Alva's Institute of Engineering & Technology

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. AIET/IQAC/2018-19/01

23 Jul 2018

CIRCULAR

It is hereby informed to all IQAC members to attend a meeting on 25 July 2018 at 10:30 AM. The venue will be Board Room of AIET campus.

Agenda:

01. Reopening of Odd Semester 2018-19
02. Discussion on revised Syllabus 2018 scheme
03. Organizing Induction program for First Year students
04. Progress of NBA and NAAC work.
05. Any other point for discussion with the permission of chair

IQAC Coordinator
Co-ordinator
IQAC
AIET, Mijar

PRINCIPAL
Chairman
IQAC
AIET, Mijar

Copy to:

1. Members of IQAC
2. Principal Office
3. IQAC File

Ref. No. AIET/IQAC/2018-19/02

25 Jul 2018

MINUTES ON IQAC MEETING

Chairman	Dr. Peter Fernandes		
Coordinator	Dr. Praveen J		
	Name	**Department**	**Signature**
Members	Dr. Basavaraju B	Dean Academics (I-Year)	
	Prof. Ajith Hebbar	HOD, Civil	
	Prof. Manjunath Kotari	HOD, CSE	
	Dr. D V Manjunatha	HOD, ECE	
	Prof. Jayanth Kumar Rathod	HOD, ISE	
	Dr. Harishanand K S	HOD, ME	
	Prof. Ramakrishna Chadaga	HOD, MBA	
	Dr. Ravi Kumar C	HOD, Chemistry	
	Dr. Ramaprasad A T	HOD, Physics	
	Mrs. Prameela S Konde	HOD, Maths	
	Mr. Preetham Shetty KV	Librarian	
	Mr. Dilip	Physical Director (PD)	
Administrative/ Technical Staff	Mr. Nikhil Alva	Administrative Officer	
	Mr. Shantharam Kamath	Finance Officer	–
	Mrs. Sowmya Jain	Office Superintendent	Sowmya.
Students:	Rashmitha GR	Final year Civil	–
	Chandan R Shastri	Final year CSE	–
Management Representative:	Mr. Vivek Alva	Correspondent	–
Alumni:	Rinu Thomas	MBA	–
	Mr. Hithesh G Shetty	Dept. of ME	–
Community Representative Stakeholder:	Mr. Sudhakara poonja	Nagarika Hitharakshana Vedike- member	
Employers / Industrialist:	Mr. Hamsaraj	Director Hamshine electronics and energy systems, Hassan	–
Other External Experts:	Dr. Annappa	Professor, NITK, Surathkul	–

25 Jul 2018

Agenda 01 : Reopening of Odd Semester 2018-19

The college shall reopen for 2nd and 3rd year students from 30th July 2018. A Orientation program ~~was~~ has to be conducted for the students to disseminate the information about the importance of NBA and NAAC

Agenda 02 : Discussion on revised Syllabus 2018 scheme :

The VTU has again revised the syllabus as 2018 scheme. It is instructed to HODs and Librarian to make the list of required books and materials and initiate the procurement process

Agenda 03 : Organizing Induction Program for First Year Students.

The inauguration of the induction program for 1 Year Engineering students is planned to be conducted on 8th August 2018. at 11:30 AM in Auditorium followed by lunch, campus familiarization.

From 9th August to 30th August, induction program activities have to be conducted as per the guidelines of University and AICTE.

Agenda 04 : Progress of NBA and NAAC Work :

CSE, ECE and Mech departments have to report on weekly basis about the progress of NBA Work. Also documentation needs to be done for every activity that is being carried out in the institution. Plan conducting Social Service activities and give awareness to all the stakeholders about NBA and NAAC.

Agenda 05 : Any other point for Discussion with Permission of Chair.

No other points for discussion

The meeting is concluded by thanking all

IQAC Chairman

Chairman
IQAC
AIET, Mijar