# 2017

**RELYON SOFTECH LTD**

**Team Saral Paypack**

# Release Notes of Saral PayPack v11.00

This document will help you to go through the updates by menu wise.

## New Features and Major Enhancements:

## PF ECR:

1. **For PF returns**, **UAN ECR-2** format Changes given for Salary and Arrears returns.
   For salary 11 fields and for Arrears 8 fields as below,

| | For Salary | | For Arrear |
|---|---|---|---|
| 1 | UAN | 1 | UAN |
| 2 | Name | 2 | Name |
| 3 | Gross Wages | 3 | Arrear EPF Wages |
| 4 | EPF Wages | 4 | Arrear EPS Wages |
| 5 | EPS Wages | 5 | Arrear EDLI Wages |
| 6 | EDLI Wages | 6 | Employee share EPF |
| 7 | EE Share Remitted | 7 | Employer Share EPF |
| 8 | EPS Contribution Remitted | 8 | Pension Fund Contribution |
| 9 | ER Share Remitted | | |
| 10 | NCP Days | | |
| 11 | Refunds | | |

Note: Under Statutory Report, **PF/ESI Login credentials made to** save for each file (database).

## TDS Module:

1. **FVU version 5.3** has been updated for e-TDS returns effective from $3^{rd}$ quarter for current FY.
2. In TDS Details→More Employee Details→VI A Ded.**, Transfer 80C Savings from Previous Fin. Year** option given to transfer 80C exemptions if there is no change for Current Fin Year.
3. In TDS Details→More Employee Details→NSC Details, **NSC Details from previous Fin. Year carry forward** to current Fin. Year option given and Option given to list only Employees having NSC Details for current Fin. Year.
4. In TDS Details→More Employee Details, **PAN Details** screen is given to capture Landlords PANs, Interest paid to Financiers, Superannuation details and the same details are ported to fvu for $4^{th}$ Qtr.
5. In TDS Details→e-Return, **Port Data** can be done **Month Wise** by enabling Month check option and Employee-Wise using Filter option.
6. In TDS Details→e-Return→**Port Data**, option given to **consolidate** the One Time Tax deductions to merge with Salary Deduction Details for respective employee to link challan as required.
7. In TDS Details→e-Return→Challan Details, **Challan verify** and **download Challan Status Inquiry (.csi) file done using** captcha validation.
8. For Earning Salary Heads which are mapped to **TDS References** as *Other Allowances, Other Perquisites, Medical Reimbursement* and *Rent Paid*, provision given to import Exemptions for respective Salary head.

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9. For IT Declaration Form→Number of school Going Children/ Number of Children Staying in Hostel, drop-down given to **select No. of Children(0,1,2)**.

10. While importing IT Declaration Form, if **House Property is set to 'No'** and if Interest Amount is given, earlier it was not considered and now this has been handled.

11. Option given to export/email **Form 12BB With Data check box** for Rent Paid, HRA, LTA, 80C details etc.

12. In TDS Details→IT Summary, **Allowances** and **Main Components** tab are added.

13. In TDS Details→IT Summary→VI-A Deductions, **Clear Savings** button is given to delete VI A deductions for selected employees for particular Fin. Year.

### ESI Module:

1. **ESI cut off Limit increased to Rs.21000** with effective from **Jan/2017** and the same has been updated in **PF/ESI Rate Editor automatically**.

2. In Master→Branch Details, Branch-Wise **Newly Implemented ESI Area** enables option given to implement **Employer ESI Percentage 3%** and **Employee ESI 1%.**

### Master Changes:

1. In Initial Settings→Company Master, **CIN No. field** is added and it can be shown in Pay-slip after Employer Address

2. In Initial Settings→Optional Settings→General tab, **Net Amount Nearest Round off** change option given to change with Effective from Month.

3. In the Initial Settings→Optional Settings →Additional tab, **Enable Component based PT with effective** from month is given.

4. In Master→Define Salary Heads→Extended, **Print Order** given to display Salary Heads in that order in default pay slip.

