



VISVESVARAYA TECHNOLOGICAL UNIVERSITY

REGIONAL OFFICE, MYSURU REGION

HANCHYA, SATHAGALLI LAYOUT, RING ROAD, MYSURU - 570 029

DR. H.S. PRABHAKARA M.TECH, PH.D.

REGIONAL DIRECTOR

Ref: No. VTU/ROM/2017-18/

Tel: 0821 - 2570012

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Email :sovtumysore@yahoo.com

19-12-2017

Dr.Nitendra palankar

Asst Professor. Dept of CIVIL

Alva's Institute Of Engineering & Technology, Mangaluru

Sir/ Madam,

Sub: Appointment of Flying Squad for VTU UG/PG Examinations of DEC-2017/JAN-2018 – reg.

By the directions of the Registrar (Evaluation), you are appointed as the **Member of the Flying Squad Team** from **26-12-2017 to 12/1/2018** for the smooth conduct of UG/PG theory examinations of DEC-2017/JAN-2018. You are requested to:

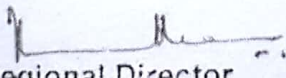
1. Accept this appointment and send the acceptance letter immediately to this office in the name of Dr. H.S. Prabhakara, Regional Director. Send a **copy** of the acceptance letter by e-mail.
2. Ensure the proper conduct of examination and take precautions and actions to curb any kind of malpractice at the Examination Centres allotted to you.
3. Adhere to the guidelines of the University in discharging your work.
4. Report at the **VTU Regional Office, Mysuru, on 26th Dec 2017 at 09:30 A.M.** (Please bring your stamp size photograph).

You are entitled for remuneration & TA/DA as per the University norms.

Any correspondence in this regard should be made through the Principal of your Institution.

Thanking you,

Yours sincerely


Regional Director

Copy to:

The Principal, Alva's Institute Of Engineering & Technology, Mangaluru, with a request to consider his/her absence as special leave. Any recommendation for the cancellation of this assignment should be sent with an alternate arrangement.