ALVA'S
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. AIET/IQAC/2019-20/07

31 Jan 2020

CIRCULAR

Internal Quality Assurance Cell (IQAC) meeting is scheduled on 06 Feb 2020 at 10:30 am in Board room. It is informed to all the members to attend the same.

Agenda:

01. Discussion on introducing research culture in AIET
02. Schemes to enhance Research activities
03. Research facilities at AIET, AEF and MOU with other organizations
04. Bench marking research activity in department and setting up targets
05. LIC Visit
06. Discussion on important days to be celebrated in institution
07. Any other points

IQAC Coordinator
Co-ordinator
IQAC
AIET, Mijar

Principal
Chairman
IQAC
AIET, Mijar

Copy to:

1. IQAC Members
2. Principal Office
3. IQAC File

Ref. No. AIET/IQAC/2019-20/08

06 Feb 2020

Chairman	Dr. Peter Fernandes		
Coordinator	Prof. Praveen J		
	Name	**Department**	**Signature**
Members	Dr. Basavaraju B	Dean Academics (I-Year)	
	Prof. Ajith Hebbar	HOD, Civil	
	Prof. Manjunath Kotari	HOD, CSE	
	Dr. D V Manjunatha	HOD, ECE	
	Prof. Jayanth Kumar Rathod	HOD, ISE	
	Dr. Satyanarayan	HOD, ME	
	Dr. Claret Mendonca	HOD, MBA	
	Dr. Ravi Kumar C	HOD, Chemistry	
	Dr. Ramaprasad A T	HOD, Physics	
	Mrs. Prameela S Konde	HOD, Maths	
	Mr. Preetham Shetty KV	Librarian	
	Mr. Dilip	Physical Director (PD)	
Administrative/ Technical staff	Mr. Nikhil Alva	Administrative Officer	
	Mr. Shantharam Kamath	Finance Officer	–
	Mrs. Sowmya Jain	Office Superintendent	–
Students:	Mr. Tejas H	Final year Civil	–
	Ms. Brindashree B V	Final year CSE	–
Management representative:	Mr. Vivek Alva	Correspondent	–
Alumni:	Mr. Dheeraj Shetty	Dept. of ECE	–
	Mr. Chandan Shastri	Dept. of ISE	–
Community representative stakeholder:	Mr. Sudhakara poonja	Nagarika Hitharakshana Vedike- member	
Employers / industrialist:	Mr. Arvind Murthy	Senior Manager-Talent Acquisition Aris Global, Bangalore	–
Other external experts:	Dr. Annappa	Professor, NITK, Surathkal	–

Agenda 01: Discussion on introducing research culture in AIET

Dr. Richard Pinto will be the Dean Research.
He will be looking after bringing research culture in the Institution, approaching the funding agencies monitoring and encouraging for faculty publication.

Agenda 02: Schemes to enhance research activities.
Three schemes are proposed
a. Independent research guided by Research Guides.
b. By collaborating with faculty members both with in and outside AIET.
c. Introduction of research scholars with a proper research plan to complete the Ph.D. Ultimately it is the responsibility of the faculty to enhance the research of himself/herself also the department.

Agenda 03: Research Facilities at AIET, AEF and MoU with other Organizations.
Management has supported for research by establishing laboratories. Also staff can bring proposals for MOUs. Even one can collaborate with AEF.

Agenda 04: Bench Marking Research activities in Department and setting up Target.
Principal and Dean Research will decide on how many publications are mandatory for individual and department wise. Also focus on patents. Identify the bench markers of premier institutes and try to reach the bench markers.

Agenda 05: LIC Visit.
LIC visit will start from 10th Feb 2020.
All the necessary activities have to be initiated to

make LIC visit happen smooth.

Agenda 06 : Discussion on Important Days to be celebrated in Institution.

Alumni Meet - 21 March 2020
Sports Day - 14 March 2020
Graduation Day - 02 May 2020
Traditional Day - 28 March 2020.

Agenda 07 : Any Other points
No points for discussion.

The meeting is concluded by thanking all.

IQAC Chairman.

Chairman
IQAC
AIET, Mijar