



Alva's Institute of Engineering & Technology

Bhobhavana Campus, Mijar, Moodbidri, D.K - 574225

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

REF.No.: AIET/IQAC/2021-22/24

Date: 20.6.2022

CIRCULAR

The internal IQAC meeting is scheduled on 23.6.2022, it is requested for all the members to attend the same in board room at 11 am.

Agenda:

1. Discussion on One day workshop on "Intellectual Property rights"
2. Discussion on MoU with Kumamoto University Japan
3. Discussion on Parents Teacher meeting in all dept.
4. Discussion on Technical Training on Basics for "Full stack developer"
5. Discussion on Training on SASKEN Company Specific Training
6. Discussion on Training on Infosys Company Specific Training
7. Discussion on IIC Activities
8. Discussion on NCC Activity "Swatchha Mijar" & "Shramadana"
9. Discussion on NSS Activity "Blood Donation Camp".
10. Any other Discussion

IQAC Coordinator

Copy to:

1. Dept. of CSE, ISE, ECE, ME, CV, AIML, MBA
1. IQAC
2. Principal Office
3. T&P Cell
4. Adm. Officer

**IQAC Chairman
PRINCIPAL**

Alva's Institute of Engg. & Technology,
Mijar. MOODBIDRI - 574 225, D.K



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Internal Quality Assurance Cell (IQAC)

Ref No.: AIET/IQAC/2021-22/24

Date: 20/06/2022

Deignation	Name		Signature
IQAC Chairman	Dr. Peter Fernandes	Principal	
IQAC Coordinater	Dr. Dattathreya	Dean Planning	
	Dr. Manjunath Kotari	HOD, CSE	
	Prof. Sudheer Shetty	HOD, ISE	
	Dr. Manjunatha D V	HOD, ECE	
	Dr. Ajith Hebbar	HOD, CVE	
	Dr. Satyanarayan	HOD, ME	
	Dr. Priya Jyothi Sequeria	HOD, MBA	
	Dr. Ravikumar	HOD, Chemistry	
	Dr. Ramprasad A T	HOD, Physics	
	Dr. Prameela Katta Katak	HOD, Maths	
	Prof. Harish Kunder	HOD,AIML	
	Dr. Mohiddan Badusha	CSE, Prof	
	Catherin Nirmala J	MBA Dept	
	Mr. Preetham Shetty KV	Librarian	
	Mr. Dileep	Physical Director	
Administrative staff	Mr. Nikhil Alva	Administrative Officer	
	Mr. Shantharam Kamath	Finance Officer	
Training and Placement	Mr. Shushanth Lobo	Placement Head	
Student	Rubesh Murthy	Final year ECE	
	Varun Katti	Final Year MBA	
Management Represntative	Mr. Vivek Alva	Managing Trustee	
Alumni	Hithesh Shetty	Project Manager	
	Chandan Shastri	Alumini of ISE	
Community Representative stakeholder	Mrs. Devaki Prasanna	Parent	
Employer/Industrialist	Mr. Shrikanth Bhat	Execytive director, Manipal DotNet Pvt	
Other External Experts	Dr. Laxminidhi T	Professor, Dept. of ECE,NITK Surathkal	
	Dr. K V Gangadharan	Professor, Dept. of ME. NITK, Surathkal	

Agenda 01: Workshop.

The PGAC chairman invited all the HOD's and members to the meeting. The discussion started with the workshop that has to be conducted on the topic, "Intellectual Property Rights". Then the report on the workshop has to be submitted after the completion.

Agenda 02: MOV.

In continuation with Agend 01, there was a discussion on MOV with, "Kumamoto University Japan". In the meeting it was discussed on what and all the facilities that can be taken from the University. It was discussed as - Internship to students, Technical talks, R & D development that can be taken from the Kumamoto University of Japan.

Agenda 03: Parents Teacher Meeting

It was discussed that, Parents Teachers meeting has to be conducted for all the departments. The class-coordinator was assigned to invite the Parents for the meeting before 15 days only. Then the points that has to be discussed with Parents are noted down.

Agenda 04:

Training

It was decided to conduct the training on "Full Stack development" for higher Semester Students. The training should be started after first year students. The training should be conducted for 30 days.

~~Agenda 04~~ & whole technical training was on Sathen Company Specific training, and by the Infosys the should be training on Infosys ~~Company~~ Specific training.

Agenda 05:

PEC Activities:

The PEC activities that has to be conducted in next month are discussed. The report has to be submitted for all the activities that has conducted.

Agenda 06:

Nec Activity

In accordance with the Nec activity, under this, "Sneetcha Mijar" and "Shramadana" activities were conducted. And it was intimated to submit the report on these two activities.

Agenda 07:

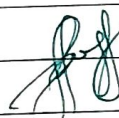
NSS activity

It was discussed that under the 'NSS' activities has to be conducted.

The activities that are related are Blood donation Camp. And it was intimated that report has to be submitted on the activity.

Agenda 08:

- Submission of PA test question paper and Scheme of evaluation to the PQAC approval.
- Evaluation of the answer booklet by the respective course teacher is done within a week of time.
- Circulation of internal test score to parents & students as & when required



PQAC Chairman

Chairman
PQAC
AIET, Mijar