5. Bank **IFSC Code** field is added in below places.
   a. Master→Financial Institution Details(Bank Master)
   b. Employee Master→Classification Change
   c. Change Classification Details(bulk)→Bank
   d. In Bank Statement, IFSC code column added
   e. Report Writer→Classification Details
   f. Pay-slip--> Settings
   g. Advanced Report Editor--> Settings
   h. Employee Master Template
   i. Ext. Classification Template (If Bank classification is transferred to Ext. Classification)

6. In Employee Master→Ext. Details, **Retirement Date bulk Update** screen given and the proposed Retirement Date is filled based on **Date of Birth** entered for respective employee.

7. For all Classification and Ext. Classification Masters, **Quick Search Field** and **Count** is given.

8. In Admin login for Monthly Checklist, **admin can create Monthly Checklist for respective user** and assign it to him and **it pops-up when user login and check Salary Editor**.

9. On respective file (database) opening, **Birthday reminder is shown earlier working day** in case of employee birthday falls on defined Week Holiday/Gen. Holiday.

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**Attendance Module:**

1. In Attendance→Holiday List, **Restricted Holiday** Module given. It shows the Restricted Holiday availed on same date or not. RH can be defined based on **Attendance** or **Branch**.
2. In Bulk, Employee-Wise Weekly **Holiday** option has been given. To avoid creating multiple attendance structure based on weekly holiday.
3. In Attendance→Holiday List, **Restricted Holiday** Module given. It shows the Restricted Holiday availed on same date or not. RH can be defined based on **Attendance** or **Branch**.
4. For Leave tracking→hourly and Daily Attendance, **Leave Apply from Date and To Date** is given to *avail continuous leave*.
5. In Attendance→Leave Tracking, for Leave Register **Employee Name caption colour changed to Red** for Left Employees selection.
6. In Leave Summary, Employees can be listed based **on Leave Status** (Opening Bal., Allotted, Availed, En-cashed, Closing Bal. etc.,) for particular leave in particular month.
7. For **Attendance Integration Hourly Attendance**, **Leave Details and Worked hours in minutes** can be integrated. **Ex.,** 08:00 hours entered as 480 minutes and integrated.
8. For all type of Attendance Integration, **Filter** button provided to filter employees before integration.

**Pre-Salary Transactions:**

1. In Advance/Loan, option given to List only **Current Running EMI Employees**.
2. In Advance/Loan Master, for Advance/Loan if *Separate Principle/Interest Accounting* option is enabled then **Interest percentage (%)** can be entered to import through existing Advance/Loan template.
3. **Date Events** Module added to define **Employee-Wise future Date events** like Increment Date, DOL, Retirement Date etc., which **pops-up in Salary Editor** for respective employee when that date matches with Salary Month. **Bulk Date Events Export/Import** Option also given.
4. Bonus/Exgratia, option given for **Excel import** instead of using Filter to Add Employees for Computation.
5. Gratuity/Encashment Projection, **Bonus Projection** also included.
6. For Gratuity/Encashment Projection, **Department and Designation** columns are included.
7. In **Additional Earning** and Deductions→**Independent type**, Left Employees can be added in later months (**after DOL month**) and entered amount can be ported to Computation Details for the same Fin. Year for TDS calculation. E.g.: Pending incentive amounts, pending bonus amounts etc...

**Salary Transactions:**

1. **Arrears**, under **Computation** tab, **Hide Zero Columns** and **Hide Net Arrears Zero Employees** options are included. To reduce the time in loading employees.
2. For **Merged with Salary type** Arrears, by default **Every Month components** will not be considered when Arrears defined newly. To reduce the time in loading employees
3. In Arrears→**Advanced Settings**, by default **Salary heads are unchecked** under Consider for Calculation when Arrears newly created to **avoid unnecessary adding columns** in Computation.

