVARAJU. T	[Signature]
7.	MR. ANEESH JAIN M V	[Signature]
8.	MRS. KUMARI SHRUTHI	[Signature]
9.	MR. DEEPAK RAJ	[Signature]
10.	MRS. NISHMA	[Signature]
11.	MR. SACHIN. K	[Signature]
12.	MRS. BHARGAVI K V	[Signature]
13.	MR. SREESANKAR	[Signature]
14.	MS. DIANA D SOUZA	[Signature]





Date:22-06-2021

### **Minutes of the Meeting**

Department Mentors meeting to discuss about mentoring issues and preparing the annual report of the mentoring was held on 22<sup>nd</sup> June, 2021. All the faculty mentors were attended and involved in the discussions. Also, IQAC Chairman and Managing Trustee were present during the meeting to review the mentoring issues & provided the suggestions to the mentors.

#### **Agenda:**

1. Mentoring Issues
2. Suggestions from the IQAC Chairman/Managing Trustee

#### **Discussions & Recommendations**

1. HoD Dr. D.V Manjunatha welcomed Managing Trustee Mr.Vivek Alva, IQAC Chairman Dr. Peter Fernandes and all the Faculty mentors of the department for the meeting.
2. After the welcome address Prof. Aneesh Jain spoke about the problems faced by hostel food by one of his mentee named Gaurav Shet, the IQAC chairman and managing trustee said that the issue will be looked after.
3. Prof. Shree Shankar mentioned regarding the problems faced by his mentee Vijay C H regarding backlogs. After the continuous follow-ups and regular mentoring mentee was able to clear subjects.
4. Prof. Diana discussed that all her mentees were regular and studying well except Abhishek N who was irregular to the classes. Hence, IQAC chairman suggested to discuss the issue with the parents.
5. Prof. Parveez Sheriff discussed the performance of all the students and he mentioned about the mentee named J V Rashmitha who was

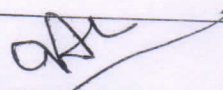
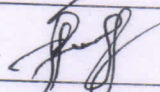
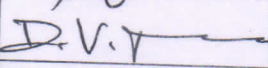
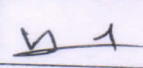
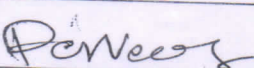

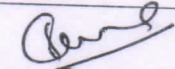
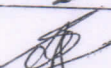

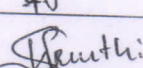
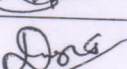
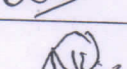
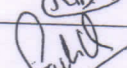
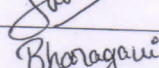




performing very poor in the Internal Assessments even after regular mentoring.

6. Prof. Santhosh mentioned about his mentee Mohith who is irregular to the classes, he also mentioned that the issue was brought to the notice of his parents. Also Prof. Santhosh discussed about the improvements observed by one of his mentee named Madhu B Gurav.
7. Prof. Shruthi Kumari spoke about the poor performance of her mentee Bhavya, HoD guided Prof. Shruthi Kumari to call her parents for further discussions.
8. Prof. Sudhakar H M spoke about one of his mentee Warepam Lendo Singh about his irregularity to the classes. HoD suggested him to send to him for further guidance.
9. All the other mentors were provided with the information about their mentees regarding best performance and participations in various online/offline courses.
10. IQAC Chairman advised all the faculty members regarding follow-up actions about mentees regarding their irregularity, behavioural aspects, participations in various competitive events and review paper preparations.
11. Managing Trustee also advised mentors that, Recommend the student for Counselling if he/she requires counselling.
12. Finally HoD proposed the vote of thanks to all.



