Easylib Software Private Limited

1147/B, 18th B Main, Rajaji Nagar 5th Block Bengaluru 560010 Karnataka India +91-80-2315-3279, +91-97422-04624, +91-98457-45630



www.easylib.net vasumd@easylib.net sales@easylib.net

Ref: ESPL/Q/V0197A/2021-22

17th July 2021

To, The Principal Alvas Institute of Engineering and Technology Moodabidri Karnataka 574225

Sub: Upgrading your library automation software to Easylib 6.4a Web Cloud

Respected Sir,

It was good discussing with you in regards to how we can help your organization in increasing quality as well as be better prepared for forthcoming assessment and accreditation. Below are the pricing details of the same

Seq	Annual Charges	Charges	GST 18%	Total
1	One time effort towards upgrade from Easylib 5.0 to Easylib 6.4a Cloud Version. Offered complimentary. Annual Charges for up to three regular staff and two backup staff of	Rs 72 000	Rs. 12,960	Rs. 84,960
	the library. Discounted price. One time SMS Package of 50,000 SMS included across systems deployed at AIET		12,700	NS. 04,700
2	Annual Charges – Applicable after 12 months for same count of staff as above		Rs. 12,960	Rs. 84,960

We request you to go for Easylib 6.4a Cloud so that you can avail most advanced features and benefits. And, your patronage will help us continually keep coming up with newer products year after year benefitting you even more.

Thank you,

Vasu M Deshpande | Co-Founder and CEO | +91-97422-04624 | vasumd@easylib.net Hanumant | Fearm Member - Sales | +91-63645-74490 | Hanumant@easylib.net

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PROPOSAL FOR TECHNOLOGY UPGRADE

1. Background

As Easylib understands, yours is a principle centered, energetic, forward looking educational society with multiple institutes. It has always been in the forefront of technology. The proposal covers technology upgrade at the organization.

2. About Easylib Software Pvt. Ltd.

Easylib Software Pvt. Ltd Is in the profession of providing quality software to educational segment. After continuous experimentation with multiple products and areas, Easylib has zeroed in its focus towards helping library and information centers. We see that educational institutes invest Lakhs of rupees every year on procuring books, journals and electronic material for the libraries and Easylib software should help them in the below areas.

- The software should help the library attract more and more students each day, help increase utilization of the library and through that, help achieve academic excellence. Help libraries get detailed usage patterns and insights so that improvements to the operations can be done to increase utilization.
- **Technology should help optimize purchasing process.** It should help identify which material to procure, make it easy for the staff and students to recommend books, help library staff to compare pricing and overall reduce the purchase costs. Our goal is that Easylib should help pay for itself through the reduction in purchase costs for the same set of material being procured.
- **Help libraries be able to quickly get the reports** they need for internal evaluation as well as asked by monitoring and assessment bodies like MCI, NAAC, AICTE etc. Help libraries implement six sigma processes of Define, Measure, Analyze, Improve, and Control through various reports aiding in continuous improvement.

With the above goals in mind, IT professionals under the guidance of expert library science professionals have developed and continually enriched the software over the last 20 years. The kind of quality our founders and team members provided while working on **mission critical applications** at global clients like Apple, General Electric, Infosys etc. is the quality that we strive to bring to our customers in the library and college automation software segment.

3. How Easylib 6.4a Cloud Version benefits your organization

Following points outline key benefits of implementing Easylib 6.4a for the above colleges.

a. Always at the forefront of operations

Focus on library domain alone helps us ensure our clients will always stand in the forefront of technology and best practices. Keeping in view of the advancements in technology, Easylib has been continually enhancing its offerings in the library space since



2001. Over 2,000 person months effort has gone into development and refinement of products. Even today even after having 600 clients using the product in production mode, over 500 small and large enhancements are in the pipeline scheduled for release in next 24 months. This magnitude of effort is one of the measures to which Easylib is going to gain mastery in the subject.