4.  In Arrears, option given for **Excel import** instead of using Filter to Add Employees for Computation.
5.  For **Independent type Arrears**, *Group by Arrear Name* option given to generate separate **Arrear-Wise Bank Statement** & Bank Format.
    **Note: Based on above encasements speed of arrear calculation has been increased up to 40%.**

**Full and Final Settlement:**

1.  **FFS Salary Sheet in excel** is given for the particular month. It will be listing all the heads created in FFS module.
2.  **No. off Leaves En-cashed** is shown in FFS slip.
3.  When **FFS is created** for Particular Employee, he is considered as *locked Employee* and all the Salary and Employee Master Details with respect to him were *freeze/locked*.

**Reports:**

1.  To generate Payslip for multiple companies with respective RPX customization, each RPX can be designed with **.cst** extension for each Company (Database) by saving the RPX in the format **<CompanyName>_<RPXName>.cst**
    Ex., *SonamInformatics(P)Ltd_actPayslip30Heads.cst* (only these files can be Customized **actPayslip.rpx, actPayslipLev.rpx, actPayslipTDS.rpx, and actPayslip30Heads.rpx**)
2.  In Monthly Report→Pay-slip following changes done
    a.  **Bonus and Ex-gratia pay slip** added.
    b.  In Settings, **Extended Classification tab** added.
    c.  In **Classification tab,** Weekly Off and General Holiday checkboxes included.
    d.  **Calculation Field's Rate** is not added to **Rate Total**.
    e.  SMTP Details saving for each file (database) option provided to send email pay-slip with **respective SMTP credentials**.
    f.  **Export log file** generation given after the completion of email process to find the **failed transactions** because of wrong email id given.
3.  In Salary Summary Report, **Independent Components like Arrear, Bonus**, Additional Earning etc., are included below Net Amount.
4.  Default GCR Report is included for **Age Calculation for all employees** as on particular month.
5.  In GCR reports, **Supplementary PF/ESI details** given in separate column in PF and ESI reports.
6.  **Remarks** entered in Salary Editor→Entry screen is shown in All Components in Single Row **Salary Sheet.**
7.  In Salary Editor, when the particular Checklist **Marked as done, the time and User name will be captured** for log purpose.

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**MIS Data's:**

1. In Tools→MIS Data→**Employee Head Count** (Attrition Details), the comparison of Employees **Transfer In and out** can be shown in **percentage (%).**
2. In Salary Summary Report**, Independent Components like Arrear, Bonus**, Additional Earning etc., are included below Net Amount.

**Report Writer:**

By using Report Writer we can generated many number of reports based on requirements and we can save the query with filtered classifications & salary heads.

Options added in current version are below,

      a. **Reimbursement Allot/Claim** Details tab included
      b. **Order By** option included
      c. Individual Report Writer **Queries** Export/Import
      d. Remarks field from Salary Rate added
      e. Remarks field from Salary Editor added
      f. Employee Salutation included
      g. Along with salary details leave summery report can be taken with particular type of leave.
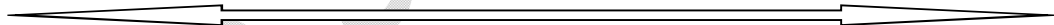
# SILICON SOFTWARE Inc.

#22, DEEPA PLAZA BASEMENT FLOOR , MG ROAD ,KODIALBAIL  MANGALURU -575003.

GSTIN : 29AJQPB8153L1ZM
STATE : Karnataka [29]

Email Id : india840@yahoo.com
Phone No. : 0824-2491061,2492061,4294337

## TAX INVOICE

**Billing Details (Bill To)**

Name : Alvas Education Foundation
Address : MOODBIDRI

State : Karnataka          Code : 29
Phone No :
GSTIN : 29AAATA8260G1ZP

**Shipping Details (Ship To)**

Name : Alvas Education Foundation
Address : MOODBIDRI

State : Karnataka          Code : 29
Phone No :
GSTIN :

Invoice No. : REL78          Date : 29/05/2020
Bill Ref No. :                Date :
Dispatch Doc No. :           Date :

References(s)

Type Of Payment : Credit
Destination : MOODBIDRI
Vehicle No :          Freight :
Shipping No :         Shipping :

Declaration : We declare that this invoice show the actual price of the goods described and that all particulars are true and correct.