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Sl. No.	Staff Name	Sign
1.	MR. VIVEK ALVA (Management Representative)	
2.	DR. PETER FERNANDES (IQAC Chairman)	
3.	DR. D V MANJUNATHA	
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7.	MR. SANTHOSHA. S	
8.	MR. YUVARAJU. T	
9.	MR. ANEESH JAIN M V	
10.	MRS. KUMARI SHRUTHI	
11.	MR. DEEPAK RAJ	
12.	MRS. NISHMA	
13.	MR. SACHIN. K	
14.	MRS. BHARGAVI K V	
15.	MR. SREESANKAR	
16.	MS. DIANA D SOUZA	



PRINCIPAL

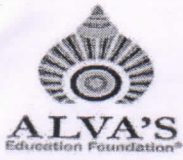
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Mijar, MOODBIDRI - 574 225, D.K



H.O.D.

Dept. Of Electronics & Communication  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225





**Alva's Institute of Engineering & Technology**  
Shobhavana Campus, Mijar, Moodbidri, D.K – 574225

Phone: 08258-262725, Fax: 08258-262726

**DEPARTMENT OF MECHANICAL ENGINEERING**

Date: 19-06-2021

**Circular**

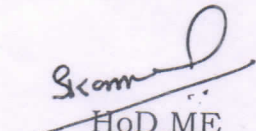
It's hereby informed to all the faculty members to attend the mentorship meeting to discuss the issues of mentees and preparing mentoring report on 23-06-2021 at Room No 403(ME BLOCK) The IQAC Chairman and Managing Trustee will be attending the meeting to review the issues of Mentees. Hence, all are informed to attend the same with particular mentor files.

CC to

Principal Office

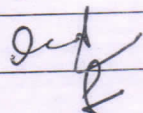

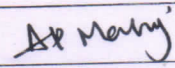



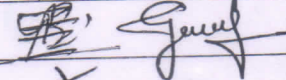



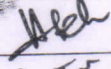
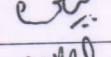
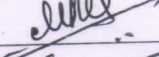
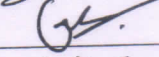
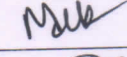

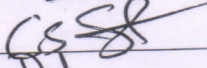

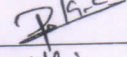
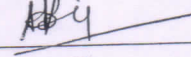
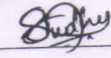
Managing Trustee Office

Mentorship File

  
H.O.D. ME  
Dept. Of Mechanical Engineering  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225

  
PRINCIPAL  
Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K



Sl.No	Staff Name	Sign
1.	Prof. K V Suresh	
2.	Dr. Satyanarayan	
3.	Dr. Manoj Kumar A P	
4.	Mr. Veerendra Kumar	
5.	Mr. Sharathchandra Prabhu	
6.	Mr. Yogish S. Rao	
7.	Mr. Gurushanth B. Vaggar	
8.	Mr. Hemanth Suvarna	
9.	Mr. Suresh P S	
10.	Mr. Sadashiv Bellubbi	
11.	Mr. Kiran C H	
12.	Mr. Pramod Badyankal	
13.	Mr. M R Ganesh	
14.	Mr. Gopal Krishna U B	
15.	Mr. Kumar Swamy M C	
16.	Mr. Deepak Kothari	
17.	Mr. Srinivasa C S	
18.	Mr. Pramod Kumar N	
19.	Mr. Praveen K C	
20.	Mr. Abhijith S	
21.	Mr. Sudheer P N	



Date:23-06-2021

### **Minutes of the Meeting**

Department Mentors meeting to discuss about mentoring issues and preparing the annual report of the mentoring was held on 23<sup>rd</sup> June, 2021. All the faculty mentors were attended and involved in the discussions. Also, IQAC Chairman and Managing Trustee were present during the meeting to review the mentoring issues & provided the suggestions to the mentors.