b. Accessible over the web to students

Easylib 6.4a Cloud Version makes the library accessible to students over the web. Students can perform search on the collection, reserve books, see the current checkouts, see due dates of the books borrowed, renew the items,request new books, Participate in feedback surveys and much more.Library access is available nearly on a 24x7 basis. Student module accessible by all students on their home devices and mobile phones.

c. Integrated Features for your Library

Library staff gets the benefit of using the **integrated package** for

- **physical library**(including all modules of requisition, acquisition, cataloguing, membership, circulation, periodicals, reports),
- digital library(manage digital subscriptions, eBooks, institutional repository, visitor management,
- **Student communication (**kiosk management, communication, conductstudent satisfaction survey)
- id card design and printing, barcode printing,
- **Display dashboards** as per NAAC, NBA and other bodies guidelines andmuch more for your library.
- You may also create a member id for NAAC, upload all NAAC related documents and give only NAAC User id access to those documents.

d. Available on Easylib Cloud on 24 x 7

Easylib 6.4a software is deployed at Easylib Cloud servers at Easylib data center or at providers like Amazon Web Services, Azure, Netty Gritty etc. Concurrent write happens in two hard disks for added safety. Daily-automated backups are scheduled to alternate servers at primary data center and a secondary data center at a different city. As an added safety, periodically a copy of the database is copied to client machine / cloud. Your data is accessible only by your organization and safe guarded. Practices are also in place to ensure fastest recovery in case of main server crash.

e. No investment needed on Servers

Customer does not need to maintain any servers. Software can be accessed by regular computers like I3 machines both at campus and outside the campus. The client access is also available on Windows, Linux and any OS that supports a browser access. Students have access only to search and their activities like reserve, renew etc. Profile based security governs access by all library staff.



f. 100% data ported

Being software focused on libraries alone, Easylib has provision for storing most of the data captured by libraries in Excel or any other software product. In case client is already using Easylib 4.4.2 Desktop Version, 100% data is ported to Easylib 6.4a. In case data is available in Microsoft Excel, nearly 100% data will be imported onto Easylib software. Common data like students data is imported from Campus admin database when provided in Excel or CSV format. As long as data is available in suitable format like Text or Excel, no separate keying in data shall be necessary. Even student photographs are automatically linked to correct students by using tools built in within Easylib.

g. Upgrade and Maintenance

Upgrades to the modules procured are provided complimentary during the period of usage. Only additional deployment effort is charged. Also the maintenance is done during evening hours and weekends. This ensures library operations are not impacted during regular hours of the college.

h. API (Application Programming Interfaces)

With built in APIs, Easylib makes it easy to connect to other systems like Camus ERP, Accounting, HR and many more. Many APIs available to interact with other systems. Even though you may be using various other applications, you do not have keep entering the data in all application separately.

i. Integrated SMS, Email and mass Communication Features

Easylib comes with integrated SMS and Email Facility . Also has ability to communicate with students at a time through communication module.

j. User id for NAAC also to upload document relevant to NAAC

A designated user id for NAAC team that allows them to login to Easylib system and review the documents that you have uploaded pertaining to NAAC audit.

k. Complimentary Ticket Management System

Features of ticketing system as below

- Ability for each department to open tickets
- Ability for maintaining various service providers
- Ability to assign tickets
- Ability to get dashboards
- Get alerts, reminders etc
- Measure the performance



l. Latest Technology

It is developed using the latest state of the art technology stack. Things like free text based SOLR search on library holdings, APIs to connect to providers like IEEE, Email and SMS Gateways, Student Logins, Vendor Logins all come by default in this version.

m. Pre-built Report Templates

With the best practices collated across libraries, Easylib comes with hundreds of prebuilt reports and dashboards. This saves time and energy in coming with own reports. In addition, facilities exist to write even more reports and get statistics.