| Sl No. | Item Description | HSN/SAC | Qty | Unit | Basic Rate | Gross Amt |
|---|---|---|---|---|---|---|
| 1 | SARAL PAYPACK PREMIUM  M/U UPDATION  -F.Y. 2020-21 PIN NUMBER - U528-92X3-9F79 | 997331 | 1.00 | No | 18000.00 | 18000.00 |

E & O.E                    No of Items: 1

**Amount In Words :**
Rupees Twenty One Thousand Two Hundred Forty  Only

| | | |
|---|---|---|
| Total Gross Amount | : | 18,000.00 |
| Discount Amount | : | 0.00 |
| Cash Discount | : | 0.00 |
| Taxable Amount | : | 18,000.00 |
| CGST 9.00 % | : | 1,620.00 |
| SGST 9.00 % | : | 1,620.00 |
| CESS | : | 0.00 |
| Round Off Amount | : | 0.00 |
| **Grand Total ₹** | : | **21,240.00** |

**Terms & condition :**

1. A/C NUMBER:- 0880201005968, IFSC :CNRB0000880
2. BANK NAME:- CANARA BANK SHEDIGUDDE BRANCH .MANGALORE

PRINCIPAL
Alva's Institute of Engg. & Technology
Mijar. MOODBIDRI - 574 225, D.K

For SILICON SOFTWARE Inc.

RECEIVED THE MATERIAL IN GOOD CONDITION

RECEIVER'S SIGNATURE AND SEAL

Authorised Signatory

This Is A Computer Generated Invoice  Signature Not Required

File   Initial Settings   Master   Attendance   Pre Salary Transactions   Salary Transactions   Import / Export   TDS Details   Report   Tools   Utility   Registration   Help   Contact Us   Quick Start

New Month   Employee   Leave Tracking   Leave Summary   Advance   Reim. Details   Salary Editor   Statu. Reports   Pay Slip   Backup   What's New   Exit

**Short Key**
<< Quick
F3
F4
F6
F7
F8

Summary
Gen. Email
Emp. Profile
B'Day/Anni
LEAVE
Service Info
DOJ
DOL
Prob.Comp
Conf. Info
Resign.Info
CCSummary
Attrition
Classf. Info
Last Backup
Event Cal.

Ctrl + F

License Info

**Connected Users**
**7**

0
N/A

**Saral Msg.**

Last Log Off User: AMITHA
@
14/02/2022
5:11:17 PM
Alvas.RPP

## Employee Details

Sl No.                5122          Emp ID  [ ▼ ]        Order By   Name  [ ▼ ]

Employee Name  [ ▼ ] [                    ]          Short  [          ]

A KAMALAKKANNAN
A P VANITHA
A VINCER GEORGE
AADHITHYA SHANKER
ABBAS K A
ABBUBAKKAR SIDDIK ISMAIL
ABDUL IBRAHIM
ABDUL KHADER

Father's Name  [                    ]          Mother's Name  [                    ]

Gender   ⦿ Male   ○ Female   ○ Transgender          Date of Birth  [          ]

Marital Status  [ SINGLE          ▼ ]          Spouse Name  [          ]

**Classification  Info**

Designation  [                    ▼ ] [...]

Location  [          ▼ ]   Division  [          ▼ ]

Department  [          ▼ ]   Grade  [          ▼ ]

College  [          ▼ ]   Attend  [          ▼ ]

Bank A/c No.  [          ] [          ▼ ] [          ]

Sal Structure  [                    ▼ ]

Date of Joining  [          ]
Salary Calculate from  [          ]
Date of Leaving  [          ]
Reason for Leaving  [          ▼ ]

**PF / ESI / PT Details**

ESI No.  ☑ [          ] [...] [B]
ESI Dispensary  [          ▼ ]
PF No.  ☑ [          ] [B]
PF No. for Dept. File  [          ]   UAN  [          ]
Restrict PF Contribution ☐   Zero Pension ☐   Zero PT ☐

| Present | Permanent | Contact Info | Additional Info |
|---|---|---|---|

Res. No.  [                    ]
Res. Name  [                    ]
Road/Street  [                    ]
Locality/Area  [          ▼ ]   City/Dist.  [          ▼ ]
State  [          ▼ ]   Pincode  [          ]

