

Date : 23 April 2024

To,

The HOD
PG Dept of Business Administration
Alva's Institute of Engg & Technology

Syngene International Limited
MSEZ Unit - 1, Mangalore SEZ,
Plot No. IP-39, IP-46, IP-60,
IP-25 (Part) & IP-61 (Part),
Kalevar village & Post,
Mangalore 574142 India
CIN: LBS110KA1993PLC014937
www.syngeneintl.com

Subject: Permission to Perform Project Work for Students

We have received your request letter dated 04.03.2024 regarding the opportunity for MBA students from PG Department of Business Administration to perform project work at our organization. We are pleased to inform you that we welcome the opportunity to collaborate with your institution in facilitating project work for your students.

We are granting permission for students to undertake project work at our organization, subject to the following conditions:

1. **Duration:** The project work will commence from 23rd April 2024 and conclude on 31st May 2024, as specified in the request letter.
2. **Number of Students:** We accommodate the below-mentioned two students to pursue project work at our organization:

Ms. Alisha Maria - USN-4AL22BA007
Ms. Shraddha Shetty - USN - 4AL22BA092
3. **Supervision:** Students will be under the supervision of Ms. Vachana, Junior Manager HR.
4. **Deliverables:** Students are expected to submit a project report upon completion of the project work, detailing their findings, conclusions, and recommendations.
5. **Confidentiality:** Students will be required to sign a confidentiality agreement to safeguard sensitive information and proprietary data of our organization.
6. **Compliance:** Students must adhere to the rules, regulations, and policies of our organization during their tenure.

If there are any additional requirements or formalities to be completed from our end, please do not hesitate to inform us.

Thank you for considering our organization for this collaboration. We look forward to a fruitful partnership and the successful completion of the project work.

For Syngene International Ltd.


Nithin MR
Manager HR



Syngene

Syngene International Limited
MSEZ, Plot No. IP-39, IP-46, & IP-60
IP-25 (Part), & IP -61(Part)
Kalavar Village & Post
Dakshina Kannada,
Mangaluru -574142
CIN: L85110KA1993PLC014937
www.syngeneintl.com

Ref No: AIET/MBA/IP/2023-24/15

Date: 02/AUG/2024

TO WHOMSOEVER IT MAY CONCERN

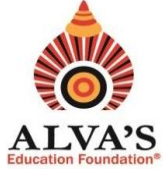
This is to certify that Ms. Alisha Maria, USN No – 4AL22BA007 a student of MBA From Alva's Institute of Engineering & Technology Moodbidri has successfully completed her practical training in our Human Resources department from 23rd April 2024 to 06 June 2024.

We wish her every success in life

With warm regards,
For Syngene International Ltd.


Nithin MR
Manager – HR





ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Unit of Alva's Education Foundation (R), Moodbidri)

Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi. Recognized by Government of Karnataka.

A+, Accredited by NAAC

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

Ph: 08258-262725; Mob:722262724,7026262725,mail:principalaiet08@gmail

PG DEPARTMENT OF BUSINESS ADMINISTRATION

Ref. AIET/MBA/IP/2023-24/007

Date: 23.04.2024

TO WHOMEVER IT MAY CONCERN

This is to certify that **Ms. Alisha Maria, USN 4AL22BA007** is a bonafide student of this institution studying in the third semester of the MBA Programme. The VTU requires all students to compulsorily undergo a Project for 6 weeks as a specialization in HR a partial fulfillment of requirement for the award of the degree of Master of Business Administration.

In this regard we would kindly request you to permit her to pursue her Internship at your esteemed organization. We also request you to issue a certificate of completion of the Internship as per VTU guidelines on completion of the Internship.

Yours Truly,

Mrs. Priya Sequiera

HOD
PG Dept. of Business Administration
Alva's Institute of Engg. & Technology
Mijar - 574225