4. Easylib 6.4a Modules Provided as per this proposal

- Extensive Search on Web OPAC
- Customizable Library Homepage
- Cataloguing and Accessioning
- Requisition and Acquisition
- Barcode Configuration and Print (A4 size) connected to database
- Circulation module with built in Email and SMS Gateways
- Membership Module
- Stock Verification Module
- Periodicals.
- Institutional Repository/Digital Library Module
- Reports and Statistics,
- Set Up and Security
- Dynamic Dashboards
- Display Board Management
- Student login and self help service for students
- Feedback Management Module
- Member documents module (for NAAC purpose)

5. Features of the Software Provided in Easylib 6.4a Web Version

a. Library Homepage and Web OPAC

- Ability to configure and build a homepage for your library. Customize it without additional help from technical staff.
- Single window search ability on the homepage itself. Ability to set up Explore items to build curiosity in students. Ability to make announcements, digital material links, featured books, eBooks, articles etc. on the homepage
- Ability to display announcements, chosen dashboards, library timings, policies, library staff details and much more information about the library
- Search by Title, Author, Subject, Keyword, Editor, ISBN, ISSN, call number, class number, title number, Issue number and many more. Ability to search all content and then drill down as needed



b. Student Login Module

• Ability for students to login to site and perform searches, see list of books borrowed, dues, recommend new purchases, view digital library items, join library communication groups, maintain favorites etc.

c. Catalogue and Accessioning

- Catalogue all your physical and digital material as per library standards
- Get various customized reports for all your collection
- Catalogue fully compatible for interlibrary linking
- Ability to get various purchase related information
- Union catalogue connectivity
- Thesis and Own Publications Cataloguing

d. Stock Verification and Maintenance

- Ability for complete stock verification facility for your physical collection
- Get reports of current stock, missing stock etc
- Ability to weed out excess books, withdraw books etc

e. Circulation

- Ability to issue, return and renewal of items.
- SMS and Email alert for issue, return and renewal.
- Extensive member set up parameters.
- Ability to implement RFID, self-service Kiosks and drop boxes in future
- Extensive analysis on the usage pattern.

f. Features for e-Resources and Digital Library

- Catalogue digital resources both inside the library and outside the library.
- Add up to 25 file types like PDF, TXT, XML, PNG, JPEG etc. while storing the digital contents
- User can easily download the eBooks and contents for both online and offline reading.
- Ability to download the digital library catalogue from publisher and import
- Access external resources like electronic journals through online access.
- Link Directory of Open Access Journals and many other repositories
- Ability to see abstracts of the digital journals within Easylib database.

g. Periodicals information

- Ability to manage your periodical subscriptions and renewals.
- Generate receivables based on the subscription dates.
- Track which issues have been received and which ones not etc.
- Generate supplier reminders and apply credits for missed issues
- Ability to link physical periodicals with digital content of the same
- Ability to catalogue various articles within the periodicals



h. Membership Module

- Login id is provided uniquely to each member.
- Capture extensive details of your library members including custom fields
- Ability to import the data that may already exist in Excel etc.
- Ability to do mass updates of the records as necessary
- Complete control on the usage parameters e.g. how many books can be borrowed
- Extensive customization for each member including history of access

i. Security, Setup and Parameterization

- Built on MVC architecture, provides robust security
- Ability to govern who have access to what portion of the software
- Data captured to be able to analyze library usage pattern
- Setup for information like publishers, vendors, subject tree, holiday etc.
- Configure various Email and SMS parameters
- Things like e-Book Type and software to be opened etc.

j. Reporting and Analytics

- Various customizable reports to get reports for criteria desired
- Customizable dashboards based on the role of the person logging in
- Pre-configured frequently used reports

k. Display Board Management Software

- Display different messages and images on Kiosks
- E.g. New arrivals, announcements, accomplishments etc.
- Time each display e.g. more time for text heavy announcements
- Manage multiple kiosks with different displays e.g. main library, hall etc.

