

**ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY**

(Unit of Alva's Education Foundation (R), Moodbidri)

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

ALVA'S Affiliated to VTU, Belagavi & Approved by AICTE New Delhi. Recognized by Govt. of Karnataka.

**Accredited by NAAC with 'A+' & NBA (ECE & CSE)**

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# **Hostel Maintenance**

# ALVA'S INSTITUTE OF ENGINEERING AND TECHNOLOGY, MOODBIDRI



## Boys' Hostel – Quality Circle Minutes of Meetings

Boys' Hostel – Quality Circle Report



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Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka Ph: 08258-262725;  
Mob:722262724,7026262725,mail:principalaiet08@gmail.com



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## **Boys' Hostel Quality Circle Meeting 2023-24**



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DATE: 21/08/2023

## QUALITY CIRCLE MEETING (2023- 24)

### BOY'S HOSTEL

#### DUTIES & RESPONSIBILITIES

1. Look into any complaints on maintenance of hostel
2. Monitoring the activities of the hostel students in the hostel premises
3. Maintenance of cleanliness in the hostel
4. Maintenance of common facilities in the hostel
5. To interact with students on a regular basis for any problems in the hostel premises

#### Members:

SL.NO	Name	Designation And Dept	Designation	Signature
1	Dr. Peter Fernandes	Principal	Chairperson	
2	Mr. Nikhil Alva	Administrative Officer	Members	
3	Mr. Rajesh	Finance Officer Hostel Dept	Members	
4	Mr. Uday M	Hostel Manager	Members Convener	
5	Mr. Deekshith M	Student Welfare Officer	Members	
6	Mr. Prabhakar Pandit	Student Welfare Officer	Members	
7	Mr. Sunil	Mess Supervisor	Members	
8	Mr. Prakash Shetty	Mess Supervisor	Members	
9	MAHAVEER	Warden	Members	
10	HALESH	Warden	Members	
11	PRASHANT NAIK	Warden	Members	
12	PRAJWAL	Warden	Members	
13	MUKHESH	Warden	Members	
14	ABHIRAJ K V	4AL22BA001	Members	
15	DHANUSH K	4AL22BA023	Members	
16	PRATHAM	4AL20EC035	Members	
15	SANJEEV R G	4AL20CS025	Members	
16	PRAJWAL S	4AL20CS094	Members	





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17	S MRRINSINGH	4AL20CV020	Members	S. Mrrin
18	ABHILASH H	4AL20CS001	Members	Abhilash
19	SUJAN P S	4AL20IS051	Members	Sujan P S
20	VIJAYBHANU	4AL20EC015	Members	Vijay
21	JAMES JOSEPH	4AL20CS052	Members	James
22	MAYOR J GUPTA	4AL20CS071	Members	Mayor J Gupta
23	ABHIRAM H A	4AL20CS002	Members	Abhiram H A
24	MOHAN RAJU V	4AL20IS028	Members	Mohan Raju V
25	CHETAN M	4AL21EC019	Members	Chetan M
26	MADHUSUDHAN	4AL21CS064	Members	Madhusudhan
27	KIRAN KUMAR	4AL21CS066	Members	Kiran Kumar
28	PAVAN PANI	4AL21AI029	Members	Pavan Pani
29	MAILARGOWDA	4AL21EC047	Members	Mailargowda
30	ABHISHEK K	4AL21CS056	Members	Abhishek K
31	ANDANI GOWDA	4AL21CS019	Members	Andani Gowda
32	MANOHAR NAIK	4AL21CS066	Members	Manohar Naik
33	MANIJ M U	4AL21IS029	Members	Manij M U
34	JEEVAN KUMAR	4AL21AG014	Members	Jeevan Kumar
35	N SHITAL JITH SINGH	4AL21CS082	Members	N Shital Jith Singh
36	ABHIRAM GOWDA	4AL21CS003	Members	Abhiram Gowda
37	PROMOD K S	4AL22CS103	Members	Promod K S
38	SUBRAMANYA K M	4AL22EC109	Members	Subramanya K M
39	PRAJWAL A	4AL22EC063	Members	Prajwal A
40	DHANRAJ S B	4AL22CS038	Members	Dhanraj S B
41	GANESH A P	4AL22AI016	Members	Ganesh A P
42	SHASHANK D	4AL22CS136	Members	Shashank D
44	Y HENBA SINGH	4AL22CS190	Members	Y Henba Singh
45	SOHAM S K	4AL22EC101	Members	Soham S K

