



# ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Unit of Alva's Education Foundation (R), Moodbidri)  
Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE,  
New Delhi. Recognized by Government of Karnataka.

**A+, Accredited by NACC & NBA (ECE & CSE)**

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka  
Ph: 08258-262725; Mob: 722262724, 7026262725, mail: principalaiet08@gmail.com

## Internal Quality Assurance Cell (IQAC)

Ref. No: AIET/IQAC/2022-23/01

**Circular**

Date: 05/02/2023

It is hereby informed to all the Deans, HODs, NAAC main Coordinators, Club, Cultural, NSS, NCC, Sports, Placement IIC, IPR NAIN and other Cell coordinators are informed to attend the meeting to discuss IQAC formats at 3PM on 07/02/2023 in Room no. 103.

  
**IQAC Coordinator**

**Dr. Dattathreya**

  
**IQAC Chairman/Principal**

**Dr. Peter Fernandes**

### Copy To:

Principal Table/Deans/All HODs/NSS/NCC/Sports/Cells and  
Cultural



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## Club Coordinators

| Sl.No | Clubs Name          | Faculty Incharge      | Branch             | Signature |
|-------|---------------------|-----------------------|--------------------|-----------|
| 1.    | Rostrum             | Satwik ,Ajith Peter   | English            |           |
| 2.    | Srishti             | Roshan shetty         | ECE                |           |
| 3.    | Readers Club        | Shashi Kumar          | Phy                |           |
|       |                     | Shwetha M.S           | ECE                |           |
| 4.    | Chirpp              | Tanvi Rai             | Civil              |           |
| 5.    | Swachh Mijar        | Suresh P S            | Mech               |           |
| 6.    | Auto Club           | Kiran C H             | Mech               |           |
| 7.    | Jogger Club         | Dilip                 | PD                 |           |
| 8.    | Envision            | Shwetha M.S           | ECE                |           |
| 9.    | Fine Arts           | Ganesh M R            | Mech               |           |
| 10.   | Cultural            | Vasudev shahapur      | <del>ECE</del> CSE |           |
| 11.   | Dramatics           | Vasudev shahapur      | CSE                |           |
| 12.   | EDC                 | Sudheer shetty        | ISE                |           |
| 13.   | IOS                 | Venkatesh             | CSE                |           |
| 14.   | E-Yantra            | Udaykumar             | ECE                |           |
| 15.   | Kannada Sangha      | Ganesh MR             | ME                 |           |
| 16.   | Image-In            | Jhonson               | MBA                |           |
| 17.   | Tulu sangha         | Dr. Prameela kolake   | Maths              |           |
|       |                     | Pramod                | Mech               |           |
| 18.   | Innovation & We     | Dr.Satyanarayan       | Mech               |           |
|       |                     | Dr.Dattatreya         | ECE                |           |
| 19.   | Coders of Alvas     | Sharan                | ISE                |           |
|       |                     | Pradeep               | <del>ECE</del>     |           |
| 20.   | Aviation club       | Dr. G.B.Vaggar        | Mech               |           |
| 21.   | Campus news/Magzine | Dr. G B Vaggar/Satwik | Mech               |           |
| 22.   | Dhwani club         | vasudev shahapur      | CSE                |           |
| 23.   | Consultancy         | Harish kunder         | AI&ML              |           |



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### Faculty attendance

| Sl No | Name                       | Designation                         | Signature |
|-------|----------------------------|-------------------------------------|-----------|
| 01    | Dr. Peter Fernandes        | Principal, IQAC Chairman            |           |
| 02    | Dr. Dattathreya            | Dean Planning, IQAC Coordinator     |           |
| 03    | Dr. Basavaraju B           | Dean First Year                     |           |
| 04    | Dr. Manjunath Kotari       | Dept of CSE, HOD                    |           |
| 05    | Dr. Satyanarayan           | Dept of ME, HOD                     |           |
| 06    | Dr. Ajith Hebbar H         | Dept of CV, HOD                     |           |
| 07    | Dr. D V Manjunatha         | Dept of ECE, HOD                    |           |
| 08    | Prof. Sudheer shetty       | Dept of ISE, HOD                    |           |
| 09    | Prof. Harish Kundar        | Dept of AIML, HOD                   |           |
| 10    | Prof. Venugopala Rao AS    | Dept of CSD, HOD                    |           |
| 11    | Dr. Shashi kumar           | Dept of AGRI, HOD                   |           |
| 12    | Mrs. Priya Jyothi Sequeria | MBA, HOD                            |           |
| 13    | Dr. Ravikumar C            | Dept of Chem, HOD                   |           |
| 14    | Dr. Ramaprasad A T         | Dept of Physics, HOD                |           |
| 15    | Dr. Prameela Kolake        | Dept of Mathematics, HOD            |           |
| 16    | Mr. Sushanth Lobo          | Dept of Training and Placement      |           |
| 17    | Mr. Dilip Shetty           | Physical Director                   |           |
| 18    | Dr. Catherine Nirmala J    | IIC- Institution Innovation Council |           |
| 19    | Mr. Vasudev Shahapur       | Cultural Main Coordinator           |           |
| 20    | Mr. Nivin K S              | NCC, CTO                            |           |
| 21    | Mr. Suresh PS              | NSS main Coordinator                |           |
| 22    | Ms. Tanvi Rai              | DIA, NAIN                           |           |
| 23    | Dr. Jayaram                | IPR                                 |           |
| 24    | Dr. Veeraprathap V         | Dept of ECE                         |           |