l. Data Compatibility

- Easylib 6.4a and Easylib 4.4.2 database are compatible except for new features
- Your all history of circulation, purchase stays intact when you upgrade

m. Dynamic Dashboard

- Ability to define dashboards as per NAAC, NBA Requirements
- Ability to build own dashboards
- Ability to dynamically chose which dashboards are made available to each

n. Data Quality Improvement

- Data quality is a big issue in most ERP installations.
- Easylib gives ability to find wrong data in your system
- Tools to correct the data at a time



o. Integrated CRM

- Easylib comes with integrated CRM (Customer Relationship Management) access. Each library staff gets a CRM user id and password.
- When facing any issues, a button within Easylib can be clicked by library staff. This will connect to Easylib CRM directly and give ability to open new tickets.
- Once a ticket is opened, Easylib staff will review the ticket and get back with any questions or address it at the server and inform the users.
- A monthly statement of tickets opened, issues resolved, assistance provided etc is send to the chief librarian.

6. Delivery Schedule

- Deployment will start after the issue of the purchase order. Usually it begins in the afternoon of the day the data back up is taken or done over the weekend. New system will be ready for basic usage within three days.
- The old system can still be used during core deployment period for inquiries. The check in and checkout are to be manually done during the data conversion and later synchronized using offline circulation features or they can be put on for one day. Or they cab be put on hold if desired.
- On day 1 post deployment, the system will be ready for basic usage including cataloguing and circulation. Configuration of rest of the modules and training will continue throughout the week.
- Customer needs to allocate one staff to assist during the deployment process. The
 roles of the person are guide on parameters to be set up, give values for Web OPAC
 Configuration, Participate in the complete end to end validation during the
 deployment process.

7. Terms of Products and Services Offered

a. Intellectual Property

• Easylib software is intellectual property of Easylib Software Private Limited Bengaluru and can be used only at the specified college. Usage at a non specified place requires additional licenses to be purchased.

b. Software Features, Functionality and Usage

- The software is being supplied in the current condition. Once deployed, any changes to the software may be requested on our CRM site. Often but not always minor modifications in the software are taken up complimentary provided it can be added to the core feature of the software and helpful to more clients. Bugs in the software are fixed free of cost.
- Easylib responsibility is to provide relatively robust software, maintain the installation and provide assistance in smooth running of the software and provide training as requested by the client up to the hours specified in the annual maintenance. It is expected that library staff understands the functionality and diligently use the software. It is sole responsibility of the college to ensure necessary access rights are monitored.



• Limitation of liability on any cases of bugs or issues in the software or service is limited to the purchase price or subscription fee of the software for the year. Whereas Easylib follows good practices and takes necessary precaution to keep the server always on and adequately safeguard it, Easylib shall not be held responsible for consequences of inability to use the software in case of any downtime that may occur due to things that may or may not be under Easylib control or Acts of God.

c. Enhancements and New Features

Any software changes requested shall be reviewed on a case by case basis on how it
will fit the Easylib product roadmap, impact to the existing functionality, impact to the
already scheduled changes, any applicable charges and expected delivery date. All
enhancements requested are out of scope for this proposal.

d. Cloud Version and New Features

- The software server sizing is based on volumes provided and up to 25% increase in the collection size. When the volumes increase, college needs to inform.
- The concurrent login of students is designed for 50 students (1/20th of the students count) at a time.
- In cloud hosting, data backup is taken once a day in the evening. In case of any server crash, data shall be available as of last backup.
- Sizing for the library
 - Number of branches 1
 - Number of staff 3
 - Number of students 2.000
 - o Collection Size 60,000
 - o Digital Library Collections 10 GB
- If hosted service is discontinued, data shall be available for download for up to 30 days.
- A copy of the data is copied to client's location periodically for additional safety.

