



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 07/06/2019

Minutes of the meeting held on 07-06-2019

Agenda of the Meeting

1. VTU time table
2. Subject allotment
3. Elective list
4. Student feedback

Sl.No	Members	Designation
1	Dr.D.V.Manjunatha	Senior Professor & H.O.D
2	Mr. Shankar B.B	Associate Professor
3	Mr. Sudhakar H M	Associate Professor
4	Mrs. Sahana K Adyanthaya	Assistant Professor
5	Mrs. Jyothi Pramal	Assistant Professor
6	Mr. Santhosh S	Assistant Professor
7	Mrs. Vijetha T.S.	Assistant Professor
8	Mr. Yuvaraj T	Assistant Professor
9	Mrs. Shruthi K	Assistant Professor
10	Mr. Deepak Raj	Assistant Professor
11	Mr.Aneesh Jain	Assistant Professor
12	Mrs. Tanya	Assistant Professor
13	Mr. Parveez Shariff	Assistant Professor
14	Mr. Sachin K	Assistant Professor
15	Mr. Prasanna Kumar	Assistant Professor
16	Mrs. Nishma	Assistant Professor
17	Mrs. Bhargavi	Assistant Professor
18	Mr. Jayaprakash	

The HOD addressed the following to all the faculties of the department.

1. Lab practical exam duty allotment pdf print should be submitted to HOD.
2. HOD signature for documents should be taken without fail.
3. HOD asked the faculties to fill the Subject allotment form for academic year 2019-20.
4. Finalization of elective list for academic year 2019-20.
5. HOD asked to update the Student feedback of 2018-19 odd & even semester in the course file.

D.V. Manjunatha

H.O.D.

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 16/01/2020

Circular

It is hereby informed to all the faculty of the department to attend the meeting on 17/01/2020 at 10.00am in HOD's cabin.

Agenda:

1. Faculty Report.
2. Subject Allotment.



HOD

Date: 17/01/2020

Minutes of the meeting held on 17-01-2020

Agenda of the Meeting

1. Faculty Report.
2. Subject Allotment.

Sl.No	Members	Designation
1	Dr.D.V.Manjunatha	Senior Professor & H.O.D
2	Mr. Sudhakar H M	Assistant Professor
3	Mr. Santhosh S	Assistant Professor
4	Mrs. Vijetha T.S.	Assistant Professor
5	Mr. Yuvaraj T	Assistant Professor
6	Mrs. Shruthi K	Assistant Professor
7	Mr. Deepak Raj	Assistant Professor
8	Mr. Aneesh Jain	Assistant Professor
9	Mrs. Tanya	Assistant Professor
10	Mr. Parveez Shariff	Assistant Professor
11	Mr. Sachin K	Assistant Professor
12	Mrs. Nishma	Assistant Professor
13	Mrs. Bhargavi	Assistant Professor
14	Ms. Megha	Assistant Professor
15	Ms. Shadvala	Teaching Assistant

The HOD addressed the following to all the faculties of the department.

1. All faculty should submit faculty report of academic year 2019-20 odd semester by 17-01-2020 before 3.30pm.
2. HOD discussed about the format given for filling faculty report and gave important instructions.
3. Soft copy of NAAC Criteria-wise documents related to the department has to be updated in dept. PC without fail.
4. Final year Classes will commence from Feb 10th.
5. Subject allotment of academic year 2019-20 even semester was discussed and finalized.

D.V. T

HOD