ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY

SHOBHAVANA CAMPUS, MIJAR, MOODBIDRI – 574 225

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ALVA'S
Education Foundation®

DEPARTMENT OF INFORMATION SCIENCE AND ENGINEERING

AIET/HoD-ISE/2020-21/F006   Date: 25/01/2021

CIRCULAR

Sub: Meeting with faculty members – reg

A meeting of all the faculty members is convened at 12:00 PM today. All are informed to attend the same.

Agenda:

- Republic Day celebration
- Planning a CSR activity
- Finalization of Project Phase-I, CIE-III & Assignments marks
- Information to parents about CIE performance & Attendance of students
- Progress of review paper
- Feedback / Course End Survey
- Mentor-mentee file updation
- Website updation – Faculty profile & others
- Practical SEE assessment
- Revision Classes for 3rd Year students
- Internship for 3rd Year students as per VTU guidelines
- Subject Allotment of Even Semester
- Placement related matters
- Any other matters.

Venue: HoD Cabin

25/01/2021

HoD, Dept. of ISE

Circulation to all the faculty members

Following faculty members were present.

1 Prof Sudheer Shetty

2. Mr Jayantkumar A Rathod

3. Dr Kiran B Malagi

4. Sharan L. Pais

5 Jaishma K

6. Abhijne Mishra

7. Shwetha. R.

8. Poornima

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AIET/HoD-ISE/2020-21/M005

Date: 25/01/2021

MINUTES OF MEETING

Ref: AIET/HoD-ISE/2020-21/F006 dated 25/01/2021.

With reference to the above circular, a meeting of all the faculty members was convened on 25/01/2021 at 12:00 PM in the HoD's cabin. Following are the outcomes of the meeting.

- HoD informed the faculty members to attend the Alva's Republic Day celebration to be held at K V Subbanna Vedike, Vidyagiri, Moodabidri. Every staff should be present at the venue at 8:45 AM.

- It is decided to contribute a certain amount to the "Kannada Bhavana", Moodabidri under the Corporate Social Responsibility (CSR) activity of the department from the amount collected in the Alva's Film Fest-2021, a charitable event. The exact amount to be donated will be decided later in discussion with Principal & Management.

- It's informed to finalize the CIE marks of all the courses of Final Year & Pre-final Year batches on or before 30/01/2021. Improvement tests may be given for the students who haven't performed well due to late reporting to colleges on account of COVID-19 pandemic.

- Mentors are informed to send the CIE marks details and attendance reports to the parents of their mentees through WhatsApp or E-mail on or before 06/02/2021.

- Publication of review paper is made mandatory and guides should do the follow-up on the submission of the same. Presentation of review paper could be marked as seminar also. At least, title of the paper should be finalized before the closure of this semester.

- Subject feedback are sent to faculty members. Faculty members are informed to thoroughly look at it and identify the areas where they need to improvise themselves and improve the feedback points. Also, all are informed to take the Course End Survey of their respective courses.

- Mentor-Mentee activities and meetings should be carried out on a regular basis. Files need to be updated at the earliest.

- HoD informed the faculty members to update their profile in the website and also the activities conducted by the department on a regular basis.

- Practical SEE is going to commence from 27/01/2021. All the examiners are informed to assess the students properly and favour should be given to the students to overcome the difficulties they faced due to COVID-19.

- Revision classes for 3rd year students will be conducted from 01/02/2021 to 10/02/2021 as per the regular time-table.

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- Internship coordinator of the department should coordinate with the students of 3rd year to undergo internship as per the University guidelines. Credits of already completed internships like TCS iON can also be given to students.
- HoD said that the placements are not up to the mark even with great support from the Management. Placements are very poor in terms high package companies. Even though so many placement trainings are conducted, still the placements are very poor.
- This is the time to take introspection in the department. Everybody in the department should think of improving the placement. Faculty members are informed to check with different colleges about the trainings (with cost) conducted and prepare a report and submit.
- HoD asked the departmental placement coordinator to prepare the list of non-placed students and identify the reasons for not getting placed. It is decided to call the students individually and ask them the expectations in terms of technical, aptitude & soft skill training required for them. Also, it is asked to prepare a report of various trainings the students have undergone till final year.
- Subject allotment of even semester for the academic year 2020-21 is also finalized during the meeting and is shown below.

IV Semester (2018 Scheme)		
Course Code	**Course Title**	**Faculty Assigned**
18MAT41	Complex Analysis, Probability and Statistical Methods	**Mathematics Department**
18CS42	Design and Analysis of Algorithms	Mrs. Jaishma Kumari B
18CS43	Operating Systems	Mrs. Jaishma Kumari B
18CS44	Microcontroller and Embedded Systems	Mr. Nagesh U B
18CS45	Object Oriented Concepts	Mr. Sharan L Pais
18CS46	Data Communication	Mr. Pradeep Nayak
18CSL47	Design and Analysis of Algorithms Laboratory	Mrs. Jaishma Kumari B
18CSL48	Microcontroller and Embedded Systems Laboratory	Mr. Nagesh U B
18KVK49	Vyavaharika Kannada (Kannada for communication)	Prof. Jayantkumar A Rathod
18KAK49	Aadalitha Kannada (Kannada for Administration)	Mr. Pradeep Nayak

VI Semester (2018 Scheme)		
Course Code	**Course Title**	**Faculty Assigned**
18IS61	File Structures	Mr. Manjunath H R
18IS62	Software Testing	Mr. Sharan L Pais
18CS63	Web Technology and Its Applications	Dr. Kiran B Malagi
18CS641	Data Mining and Data Warehousing	Mr. Pradeep Nayak
18CS652	Introduction to Data Structures and Algorithms	Prof. Sudheer Shetty
18ISL66	Software Testing Laboratory	Mr. Pradeep Nayak
18ISL67	File Structures Laboratory with Mini Project	Mr. Manjunath H R
18CSMP68	Mobile Application Development	Mr. Sharan L Pais

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VI Semester (2017 Scheme)

Course Code	Course Title	Faculty Assigned
17CS61	Cryptography, Network Security and Cyber Law	CSE Department
17IS62	File Structures	Mr. Manjunath H R
17IS63	Software Testing	Mr. Sharan L Pais
17CS64	Operating Systems	Mr. Manjunath H R
17CS651	Data Mining and Data Warehousing	Mr. Pradeep Nayak
17CS664	Python Application Programming	CSE Department
17ISL67	Software Testing Laboratory	Mr. Pradeep Nayak
17ISL68	File Structures Laboratory with Mini Project	Mr. Manjunath H R

VIII Semester (2017 Scheme)

Course Code	Course Title	Faculty Assigned
17CS81	Internet of Things and Applications	Mr. Nagesh U B
17CS82	Big Data Analytics	Dr. Kiran B Malagi
17CS834	System Modeling and Simulation	Prof. Jayantkumar A Rathod
17IS84	Internship / Professional Practice	Mr. Sharan L Pais
17ISP85	Project Work Phase - II	Dr. Kiran B Malagi
17ISS86	Seminar	Mr. Manjunath H R

VIII Semester (2015 Scheme)

Course Code	Course Title	Faculty Assigned
15CS81	Internet of Things and Applications	Mr. Nagesh U B
15CS82	Big Data Analytics	Dr. Kiran B Malagi
15CS834	System Modeling and Simulation	Prof. Jayantkumar A Rathod
15IS84	Internship / Professional Practice	Mr. Sharan L Pais
15ISP85	Project Work Phase - II	Dr. Kiran B Malagi
15ISS86	Seminar	Mr. Manjunath H R

25/01/2021

HoD, Dept. of ISE

Principal