e. Customer Service

- Service is provided based on tickets raised. A ticket must accompany verbal or email reporting of any issues.
- Service calls may be recorded for training and evaluation purpose. Those recordings may be provided to you if desired.

f. Payment Terms

- Cloud charges i.e. Annual Hosting and Maintenance Charges are due in the beginning of the year.
- Slight changes to annual pricing may be done based on inflation and US Dollar to INR Conversion Rate.



d. Pricing for additional Items

#	Description	Total Amount including GST
1	2,00,000 Email Package (If needing more than 100 free emails per day)	Rs.11,800
2	50,000 SMS Package	Rs. 11,800
3	Addition of more staff to the library	Rs.28,320 per year per staff (at 33% discount over standard price)
4	Addition of more space to digital library	Rs.11,800 per 10 GB space
5	Addition of more branches to the same software installation and database	Rs.21,240 one time and pricing based on number of additional staff to be added
6	Zebra barcode Scanner Single Direction	Rs. 11,210
7	Orbit Multiangle Scanner	Rs.15,163
8	Zebra or TSC Barcode printer	Rs.21,240
9	Empty Polyester labels 50mmX25mm	Rs.5,900 for 10,000 Labels
10	Resin Ribbons 110mmX74mts	Rs.1,003 each
11	Customized Barcode Software	Rs.12,390

- All previous quotations are void. Subject to Bangalore jurisdiction.
- Quotation valid for 30 days.
- Easylib GST: 29AAACI4648D1ZM and PAN No : AAACI4648D

Account Details

Axis Bank Ltd	IDFC First Bank
Majestic Branch	Residency Road Branch,
Bengaluru 560001	Bengaluru 560001
Easylib Software Private Limited	Easylib Software Private Limited
Account No: 913020054279006	Account number: 10010830399
IFSC No: UTIB0000693	IFSC Code: IDFB0080151

• When TDS is deducted, kindly send intimation or Traces acknowledgement

Easylib Software Private Limited

No. 1147/B, 1st Floor, 18th 'B' Main Road, Behind National Public School, 5th Block, Rajajinagar, Bangalore - 560010. INDIA



2 +91-80-2315 3279 | ☐+91 97422-04624 / +91 98440-81710 ☑ info@easylibsoft.com | ● www.easylibsoft.com | easylib.net

Tax Invoice

BILL TO

The Principal

Alva's Institute of Engineering &

Technology

Mijar, Moodbidri-574225

Moodbidri, Karnataka 574225

India

State Code: 29

PLACE OF SUPPLY

29 - Karnataka

INVOICE NO. ESPL/I/2021-22/0265 DATE 30/09/2021

DUE DATE 30/09/2021

TERMS Due on receipt

NO	ACTIVITY	UNIT	QTY	RATE	AMOUNT
1	Easylib Web Version License: Easylib 6.4a Cloud Version Easylib 6.4a Web Version Software Hosted on Easylib Cloud. Three staff license. Two complimentary backup staff license. Annual charges for the year 1st August 2021 to 31st July 2022.		3	24,000.00	72,000.00
2	Easylib Web Version License: Easylib 6.4a Cloud Version Easylib 6.4a Web Version Software Hosted on Easylib Cloud - One time upgrade and migration from Easylib 5.0 to Easylib 6.4. Waived off. Rs.40,000 Value.		0	0.00	0.00

Kindly NEFT in favor of Easylib Software Pvt. Ltd. payable at Bengaluru

Bank Details:

Bank : Axis Bank Ltd, Majestic, Bengaluru

Account No:913020054279006

IFSC No:UTIB0000693

Branch: Majestic Bengaluru

GSTIN No.: 29AAACI4648D1ZM

PAN No.: AAACI4648D

CHIEF LIBRARIAN Alva's Institute of Engineering & Technology

Mijsi, Mucdelitri - 574.225

SUBTOTAL

SGST @ 9% on 72000.00

BALANCE DUE

TOTAL

CGST @ 9% on 72000.00

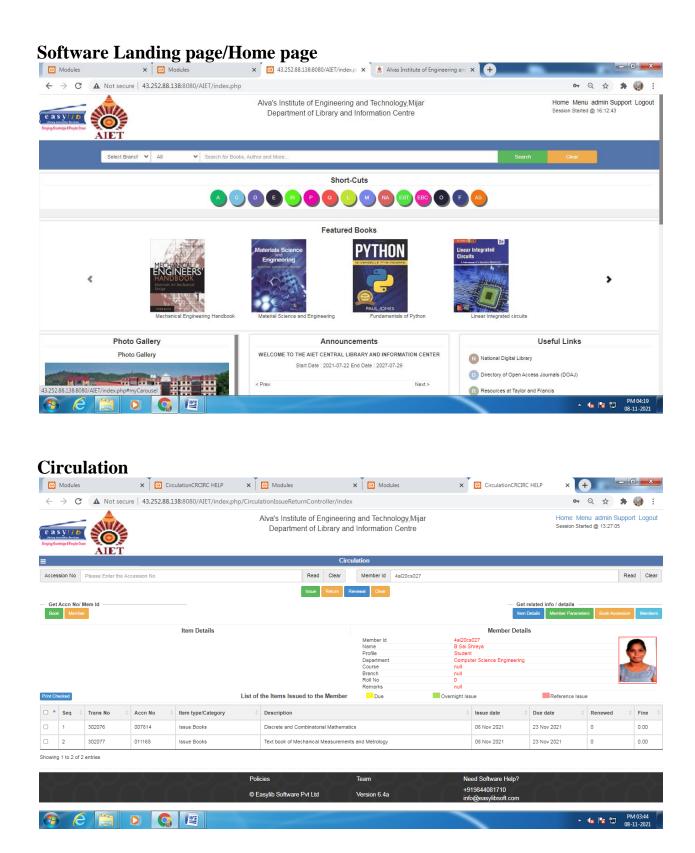
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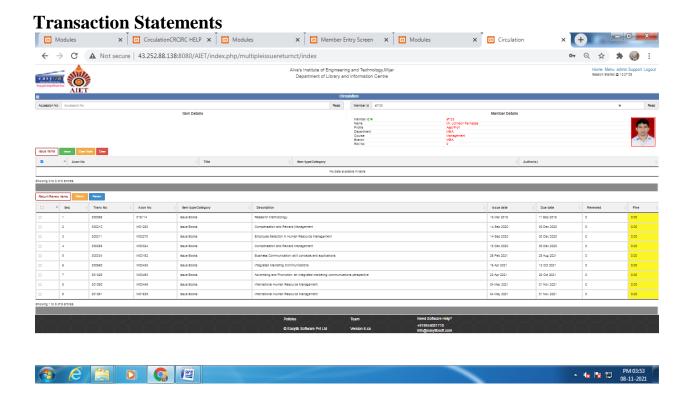
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84,960.00