#### **Agenda:**

1. Mentoring Issues
2. Suggestions from the IQAC Chairman/Managing Trustee

#### **Discussions & Recommendations**

1. HoD Dr.Satyanarayan welcomed Managing Trustee Mr.Vivek Alva, IQAC Chairman Dr.Peter Fernandes and all the Faculty mentors of the department for the meeting.
2. Mr.Praveen KC spoke about the irregularity about ROHAN PRABHU (mentee) and HoD guided Mr.Praveen KC to call his parents for further discussions.
3. Prof. Sharathchandra Prabhu was advised one of his mentee PRAVEEN TALWAR regarding backlogs and irregularity in class rooms. After the continuous follow-ups PRAVEEN TALWAR cleared all his subjects and eligible for admission to third year.
4. Mr.Yogish Rao gave the information of 2 mentees(Tajuddin H I and Suman Singh) for their improvements in academics after his continuous guidance to these 2 students.
5. Prof.GB Vaggar gave the performance of all the students and he pointed out one students one student was irregular earlier and use to


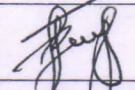
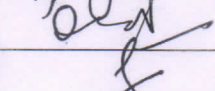
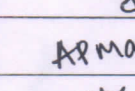
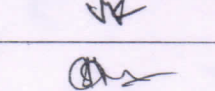
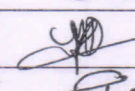
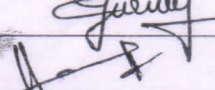
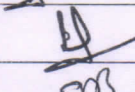
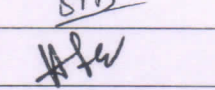
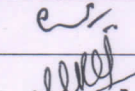
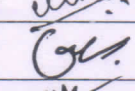
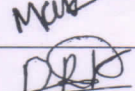
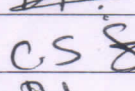
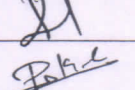
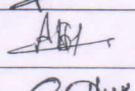
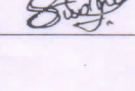







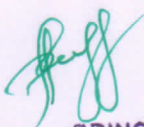
stay in hostel during the class hours. After his continuous counselling he was regular now and he cleared many backlog subjects.

6. Prof. Sudheer gave the information that, all his mentees were regular and studying well, but one of his mentee named Jayanth L U was having some rude behaviour and use to missing classes in between. Hence, IQAC chairman suggested Prof. Sudheer to bring him to his office for Personal Counselling.
7. After the welcome address Prof. Hemanth Suvarna spoke about his mentees that, one of the mentee nishanth was irregular and having some backlogs, after his mentoring he became regular and cleared all the backlogs.
8. Mr. Sadashiv M B discussed about the irregularity of one of his mentee YATHIN due to bank loan issues and Managing Trustee allowed her to take the admission & guided for their parents to approach Canara Bank for loan.
9. Mr. Gopalkrishna U B spoke about one of his mentee Varun S about his irregularity in submissions of various assignments etc. HoD suggested him to send to him for further guidance.
10. All the other mentors were provided the information about their mentees regarding best performance and participations in various online/offline courses.
11. IQAC Chairman advised all the faculty members regarding follow-up actions about mentees regarding their irregularity, behavioural aspects, participations in various competitive events and review paper preparations.
12. Managing Trustee also advised mentors that, Recommend the student for Counselling if he/she requires counselling.
13. Finally HoD proposed the vote of thanks to all.



The following are attended the meeting

Sl.No	Staff Name	Sign
1.	Mr.Vivek Alva (Management Representative)	
2.	Dr.Peter Fernandes(IQAC Chairman)	
3.	Prof. K V Suresh	
4.	Dr. Satyanarayan	
5.	Dr. Manoj Kumar A P	
6.	Mr. Veerendra Kumar	
7.	Mr. Sharathchandra Prabhu	
8.	Mr. Yogish S. Rao	
9.	Mr. Gurushanth B. Vaggar	
10.	Mr. Hemanth Suvarna	
11.	Mr. Suresh P S	
12.	Mr. Sadashiv Bellubbi	
13.	Mr. Kiran C H	
14.	Mr. Pramod Badyankal	
15.	Mr. M R Ganesh	
16.	Mr. Gopal Krishna U B	
17.	Mr. Kumar Swamy M C	
18.	Mr. Deepak Kothari	
19.	Mr. Srinivasa C S	
20.	Mr. Pramod Kumar N	
21.	Mr. Praveen K C	
22.	Mr. Abhijith S	
23.	Mr. Sudheer P N	



PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K

Date: 18-06-2021

### Circular

It's hereby informed to all the faculty members to attend the mentorship meeting to discuss the issues of mentees and preparing mentoring report on 28-06-2021. The IQAC Chairman and Managing Trustee will be attending the meeting to review the issues of Mentees. Hence, all are informed to attend the same with particular mentor files.

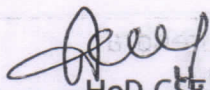
Venue: 103(Research Lab)

CC to:

Principal Office

Managing Trustee Office

Mentorship File

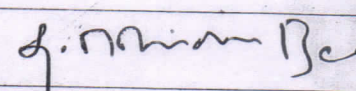
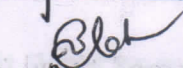





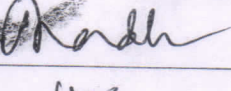
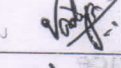
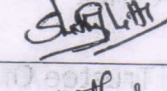
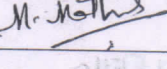
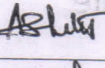
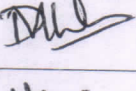



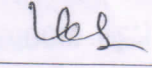
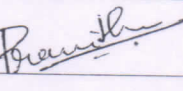


  
HoD CSE O.D.  
Dept. Of Computer Science & Engineering  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225



PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K



Sl.No	Staff Name	Sign
1.	Dr. Mohideen Badhusa S.	
2.	Mr. Venkatesh	
3.	Mr. Vasudev S Shahapur	
4.	Mr. Harish Kunder	
5.	Mr. Sayeesh	
6.	Mr. Hemath Kumar N P	
7.	Mr. K. Surendra	
8.	Mr. Madhusudhan S	
9.	Mrs Vidya	
10.	Ms. Shruthi Shetty J	
11.	Mrs. Merlyn Melita	
12.	Ms. Ankitha Shetty	
13.	Mrs. Deeksha M	
14.	Ms. Megha D Hegde	
15.	Ms. Shilpa	
16.	Ms. Reena Lobo	
17.	Mrs. Veena M	
18.	Ms. Pranitha	
19.	Mr. Abdul Khader	
20.	Mr. Partha Sarathi Pati	



Date:28-06-2021

### **Minutes of the Meeting**

Department Mentors meeting to discuss about mentoring issues and preparing the annual report of the mentoring was held on 28<sup>th</sup> June, 2021. All the faculty mentors were attended and involved in the discussions. Also, IQAC Chairman and Managing Trustee were present during the meeting to review the mentoring issues & provided the suggestions to the mentors.

#### **Agenda:**

1. Mentoring Issues
2. Suggestions from the IQAC Chairman/Managing Trustee

#### **Discussions & Recommendations**

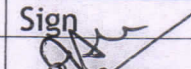

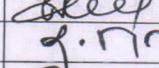

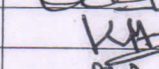
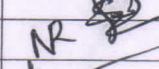
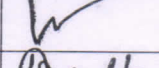
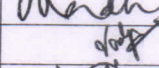
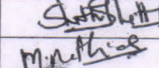
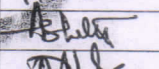
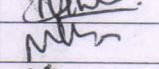
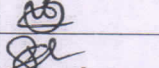
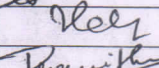
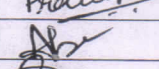


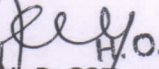
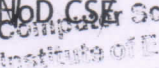
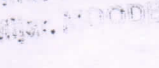