PRINCIPAL

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Alva's Institute of Engg. & Technology,  
Mijar, MOODBIDRI - 574 225, D.K





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Mob:722262724,7026262725,mail:principalaiet08@gmail.com

**DATE: 21/08/2023**

## **MINUTES OF MEETING**

### **QUALITY CIRCLE MEETING - BOY'S HOSTEL 2023-24**

**Date: 21/08/2023**

**Time: 4:30PM**

**Meeting organized by: Principal**

**Location: Classroom 101**

**Type of meeting: Hostel and Mess**

**Minute Taker: Prabhakar Pandit (SWO)**

#### **ATTENDANCE:**

**Principal**

**Finance officer**

**Administrative officer**

**SWO/Supervisor/Warden**

**Quality circle members**

#### **KEY DISCUSSION :**

- ✓ **Formation of Quality Circle for the academic year.**
- ✓ **Roles and responsibility of the quality circle members.**
- ✓ **Discussion on hostel cleanliness and Mess Facilities.**



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## **STUDENT REPORTS :**

- Requested to change the current menu.
- Requested to cancel evening snacks.
- Complained about the idli texture is hard and not soft.
- Requested to provide palya for the supper.
- Requested to provide chutney in dinner time.
- Complained about the hardness and thickness of the chapathi and it's not baked properly.
- Too much oil will be there on papad
- Requested to reduce the spices in the food.
- Requested to reduce mess bill.
- Requested to provide paneer masala.
- Requested to serve egg bhurji for Sunday dinner.
- Requested to serve Buns for breakfast.
- Requested to prepare different varieties of Dhal and Sambhar.
- Requested to serve palya with sufficient quantity and thick gravy.
- Requested to check drinking water filter problem.
- The consistency of milk is watery.
- Requested to provide varieties of egg gravy.
- Requested to change the rice of pulao.
- Requested to provide vegetable palya.

## **WARDEN REPORTS :**

- Every quality member is suggested to monitor the overall discipline of the hostel and hygienic environment.
- No usage of mobile phones during study hours.
- Late night birthday celebrations are disturbing other students, Hence will not be allowed.
- Food from mess must not be taken to room.
- Cooking food in the hostel room is strictly prohibited.
- Students complaints should be registered in the complaint book.
- Hostel mess timing should be maintained.





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## **CORRECTIVE MEASURES:**

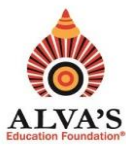
- Supervisors/cooks are informed to serve quality food.
- Supervisors/cooks are informed to serve Hot food.
- Students are informed to follow the Mess hostel rules and regulation.
- Mess will close at 8:45pm.
- Hostel cook shall report to the supervisor immediately if any problem Arises.
- Monthly drinking water Testing report should be displayed in notice board
- Menu of mess must be followed properly.

The principal thanked all. The next formal meeting will be held on the same of next month.

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# **POTABLE WATER SUPPLY AND PURITY MAINTENANCE**

## MAINTENANCE WORK REQUEST

DATE: 20/4/24

WORK DESCRIPTION:

hostel water party check

LOCATION / BUILDINGS:

Kumaradhar CFP Block of Kaveri Block

FLOOR / ROOM NO:

CONTACT PERSON:

T. Jagadeesh.

REQUESTED BY:

Parameshwari

AO:

Administrative Officer

Site

SUPERVISOR:

(Signature)

COMMENT:

Hostel Manager  
(A.I.E.T.) MIJAR  
Moodbidre - 574225

Alva's Institute of Engg. & Technology  
Shobhavana Campus  
Mijar, Moodbidre - 574 225

SITE ENGINEER:

## MAINTENANCE WORK REPORT

### CERTIFICATION DETAIL

W.O./P.O. NO:

DATE:

PARTY NAME

BILL DATE

INVOICE NO

AMOUNT

Administrative Officer  
Alva's Institute of Engg. & Technology  
Shobhavana Campus  
Mijar, Moodbidre - 574 225

CERTIFICATION DETAIL

SITE ENGINEER

INSPECTION ENGINEER / CERTIFIED BY





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### POTABLE WATER SUPPLY AND PURITY MAINTENANCE





## COLLEGE OF FISHERIES

Department of Aquatic Animal Health Management  
(Previously Dept. of Fisheries Microbiology)

Kankanady, Mangalore - 575 002

Karnataka, INDIA



Telefax : 0824-2246384 (Off)