Dr. Dattathreya  
IQAC Coordinator

Dr. Peter Fernandes  
IQAC Chairman



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|     |                    |                  |                    |  |
|-----|--------------------|------------------|--------------------|--|
|     |                    | Varadaraj        | Civil              |  |
| 24. | Dollu              | Swathi           | SWO                |  |
|     | Media              | Sushanth Lobo    | ECE                |  |
| 25. | Public Speaking    | Ajith Peter      | Phy/Phy            |  |
| 26. | Algoris Club       | Madusudan        | CSE                |  |
| 27. |                    | Deeksha          | CSE                |  |
| 28. | Train the Trainers | Shushanth Lobo   | ECE                |  |
|     | Edwin lab          | Dr. Arun Anoop M | CSE                |  |
| 29. | Andriod LAB        | Reena            | CSE                |  |
|     |                    | Rizwan           | <del>ISE</del> CSE |  |
| 30. | MEMS Lab           | Dr. Guruprasad B | ECE                |  |
| 31. | Cyber security     | Dr. Arun Anoop   | CSE                |  |

Dr. Dattathreya  
Coordinator

Dr. Peter Fernandes IQAC  
IQAC Chairman

### CELL Coordinators

| Sl No | CELL Name                         | Faculty In charge           | Department                | Signature                                                                             |
|-------|-----------------------------------|-----------------------------|---------------------------|---------------------------------------------------------------------------------------|
| 01    | GRIEVANCE<br>REDRESSAL CELL       | Dr. Ramprasad A.T.          | HOD, Physics              |    |
| 02    | ANTI RAGGING<br>CELL              | Dr. Dattathreya             | Dean<br>Planning, ECE     |                                                                                       |
| 03    | RESEARCH &<br>DEVELOPMENT<br>CELL | Dr. Richard Pinto           | ECE                       |    |
| 04    | SC /ST /OBC CELL                  | Mr. Jayanth Kumar<br>Rathod | Assc.Professor<br>ISE     |                                                                                       |
| 05    | IPR CELL                          | Dr.Jayarama A               | Assc.Professor<br>Physics |                                                                                       |
| 06    | WOMEN<br>EMPOERMENT<br>CELL       |                             |                           |                                                                                       |
| 07    | EDC CELL                          | Prof. Sudheer<br>shetty     | HOD, ISE                  |  |
| 08    | TRAINING &<br>PLACEMENT CELL      | Mr.Sushanth Lobo            | Head T & P                |                                                                                       |
| 09    | CONSULTANCY<br>CELL               | Mr.Shankargiri K S          | Asst.Prof,<br>Civil       |                                                                                       |

  
Dr.Dattathreya  
IQAC Coordinator

Dr.Peter Fernandes  
IQAC Chairman

### Agenda 01:

#### IQAC Documents formats Verification

The IQAC chairman invited all the HOD's and members to the meeting. Firstly, Dr. Dattathraya, Dean planning / NAAC Coordinator presented the detailed formats for report on Sports, DPR, DPC, EDC and so on.

During the presentation, some of the faculties suggested for changes in some of the documents.

### Agenda 02:

#### AQAR preparations

In continuation with the IQAC documents formats preparation & Verification, it was discussed about AQAR preparations.

Some notable instructions are given to respective document preparations.

### Agenda 03:

#### Placement Activities

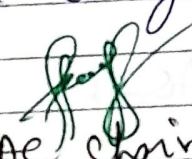
After the discussion about AQAR, it was with the placement analysis for current 7<sup>th</sup> Sem students. Then discussed with the upcoming companies and also about pool campus.

And also discussed about placement training for 5<sup>th</sup> Sem Students. (3<sup>rd</sup> year students) and Aptitude training from the source.

Agenda 04 :-

Other discussions.

It was discussed about 6<sup>th</sup> Sem commencement dates after training period. DA finalization of 3<sup>rd</sup> Sem students. Class specially taken for lateral entry students. Intimation of coaching class for weekend section students in evening time.

  
IQAC Chairman