1. Dr.Manjunath Kotari, HoD CSE welcomed Managing Trustee Mr.Vivek Lava, IQAC Chairman Dr.Peter Fernandes and all the Faculty mentors of the department for the mentoring meeting.
2. After the welcome address Prof.Venkatesh spoke about his mentees that, one of the mentee Abhishek Gowda was irregular and having some backlogs, after his mentoring he became regular and cleared all the backlogs.
3. Prof. Vasudev shahapur was advised one of his mentee (Pramod Jamanakatti) regarding backlogs and irregularity in class rooms. After the continuous follow-ups Pramod Jamanakatti cleared all his subjects and eligible for admission to final year.
4. Prof.Harish Kunder gave the performance of all the students and he pointed out one students Rahul P T was irregular earlier and use to stay in hostel during the class hours. After his continuous counselling he was regular now and he cleared many backlog subjects.

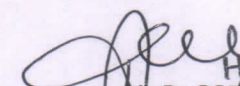


5. Prof. Sayeesh gave the information that, all his mentees were regular and studying well, but one of his mentee named Laxminarayana Miskin was having some rude behaviour and use to missing classes in between. Hence, IQAC chairman suggested Prof.Sayeesh to bring him to his office for Personal Counselling.
6. Mr.Hemanth Kumar discussed about the irregularity of one of his mentee Amrutha G due to bank loan issues and Managing Trustee allowed her to take the admission & guided for their parents to approach Canara Bank for loan.
7. Mrs.Vidya spoke about the irregularity about Karthik B S(mentee) and HoD guided Mrs.Vidya to call his parents for further discussions.
8. Mr.K Surendra spoke about one of his mentee Sagar about his irregularity in submissions of various assignments etc. HoD suggested him to send to him for further guidance.
9. Mr.Madhusudhan S gave the information of 2 mentees(Tanoj M and Darshan M) for their improvements in academics after his continuous guidance to these 2 students.
- 10.All the other mentors were provided the information about their mentees regarding best performance and participations in various online/offline courses.
- 11.IQAC Chairman advised all the faculty members regarding follow-up actions about mentees regarding their irregularity, behavioural aspects, participations in various competitive events and review paper preparations.
- 12.Managing Trustee also advised mentors that, Recommend the student for Counselling if he/she requires counselling.
- 13.Finally Prof.Sayeesh, Mentorship Coordinator proposed the vote of thanks to all.



### Meeting Attendees

Sl.No	Staff Name	Sign
1.	Mr.Vivek Alva (Management Representative)	
2.	Dr.Peter Fernandes(IQAC Chairman)	
3.	Dr.Manjunath Kotari(HoD)	
4.	Dr. Mohideen Badhusha S.	
5.	Mr. Venkatesh	
6.	Mr. Vasudev S Shahapur	
7.	Mr.Harish Kunder	
8.	Mr. Sayeesh	
9.	Mr. Hemath Kumar N P	
10.	Mr.K.Surendra	
11.	Mr. Madhusudhan S	
12.	Mrs Vidya	
13.	Ms. Shruthi Shetty J	
14.	Mrs. Merlyn Melita	
15.	Ms. Ankitha Shetty	
16.	Mrs. Deeksha M	
17.	Ms. Megha D Hegde	
18.	Ms. Shilpa	
19.	Ms. Reena Lobo	
20.	Mrs. Veena M	
21.	Ms. Pranitha	
22.	Mr.Abdul Khader	
23.	Mr.Partha Sarathi Pati	

  
H.O.D.  
Dept. Of Computer Science & Engineering  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225

  
PRINCIPAL  
Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K



Date: 05.07.2021

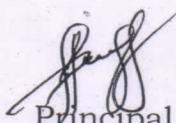
**Circular**

This is to inform that a meeting is convened for all first-year students' mentors with Managing trustee and IQAC Chairman Principal to Review Mentoring process for first year students during 2020-21. Heads of all the branches are informed to communicate the same to the mentors from your department.