Mobile : 09900136070

Email fishmicrobiolmangalore@gmail.com

Head of the Department

NO. FCM/AAHM/Rev.Fund/Analysis/2024-25/97

30.04.2024

SAMPLE DETAILS

SAMPLE SUBMITTED BY	ALVAS ENGINEERING COLLEGE, MIJAR		
TYPE OF SAMPLE	KUMARADHARA AB BLOCK WATER		
ANALYSIS REQUIRED	POTABILITY		
SAMPLE GIVEN BY CUSTOMER/ <del>SAMPLE COLLECTED BY LAB</del>	CONDITION OF SAMPLE		-
SAMPLE RECEIVED ON	24.04.2024	TEST COMPLETED ON	29.04.2024
REFERENCE STANDARD	IS 10500 : 2012		

TEST REPORT

<u>Sl. No.</u>	<u>Parameters</u>	<u>Units</u>	<u>Result</u>	<u>Acceptable Limit</u> (IS 10500 : 2012)
1.	Total coliform count	MPN/100 ml	<2	Shall not be detectable in any 100 ml sample
2.	Faecal coliform count	MPN/100 ml	Nil	

COMMENT: BACTERIOLOGICALLY, THE WATER SAMPLE IS OF POTABLE QUALITY.  
(SAFE FOR DIRECT DRINKING)

Head of the Department

Department of Aquatic Animal Health Management

Karnataka Veterinary, Animal & Fisheries Sciences University, Bidar  
College of Fisheries, Mangaluru 575 002

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Note: This report of analysis is for your information and guidance only and not valid for commercial or legal Purposes.





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Karnataka, INDIA



Telefax : 0824-2246384 (Off)  
Mobile : 09900136070  
Email fishmicrobiolmangalore@gmail.com

Head of the Department

NO. FCM/AAHM/Rev.Fund/Analysis/2024-25/101

30.04.2024

SAMPLE DETAILS

SAMPLE SUBMITTED BY	ALVAS ENGINEERING COLLEGE, MIJAR		
TYPE OF SAMPLE	KAVERI B BLOCK WATER		
ANALYSIS REQUIRED	POTABILITY		
SAMPLE GIVEN BY CUSTOMER/SAMPLE COLLECTED BY LAB	CONDITION OF SAMPLE		
SAMPLE RECEIVED ON	24.04.2024	TEST COMPLETED ON	29.04.2024
REFERENCE STANDARD	IS 10500 : 2012		

TEST REPORT

<u>Sl. No.</u>	<u>Parameters</u>	<u>Units</u>	<u>Result</u>	<u>Acceptable Limit</u> (IS 10500 : 2012)
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(SAFE FOR DIRECT DRINKING)

Head of the Department

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Karnataka Veterinary, Animal and Fisheries Sciences University, Bidar  
College of Fisheries, Mangalore 575 002

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# **ELECTRICAL MAINTENANCE**



## MAINTENANCE WORK REQUEST

DATE: 31/12/23

WORK DESCRIPTION:

Bed changing Part Broken

LOCATION/BUILDINGS:

308 C-Block Kurnadhar

FLOOR/ROOM NO:

308 - 3rd floor, Kurnadhar

CONTACT PERSON:

Jagadeh

REQUESTED BY:

Madhusudan

Administrative Officer,  
Alva's Institute of Engg. & Technology  
Shobhavani Campus  
Mijar, Moodbidri - 574 225

SITE SUPERVISOR:

[Signature]

COMMENT:

Hostel Manager  
(A.I.E.T.) MIJAR  
Moodbidri - 574225

SITE ENGINEER:

## MAINTENANCE WORK REPORT

### CERTIFICATION DETAIL

W.O./P.O. NO:

DATE:

PARTY NAME

BILL DATE

INVOICE NO

AMOUNT

Administrative Officer,  
Alva's Institute of Engg. & Technology  
Shobhavani Campus  
Mijar, Moodbidri - 574 225

CERTIFICATION DETAIL

SITE ENGINEER

INSPECTION ENGINEER / CERTIFIED BY



## MAINTENANCE WORK REQUEST

DATE: 04/4/24

WORK DESCRIPTION:

new Inside Pipe duct leakage

LOCATION / BUILDINGS:

C-Block - mch.