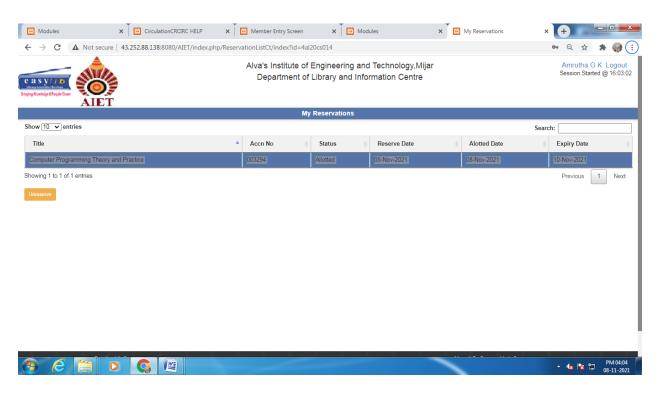
INR 84,960.00

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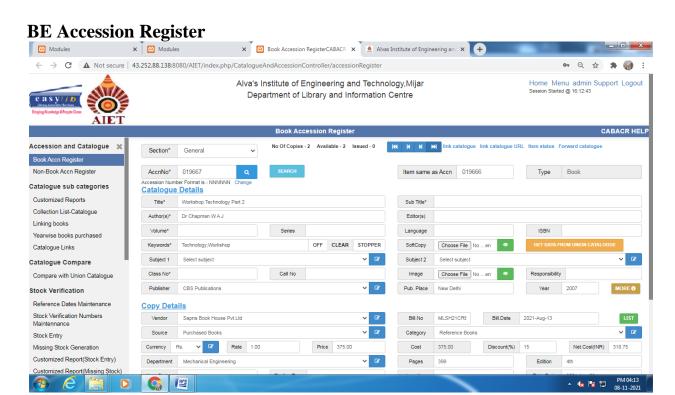


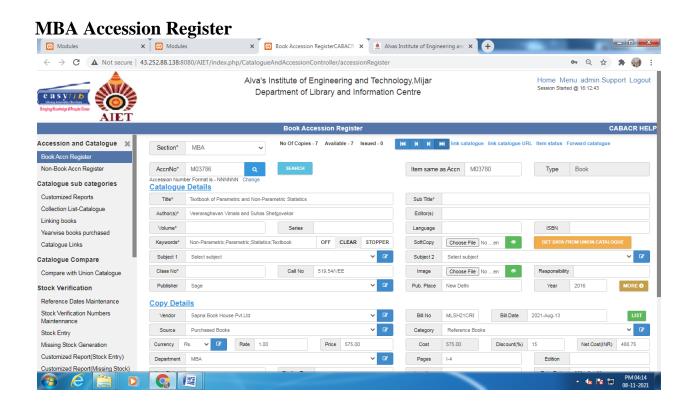


Reservation of Books



Accession Register





SC/ST Accession Register _ D X x Book Accession RegisterCABACR x . Alvas Institute of Engineering and x × Modules \leftarrow \rightarrow **C** \blacktriangle Not secure \mid 43.252.88.138:8080/AIET/index.php/CatalogueAndAccessionController/accessionRegister 어 역 ☆ 🛊 🍿 : Home Menu admin Support Logout Session Started @ 16:12:43 Alva's Institute of Engineering and Technology, Mijar Department of Library and Information Centre easyllb Book Accession Register Accession and Catalogue 🗶 No Of Copies - 1 Available - 1 Issued - 0 KK K N IIII link catalogue link catalogue URL Item status Forward catalogue Section* SC/ST Book Accn Register AccnNo* S00598 Non-Book Acon Register Item same as Accn S00595 Type Book ner Format is - NNNNNN (Catalogue sub categories Catalogue Details Customized Reports Title* Turbomachines Sub Title* NULL Collection List-Catalogue Author(s)* Hegde R K and Niranjan Murthy Editor(s) Linking books Series NULL ISBN NULL Volume* NULL Language NULL OFF CLEAR STOPPER SoftCopy Choose File No ...en Keywords* Turbomachines Catalogue Links Subject 1 Select subject Subject 2 Select subject ~ **(8**) Catalogue Compare Call No 621.406/HEG Compare with Union Catalogue Class No* null Responsibility NULL Publisher Sapna Stock Verification Reference Dates Maintenance Copy Details Stock Verification Numbers Vendor Sapna Book House Pvt.Ltd Bill.No SBH/CRB/09 Bill.Date 2015-Oct-16 LIST **v B** Category Stock Entry Price 350.00 350.00 Discount(%) 15 Missing Stock Generation Currency RS Cost Net.Cost(INR) 297.50 Customized Report(Stock Entry) Department Mechanical Engineering Pages 632 Edition Customized Report(Missing Stock) PM 04:14 08-11-2021

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