Date: 06.07.2021

Time: 2.30 PM

Venue: Room No. 103, main block



Principal  
PRINCIPAL

Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K

Copy to:

Principal Office

Managing Trustee Office

Heads: CSE/CIVIL/ECE/ISE/ME/Phy/Chem/Maths

Date: 06-07-2021

## **Minutes of the Meeting**

Venue: Room No. 103, main block

Date: 06/07/2021

Time: 2.30 pm

### **Agenda:**

1. Review of Mentoring process for first year students during 2020-21.
2. Any other matter.

Meeting started at 2.30 pm in Room No. 103 main block. All the faculty mentors attended meeting with IQAC Chairman and Managing Trustee Mr. Vivek Alva. During the meeting mentoring process done for first year student was reviewed and following were the outcomes of the meeting.

1. IQAC Chairman Dr. Peter Fernandes welcomed all to the meeting and briefed about the purpose of the meeting.
2. All the mentors provided the information about their mentees regarding their performance and participation in various online/offline courses.
3. IQAC Chairman advised all the faculty members regarding follow-up actions about mentees, regarding their irregularity, behavioural aspects, participation in various competitive events.
4. Managing Trustee also advised mentors that, special cases may be referred to professional counselling.




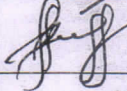
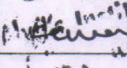

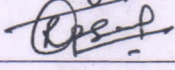
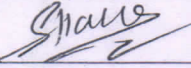

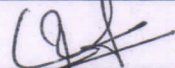

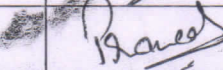
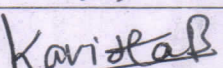
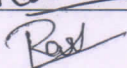
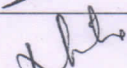
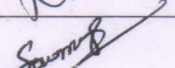
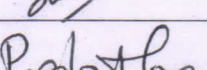
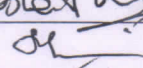

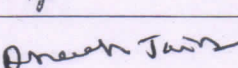
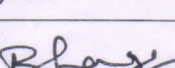
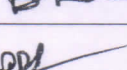

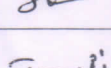

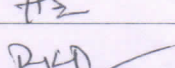
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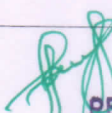


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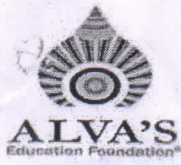


**Members present in the meeting**

Sl.No	Staff Name	Sign
1.	Mr.Vivek Alva (Management Representative)	
2.	Dr.Peter Fernandes(IQAC Chairman)	
3.	Mr. Hemanth Kumar N.P	
4.	Mr.Sayeesh	
5.	Dr. Ramaprasad A.T	
6.	Dr. Shashi kumar K	
7.	Dr. Jayaram	
8.	Dr. Ravikumar C	
9.	Mrs. SakshiKamath	
10.	Dr. Prameela Kolake	
11.	Mrs. Kavitha B	
12.	Mrs. Rashmi R	
13.	Mrs. Nisha Kumari	
14.	Ms. Sowmya	
15.	Dr.Prashanthi K.S	
16.	Mr. Santhosh S	
17.	Mr. Sachin K	
18.	Mr. Aneesh Jain M.V	
19.	Mrs. Bhargavi K V	
20.	Mr.Ramesh Rao B	
21.	Mr.Santhosh K	
22.	Ms.Tanvi Rai A	
23.	Mr. Hemanth Suvarna	
24.	Mr. Pramod Kumar N	



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# Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

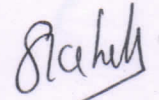
## DEPARTMENT OF INFORMATION SCIENCE & ENGINEERING

(Accredited by NBA, New Delhi 2019-2022)

Date: 25-06-2021

### Circular

It's hereby informed to all the faculty members to attend the mentorship meeting to discuss the issues of mentees and preparing mentoring report on 29-06-2021 at Room No 301. The IQAC Chairman and Managing Trustee will be attending the meeting to review the issues of Mentees. Hence, all are informed to attend the same with particular mentor files.