☐ Use Present address to print

**TDS Details** ☐
PAN  [          ▼ ]  Verify   TRACES

Remarks  [                    ]

Cust.Fields

**Total Employee: 5066      Current Employee: 1963      Left Employee: 3103  Doc Check List      Listed Employee: 5066**

New   Save   Delete   Report   Salary   HR Details   Documents   Ext. Details   Close

Alvas Education Foundation : Saral PayPack v15.00; Fix - 1 [Premium] : C:\RelyonSoft\Saral PayPack\Data\Alvas.RPP

New Month  Employee  Leave Tracking  Leave Summary  Advance  Reim. Details  Salary Editor  Statu. Reports  Pay Slip  Backup  What's New  Exit

Short Key
<< Quick
F3
F4

Summary
Gen. Email

Saral

Take Note!

## Attendance Detail - Daily - (Daily)

Month/Year  Jan/2022  →  ☐ Over Time  ☐ Apply Leave.  Department [        ▼]  Designation [        ▼]  Quick Search By  peter        Listed : 1

| Emp ID | Employee Name | Pay Days | Present Days | 01/Jan/2022 | 02/Jan/2022 | 03/Jan/2022 | 04/Jan/2022 | 05/Jan/2022 | 06/Jan/2022 | 07/Jan/2022 | 08/Jan/2022 | 09/Jan/2022 | 10/Ja |
|--------|---------------|----------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------|
| AEF01891 | PETER FERNANDES | 31.00 | 24.00 | P | WO | P | P | P | P | P | P | WO | |

Selected Employee :PETER FERNANDES        **Leave Summary**        **Calendar View**        **Salary Calender Days :  31**

☐ First Half WH  ☐ Second Half WH  ☐ Full Day WH  ☐ General Holiday  ☐ Entry Locked

**Close**

User: AMITHA
@
14/02/2022
5:11:17 PM
Alvas.RPP

**ALVAS EDUCATION FOUNDATION(R)**        Jan/2022    Quick Info    MU(Client)-AMITHA        Server Name : FO-SERVER\SQLEXPRESS2008(ALVAS)

File   Initial Settings   Master   Attendance   Pre Salary Transactions   Salary Transactions   Import / Export   TDS Details   Report   Tools   Utility   Registration   Help   Contact Us   Quick Start

New Month   Employee   Leave Tracking   Leave Summary   Advance   Reim. Details   Salary Editor   Statu. Reports   Pay Slip   Backup   What's New   Exit

**Short Key**
<< Quick :
F3
F4
F6
F7
F8

Summary
Gen. Email
Emp. Profile
B'Day/Ann.
LEAVE
Service Info
DOJ
DOL
Prob.Comp
Conf. Info
Resign.Info
CCSummary
Attrition
Classf. Info
Last Backup
Event Cal.

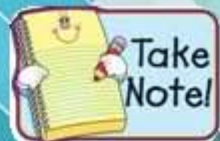Ctrl + F

License Info
Connected Users
7

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N/A

Saral Msg.
Last Log Off
User: AMITHA
@
14/02/2022
5:11:17 PM
Alvas.RPP

## Saral PayPack
The Complete Payroll Solution

Outstanding - Speed... Perf[o]

### Pay Slip

| Reports | D | Pay Slip (Detailed) ▾ | E |
| Month/Year | | Dec/2020 ▾ | S |

| Emp ID | Name |
|--------|------|
| ☑ AEF018... | PETER FERNANDES |

Quick Search  peter           ☐ Show Rel.Sal.

☑ Select All     Count : 1

Order By     [            ▾]  M
Report Type  [Quick Report ▾]

[ **Preview** ]   [ **Filter** ]   [ **Close** ]

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VISION FOR TOMORROW
by Relyon Softech Ltd., Bangalore