2.3.3 Ratio of Mentor to Students for Academic and Other Related Issues

(Data for the Latest Completed Academic Year 2023-24)

Circular Pertaining to assigning mentors to mentees

The Heads of respective departments assigns mentors to each student and prepares a list for **circulation** to intimate students and their respective mentors.

● Mentors shall,

- o Continuously monitor, counsel, guide, and motivate the students in all academic matters.

- o Advise students regarding choice of electives, projects, internships, etc.

- o Contact parents/guardians if the situation demands e.g. academic irregularities, negative behavioral changes, and interpersonal relations, detrimental activities, etc.

- o Advise students in their career development/professional guidance.

- o Maintain a detailed progressive record of the student.

● Exclusion:

- o The Principal/Deans are relaxed from mentoring, however they may be allotted with a few mentees, if required.

PRINCIPAL

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Alva's Institute of Engg. & Technology,

Mijar. MOODBIDRI - 574 225, D.K

Circular Pertaining to assigning mentors to mentees

Sample Circulars pertaining to assigning mentors to mentees

Academic Year	2023-24
Number of Mentors from all the Program	108

Sl. No.	Program	Document link
1.	Basic Science & Humanities	View Document
2.	Civil Engineering	View Document
3.	Computer Science & Engineering	View Document
4.	Computer Science & Design	View Document
5.	Mechanical Engineering	View Document
6.	Artificial Intelligence & Machine Learning	View Document
7.	Agriculture Engineering	View Document
8.	Master of Business Administrations	View Document
9.	Electronics & Communication Engineering	View Document
10.	Information Science & Engineering	View Document