

### **2.3.3 Ratio of Mentor to Students for Academic and other related issues**

(Data for the latest completed academic year)

Institute focus on Mentor-Mentee scheme to guide the students while pursuing Under Graduate/ Post Graduate programme. The mentors act as a teacher-guardian to guide the mentees in terms of academics and personal issues (if any). Each faculty will be the mentor of a group of 20 to 25 students. Departmental faculties will continue to be mentors for the same group of students till their graduation.

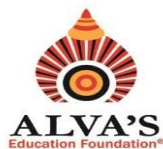
#### **Mentors Responsibilities**

The mentor will perform the following functions.

- Continuously monitor, counsel, guide, and motivate the students in all academic matters.
- Advise students regarding choice of electives, projects, internships, etc.
- Contact parents/guardians if the situation demands e.g. academic irregularities, negative behavioural changes, and interpersonal relations, detrimental activities, etc.
- Advise students in their career development/professional guidance.
- Maintain a detailed progressive record of the student.

<b>Mentor-Mentee Ratio</b>	
<b>Academic Year</b>	<b>2023-24</b>
<b>Number of Mentors</b>	<b>108</b>
<b>Number of Mentees</b>	<b>2662</b>
<b>Mentor-Mentee Ratio</b>	<b>24.64%</b>

  
**PRINCIPAL**  
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Alva's Institute of Engg. & Technology,  
Mijar. MOODBIDRI - 574 225, D.K



**ALVA'S INSTITUTE OF ENGINEERING &  
TECHNOLOGY**

**Shobhavana Campus, Mijar, Moodbidri, D.K – 574225**

**Phone: 08258-262725, Fax: 08258-262726**

**QUALITY INDICATOR FRAMEWORK (QIF)**

**Hyperlinks of Supporting Documents for MENTOR-  
MENTEE**

<b>SL.NO</b>	<b>DOCUMENT</b>	<b>LINK</b>
1	Approved Mentor List as announced by the HEI	<a href="#">View Document</a>
2	List of Mentees	<a href="#">View Document</a>
3	Policy-on-student-mentoring	<a href="#">View Document</a>