

### Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225 Phone: 08258-262725, Fax: 08258-262726

### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 07/06/2019

#### Circular

It is hereby informed to all the faculty members that there will be a departmental meeting today at 01.30 pm in MEMS Lab. All are required to attend without fail.

.D.V. Poz

HOD

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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 07/06/2019

# Minutes of the meeting held on 07-06-2019

## Agenda of the Meeting

- VTU time table 1.
- Subject allotment 2.
- Elective list 3.
- Student feedback

Sl.No	Members	Designation
1	Dr.D.V.Manjunatha	Senior Professor & H.O.D
2	Mr. Shankar B.B	Associate Professor
3	Mr. Sudhakar H M	Associate Professor
4	Mrs. Sahana K Adyanthaya	Assistant Professor
5	Mrs. Jyothi Pramal	Assistant Professor
6	Mr. Santhosh S	Assistant Professor
7	Mrs. Vijetha T.S.	Assistant Professor
8	Mr. Yuvaraj T	Assistant Professor
9	Mrs. Shruthi K	Assistant Professor
10	Mr. Deepak Raj	Assistant Professor
11	Mr.Aneesh Jain	Assistant Professor
12	Mrs. Tanya	Assistant Professor
13	Mr. Parveez Shariff	Assistant Professor
14	Mr. Sachin K	Assistant Professor
15	Mr. Prasanna Kumar	Assistant Professor
16	Mrs. Nishma	Assistant Professor
17	Mrs. Bhargavi	Assistant Professor
18	Mr. Jayaprakash	

### The HOD addressed the following to all the faculties of the department.

- Lab practical exam duty allotment pdf print should be submitted to HOD. 1.
- HOD signature for documents should be taken without fail. 2.
- HOD asked the faculties to fill the Subject allotment form for academic year 2019-20. 3.
- Finalization of elective list for academic year 2019-20. 4.
- HOD asked to update the Student feedback of 2018-19 odd & even semester in the course 5. file.



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# DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 16/01/2020

### Circular

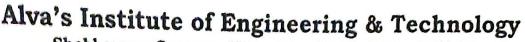
It is hereby informed to all the faculty of the department to attend the meeting on 17/01/2020 at 10.00am in HOD's cabin.

#### Agenda:

- 1. Faculty Report.
- 2. Subject Allotment.

D.V. T

HOD



Shobhavana Campus, Mijar, Moodbidri, D.K - 574225 Phone: 08258-262725, Fax: 08258-262726

### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 17/01/2020

### Minutes of the meeting held on 17-01-2020

#### Agenda of the Meeting

- 1. Faculty Report.
- 2. Subject Allotment.

Sl.No	Members	Designation			
1	Dr.D.V.Manjunatha	Senior Professor & H.O.D			
2	Mr. Sudhakar H M	Assistant Professor			
3	Mr. Santhosh S	Assistant Professor			
4	Mrs. Vijetha T.S.	Assistant Professor			
5	Mr. Yuvaraj T	Assistant Professor			
6	Mrs. Shruthi K	Assistant Professor			
7	Mr. Deepak Raj	Assistant Professor			
8	Mr. Aneesh Jain	Assistant Professor			
9	Mrs. Tanya	Assistant Professor			
10	Mr. Parveez Shariff	Assistant Professor			
11	Mr. Sachin K	Assistant Professor			
12	Mrs. Nishma	Assistant Professor			
13	Mrs. Bhargavi	Assistant Professor			
14	Ms. Megha	Assistant Professor			
15	Ms. Shadvala	Teaching Assistant			

### The HOD addressed the following to all the faculties of the department.

- 1. All faculty should submit faculty report of academic year 2019-20 odd semester by 17-01-2020 before 3.30pm.
- 2. HOD discussed about the format given for filling faculty report and gave important instructions.
- 3. Soft copy of NAAC Criteria-wise documents related to the department has to be updated in dept. PC without fail.
- 4. Final year Classes will commence from Feb 10th.
- 5. Subject allotment of academic year 2019-20 even semester was discussed and finalized.

HOD HOD