FLOOR / ROOM NO:

C-Block - mch

CONTACT PERSON:

Jagedeh

REQUESTED BY:

Prameela

Administrative Officer

SITE SUPERVISOR:



COMMENT:

Hostel Manager  
(A.I.E.T.) MIJAR  
Moodbidri - 574225

Alva's Institute of Engg. & Technology  
Shobhavana Campus  
Mijar, Moodbidri - 574 225

SITE ENGINEER:

## MAINTENANCE WORK REPORT

### CERTIFICATION DETAIL

W. O. / P. O. NO:

DATE:

PARTY NAME

BILL DATE

INVOICE NO

AMOUNT

Administrative Officer  
Alva's Institute of Engg. & Technology  
Shobhavana Campus  
Mijar, Moodbidri - 574 225

CERTIFICATION DETAIL

SITE ENGINEER

INSPECTION ENGINEER / CERTIFIED BY



ELECTRICAL  
COMPLAINT AND  
MAINTENANCE  
BOOK.

AIET HOSTEL ELECTRICAL  
MAINTENANCE REGISTER

ELECTRICAL  
COMPLAINT  
BOOK



DATE	NAME	BLOCK	FLOOR	MOBILE NO	COMPLAINTS	SIGN	VERIFIED WARDEN STEIN	Maintenance Superwider STEIN
4/4/24	Hemish A	D 107	2 107	7411401905	No Lock (inside) for room	P. A.	<input checked="" type="checkbox"/> 4/4/24	
04/4/24	paramesh	C - MEN	Ground	8861995748	Mess inside duct pipeline damage water leakage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5/4/24	paramesh	C - 1st to 5th floor	1 to 5th Floor	- 1 -	Some wash room pushes problem	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5/4/24	paramesh	C & D	1 to 5th	- 1 -	Some top problem in wash room & Shower problem Some bath rooms	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6/4/24	paramesh	C & D	-	- 1 -	C block out Side <del>at</del> <sup>at</sup> <del>front</del> to front & back Side inside pipe line water leakage	<input checked="" type="checkbox"/>		
11/4/24	Rajesh	C block	1st floor		flush tank cover new.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
11/4/24	paramesh							
11/4/24	Rajesh, Tilak	C block	3rd & 4th		Hot water tap new	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
11/4/24	Rajesh, Tilak	C block	washing area d		tap spindle changed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
11/4/24	Rajesh, Shrinagar	D block	Staff toilet		washroom block cleaned	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
12/4/24	paramesh	D - block	1st floor	8861995748	Toilet covered Problem	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
13/4/24	paramesh	D - block	1st floor	- 1 -	cloth washing room covered Problem.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	



Date	STUDENT NAME	Complaint details	Room	Block	Student M.No	Student Sign	Electrical Sign	After Verified warden Sign	Remarks
02/01/2024	Naren N	Fan producing noise	103	A	9110819035	Naren	ru		
03/01/2024	Dipak	changing socket problem	324	A	9959490999	Dipak	S		
5/01/2024	Sanjeev. R. G	Fan not working	612	A	8217615401	Sanjeev	Arin		
06/01/2024									
11/1/24	Pavan	Fix the light	401	A	9972566859	Pavan	S		
11/1/24	B Prakash	Fan not working	311	A	8296087480	Prakash	S		
15/1/24	Punit Kumar P.V	Light isn't working	112	E	9113565820	Punit	S		
16/1/24	Paramesh	B block mess water cap 2 damage		'B'	8861995748	Paramesh	S		
16/1/24	Paramesh	Freezer cap open	3rd floor	'B'	— 1 —	Paramesh	S		
17/1/24	Paramesh	All tube lights are longuishing	1405th floor	'A'	— 1 —	Paramesh	S		
17/1/24	Sangamvel	Regulator Not working	3rd floor	A	9845997535	Sangamvel	S		
		Fan not working	A-Block	Room no (302)			Jagan		
18/1/24	Prasanth Satish	FAN not working	A-Block	A	8432328090	Prasanth	S		
18/1/24	Paramesh	Fan Switch not working	1st floor	'A'	8861995748	Paramesh	S		
18/1/24	Rohit	Water filter not working	1st floor	'A'	9136292911	Rohit			
		hot water not coming							
18/1/24	Dupak M.S.	Fan is not working and socket is damage	3rd year	A	8073848543	Dupak M.S.	S		
19/1/24	Likhith TS	Fan is not working properly	119	A	6363646028	Likhith	S		
19/1/24	Rahul Gouda Gv	Fan is not working properly	319	A	9019335285	Rahul Gouda	S		
25/1/24	Srinivas M	Fan is not working properly (near window)	321	A	6361758121	Srinivas	S		
25/1/24	Sujay Kumar	Fan not working completely off	410	A	8884181026	Sujay	S		
27/1/24	Sathibabu	Fan producing noise	507	A	8824450261	Sathibabu	S		
29/1/24	Manu	Fan working slow near window fan and fan	513	A	9591063004	Manu	S		