

# ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to VTU, Belgaum and Approved by A.I.C.T.E., New Delhi

( A Unit of Alva's Education Foundation (R) )

Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K.

☒ SCL / ~~OOD~~

Name : Sayeesh  
Designation : Asst. Professor  
Department : CSE  
No. of days : 15 Dates from / On 27-1-2020 To 10-2-2020  
Purpose : External DCS duty at MITE, Moodbidri

Place : Mijar  
Date : 20/1/2020

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Signature

Remarks of the H.O.D.

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Signature

OFFICE USE :

SCL/OOD to be sanctioned ..... days

Remarks of the Principal :

**SANCTIONED / NOT SANCTIONED**

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Signature

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Signature



# VISVESVARAYA TECHNOLOGICAL UNIVERSITY

EXTENSION CENTRE, MANGALURU

A J INSTITUTE OF ENGINEERING & TECHNOLOGY CAMPUS  
NH-66, KOTTARA CHOWKI, MANGALURU - 575006

Dr. H R Shivakumar., Ph.D

Special Officer

Mobile No : 94833-63287, 94485-49678

Email: sovtumangaluru@gmail.com

Ref: No. VTU/EC/MLR/2019-20/485(19)

Date: 17.01.2020

To,

Prof. Sayeesh (9449982988)

Dept. of CSE,

AIET, Mangaluru

**Sub:-Appointment of Deputy Chief Superintendent (External) for conduct of  
Dec-19/Jan-20 VTU examinations.**

By the direction of the Registrar (Evaluation), you are appointed as Deputy Chief Superintendent (External) for the examination centre **MITE, Moodabidri** for **Dec-19/Jan-20 examinations from 27.01.2020 to 10.02.2020 / Until completion of the exams.** Kindly accept this appointment and the acceptance letter may be send immediately to undersign through **Email**.

You are requested to report to the Chief Superintendent/Principal of the examination centre of the college one day before the commencement of examinations and also follow the Duties and Responsibilities of DCS as mentioned in the enclosure.

Bills to be submitted to the undersign along with original attendance, Photocopy of Order, Pan Card and Bank details.

Thanking you,

Yours sincerely,

**SPECIAL OFFICER**

Special Officer

VTU Extension Centre

A.J.I.E.T Campus, Kottara Chowki

Mangaluru - 575 006

1. The Principal, **AIET, Mangaluru** for information with a request to consider his/her absence as special leave.
2. The Principal / Chief Superintendent **MITE, Moodabidri** with a request to accept his/her duty as Deputy Chief Superintendent and report the same to the Special Officer, Mangaluru Region.

**Note: Any correspondence in this regard should be made through the Principal of your Institution.**

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Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K.

SCL / ~~OOD~~

Name : Sayeesh

Designation : Asst-Professor

Department : CSE

No. of days : ..... Dates ~~from~~ / On 17/1/2020 To .....

Purpose: Digital Valuation work at AJIT, VTU Extension, Mangalore

Place : Mijar

Date : 16/1/2020

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Remarks of the H.O.D.

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[Signature] 16/1/2020  
Signature

OFFICE USE :

SCL/OOD to be sanctioned ..... days

Signature

Remarks of the Principal :

**SANCTIONED / NOT SANCTIONED**

[Signature]  
Signature

# VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELAGAVI



EXTENSION CENTRE, MANGALURU  
A J INSTITUTE OF ENGINEERING & TECHNOLOGY CAMPUS  
NH-66, KOTTARA CHOWKI, MANGALURU - 575006

No: 168

Dr.H R Shivakumar, Ph.D  
Special Officer

Mobile No : 9448549678, 9483363287  
Email: sovtumangaluru@gmail.com

Date: 24/01/2020

## ATTENDANCE CERTIFICATE

This is to certify that Prof. .... Sayesh ..... Dept of .... CS .....

College .... AJET ..... Place .... Moodabidri .....

deputed for UG/PG Digital Valuation Work of VTU June/July-2019 examination

Subject .... SAN, IEEE & AI ..... Code .... 15CB754, 17CB5539  
17CB562

at VTU Extension centre, Mangaluru from 17/01/2020 to 24/01/2020 (08 days).

  
Special Officer

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Shobhavana Campus, Mijar, Moodbidri - 574 225, Mangalore, D.K.

☒ SCL / ~~OOD~~

Name : Sayeeesh

Designation : Asst. Professor

Department : CSE

No. of days : 01 Dates from / On 27/12/19 To —

Purpose: VTU Lab Exam Duty at YIT, Moodbidri

Place : Mijar

Date : 23/12/19

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Remarks of the H.O.D.

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[Signature]  
Signature

OFFICE USE :

SCL/OOD to be sanctioned ..... days

/  
Signature

Remarks of the Principal :

**SANCTIONED / NOT SANCTIONED**

[Signature]  
Signature

**Attendance Certificate**

Sl. No.: **552**

Date **28/12/2019**

This is to certify that Dr. / Mr. / Mrs. / Ms. Sajeesh  
from A.I.E.T has attended the  
practical examination duty in our college.

**The details are :**

Subject with code : 18CPL17

Branch : IS Semester : I

Dates : From 28/12/19 To 28/12/19

Number of days .....

Date and Time of Reporting 28/12/19 8:30 am

Date and Time of Leaving the College 28/12/19 5:30 pm

  
**Chief Superintendent**

**V.T.U. Examination**

**Y.I.T., Thodar, Mijar Post  
Mangalore**

Note: Local Allowance Rs. 250/- Paid at this Institute

**Attendance Certificate**

Sl. No.: **546**

Date **27/12/2019**

This is to certify that Dr. / Mr. / Mrs. / Ms. Sajeesh  
from A.I.E.T has attended the  
practical examination duty in our college.

**The details are :**

Subject with code : 18CPL17

Branch : IS Semester : I

Dates : From 27/12/19 To 27/12/19

Number of days .....

Date and Time of Reporting 27/12/19 8:30 am

Date and Time of Leaving the College 27/12/19 5:30 pm

  
**Chief Superintendent**

**V.T.U. Examination**

**Y.I.T., Thodar, Mijar Post  
Mangalore**

Note: Local Allowance Rs. 250/- Paid at this Institute