  
HOD ISE

CC to

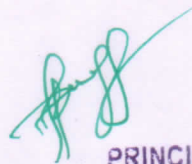
Principal Office

Managing Trustee Office

Mentorship File

H. O. D.

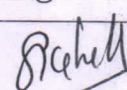
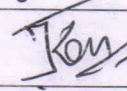
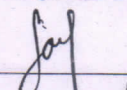
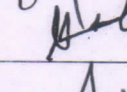
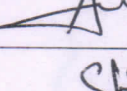
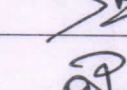
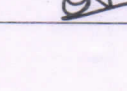
Dept. Of Information Science & Engineering  
Alva's Institute of Engg. & Technology  
Mijar, MOODBIDRI - 574 225



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Sl.No	Staff Name	Sign
1.	Prof. Sudher Shetty	
2.	Dr. Kiran Malagi	
3.	Prof. Jayantkumar A Rathod	
4.	Mr.Manjunath H.R	
5.	Mr.Nagesh U.B	
6.	Mr.Sharan L Pais	
7.	Mr. Pradeep Nayak	

Date: 29-06-2021

### **Minutes of Meeting**

Department Mentors meeting to discuss about mentoring issues and preparing the annual report of the mentoring was held on 29<sup>th</sup> June, 2021. All the faculty mentors have attended and involved in the discussions. Also, IQAC Chairman and Managing Trustee were present during the meeting to review the mentoring issues & provided the suggestions to the mentors.

#### **Agenda:**

1. Mentoring Issues
2. Suggestions from the IQAC Chairman/Managing Trustee

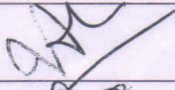

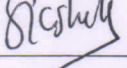
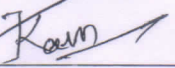

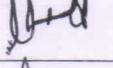



#### **Discussions&Recommendations**

1. HoD Prof. Sudheer Shetty welcomed Managing Trustee Mr.Vivek Lava, IQAC Chairman Dr.Peter Fernandes and all the Faculty mentors of the department for the meeting.
2. After the welcome address Mr. Nagesh U.B spoke about his mentees that, one of the mentee Ms. Rachana Shetty is showing overall growth academics and co-curricular activities.
3. Dr. Kiran Malagi has advised one of his mentee (Prathiksha) regarding backlogs and irregularity in class rooms. After the continuous follow-ups she is clearing the subjects.
4. Mr. Manjunath H.R gave the performance of all the students and he pointed out one of the student Akshitha Poojary was irregular earlier and used to stay in hostel during the class hours. After his continuous counselling she became regular and she cleared backlog subjects.



5. Mr. Sharan L Pais gave the information that, all his mentees were regular and studying well, but few of his mentees were having some rude behaviour and use to miss the classes in between. Hence, HoD suggested to bring him to his office for Personal Counselling.
6. IQAC Chairman advised all the faculty members regarding follow-up actions about mentees regarding their irregularity, behavioural aspects, participations in various competitive events and review paper preparations.
7. Managing Trustee also advised mentors that, Recommend the student for Counselling if he/she requires counselling.
8. Finally HoD proposed the vote of thanks to all.

The following are attended the meeting

Sl.No	Staff Name	Sign
1.	Mr.Vivek Alva (Management Representative)	
2.	Dr.Peter Fernandes(IQAC Chairman)	
3.	Prof. Sudher Shetty	
4.	Dr. Kiran Malagi	
5.	Prof. Jayantkumar A Rathod	
6.	Mr.Manjunath H.R	
7.	Mr.Nagesh U.B	
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