Dr. Shrinivasa Rao B R
Vice Principal & Controller of Examinations

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STRICTLY CONFIDENTIAL

Ref. No.: NMAMIT/COE/PE/2016/

External

Date: 25 / 1 / 2016

Sir / Madam,

Sub: Appointment as paper setter for Semester End Examinations April - May 2016 Examinations.

By the direction of Principal, I am pleased to appoint you as paper setter for the subject with details as under. You are requested to accept the assignment if your near relatives are not taking up the examination in this subject.

Exam: B.E.

Department: **E&C Engineering**

Sem: ___VI___ Course: ___Antennas and wave propagation___

Course Code: __13EC604__ No. of sets __1__ To be submitted before | **February 13, 2016** |

- INSTRUCTIONS TO PAPER SETTERS -

1. Paper setters are advised to set 2 questions from each of the units with minimum overlap of the subject in those questions. However, in certain subjects about 20-25% over lap can be tolerated if overlapping can not be avoided.
2. There will be 10 questions of 20 marks each in the paper divided into 5 units as per the syllabi & contact hours and the student will have to answer 5 full questions, selecting not more than one question from each unit. Each question may have at the maximum 4 subdivisions. Marks for each subdivision has to be indicated. Wherever applicable, there shall be a numerical problem in each question.
3. A paper has to be so set that an average student will be able to answer 4 or more questions in a duration of 3 hours.
4. Questions shall **strictly be from the prescribed text books, covering the entire syllabus.**
   ➤ Provide neat sketches as these figures are scanned directly from the manuscript for final printing.
   ➤ Explicitly indicate the figure numbers. For example, identify the figure pertaining to Q 2(c) as Fig. Q2 (c) immediately adjacent to it.
   ➤ Give detailed instructions on issue of **hand books, code books, steam table, charts…. etc.**
5. Scrupulously scrutinize the question paper for completeness (subject code, title & clarity), missing data / figure / marks allocated / repetitions of entire questions or parts thereof & out of syllabus questions and read the question paper meticulously – seal it using **gum / adhesive** in appropriate cover enclosed, before sending it to the undersigned.
   ➤ Ensure that the manuscript of the question paper **(both soft (in CD) & hard copy)** reaches the undersigned on or before the last date given above along with **Scheme and Solution.**
   ➤ In case, by any chance, you are unable to accept the assignment, please return all enclosures to the undersigned in person or by return of post.

6. In accordance with requirement of Outcome Based Education, I request you to show the Bloom's. Taxonomy Level for each question and sub questions in the question paper. A copy of the BTL is enclosed herewith for your use. Your cooperation in this regard will be highly appreciated.

7. **You are also requested not to retain the soft copy of the question paper in your Computer / Laptop / Storage devices / email etc and also the hard copy.**

Thanking you.

By order

Controller of Examinations

Encls: 1. Copy of the syllabus   2. Declaration   3 Inner cover for QP
     4. Outer cover for QP & scheme   5. Inner cover for scheme & solution
     6. Remuneration bill.   7. Sample Question Paper

For Full Set only

To: ___Ms. Vijetha___
_____
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NMAM
INSTITUTE OF TECHNOLOGY

P.T.O.

*Dp/-

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