



Date : 4/11/2022

CIRCULAR

It is hereby brought to the notice of all the teaching staff and students of 7th semester of all department that the 1st Internal Assessment Test is scheduled from 10/11/2022 to 12/11/2022.

In this regard all the Heads of the Department are informed to submit the IA Test Time table to the undersigned on or before 7/11/2022.


PRINCIPAL
Alva's Institute of Engg. & Technology,
Mijar, MOODBIDRI - 574 225, D.K

Copy To:

1. Principal Table
2. All HoDs, AE / AIML / CSE / CSD / ISE / ECE / CV / ME / BS & H

CIRCULAR

It is hereby informed to all the students that **FIRST INTERNAL ASSESSMENT TEST** will be conducted from **10th November 2022** to **12th November 2022**. The detailed time table is displayed on notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- **Bring one New Blue Book when you enter into the IA Hall for each session.**
- The Blue Books **without** Vision, Mission, CO, PO, PSO PEOs are NOT allowed for the IA Test.
- Don't bring extra blue books and any kind of sheets inside the examination hall.


I.A. Test Coordinator


HOD CSE

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Accredited by NBA, New Delhi (2019 -2025)


Ref:/AIET/CSE/ACA/IA/2022-23/02



Date: 05/11/2022

CIRCULAR

All the staff members handling the classes for VII SEM CSE are hereby informed to submit the Question Paper in the prescribed format for the First Internal Assessment Test to the IA Test Coordinator (Mr. Venkatesh) on or before **07/11/2022 (Monday) by 01:00 PM**. Question Paper scrutiny meeting will be conducted on **07/11/2022 (Monday) @ 4:00 PM**. After scrutiny of question paper, submit the corrected copy on or before **08/11/2022 (Tuesday) 1:00 PM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.


I.A. Test Coordinator

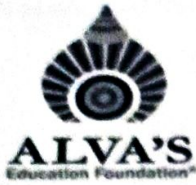

HOD CSE
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225


 04/11/2022


HOD/IA
Ques


Ramesh Rao

07/11/2022



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Accredited by NBA, New Delhi (2019 -2025)

Academic Year 2022-23 (Odd Semester)

First Internal Assessment Test (VII SEM CSE)

Faculty Time Table for Room Invigilation

Name of the Faculty Member	10/11/2022		11/11/2022		12/11/2022		Signature
	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	
Dr. Majunath Kotari	■	■	■	■	■	■	
Dr. Mohideen Badhusa S				✓			
Dr. Madhusudhan S				✓			
Dr. Arun Anoop M		✓					
Mr. Venkatesh	▲	▲	▲	▲	▲	▲	
Mr. Vasudev S Shahapur	✓	✓			✓		
Mrs. Vidya		✓		✓			
Mrs. Deeksha M	▲	▲	▲	▲	▲	▲	
Mrs. Deepika Kamath	✓		✓				
Mr. Rizwan N Shaikh			✓		✓		
Ms. Vaishnavi Kulkarni	✓		✓		✓		
Mrs. Anupama K	✓	✓		✓			
Mr. Prashanth Kumar			✓		✓		
Mrs. Lavita D'Souza	✓			✓	✓		
Mrs. Shwetha		✓	✓				

IA Test Duty Reporting Time for Morning Session: 09.10 AM

IA Test Duty Reporting Time for Afternoon Session: 02.30 PM

IA Test Duty Reporting Venue: Mrs Deeksha Cabin, Ground Floor
(Sayeesh Sir's Cabin)

[Signature]
I.A. Test Coordinator

[Signature]
HoD CSE

Dept. of Computer Science & Engineering
Alva's Institute of Engineering & Technology
Moodbidri - 574225



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
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Ref:/AIET/CSE/ACA/IQAC/2022-23/03

Date- 30/11/2022


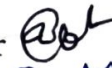


Internal Quality Assessment Cell (IQAC) Meeting


The departmental IQAC members are informed to attend the meeting on 05th December, 2022 @ 12:40 PM to discuss about the plan of action for IA Test for the academic year 2022-23 ODD semester.

Agenda:

- Scrutiny of Seventh Sem Second Internal Assessment Test Question Papers & Scheme of Evaluation.
- Scrutiny of III Sem and V Sem First Internal Assessment Test Question papers & Scheme of Evaluation.

1. Dr. Manjunath Kotari
2. Prof. Venkatesh
3. Dr. Mohideen Badhusha S
4. Dr. Arun Anoop M

- Chairman 
- Member Coordinator 
- Member 
- Member 


H.O.D.
IQAC Chairman (HOD CSE)
Dept. of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

Date: 05/12/2022





Internal Quality Assessment Cell Meeting (IQAC)

The departmental IQAC members are attended the meeting on 05th December, 2022 @ 12.45 to discuss about the following agendas.

Agenda:


- Scrutiny of VII SEM CSE Second Internal Assessment Test Question papers & Scheme of Evaluation.
- Scrutiny of III SEM CSE and V SEM CSE First Internal Assessment Test Question papers & Scheme of Evaluation.

The following members were attending the meeting and discussed the agendas mentioned above.

- | | |
|----------------------------|--|
| 1. Dr. Manjunath Kotari | - Chairman  |
| 2. Prof. Venkatesh | - Member Coordinator  |
| 3. Dr. Mohideen Badhusha S | - Member  |
| 4. Dr. Arun Anoop M | - Member  |

Recommendations:

- Scrutinized all the Four course papers of the Seventh Semester along with its scheme of valuation for the Second Internal Assessment Test.
- Scrutinized all the Five course papers of the Third Semester and Six course papers of the Fifth Semester along with its scheme of evaluation for the First Internal Assessment Test.


H.O.D.
IQAC Chairman (HOD CSE)
Dept. Of Computer Science & Engineering
Alva's Institute of Engineering & Technology
Mijar, Moodbidri, D.K - 574225



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
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Ref:/AIET/CSE/ACA/IA/2022-23/04

Date- 30/11/2022

CIRCULAR

All the Faculty members handling the classes for SEVENTH SEM CSE, FIFTH SEM CSE and THIRD SEM CSE are hereby informed to submit the Question Paper in the prescribed format for the First Internal Assessment Test for THIRD SEM CSE, FIFTH SEM CSE and Second Internal Assessment Test for SEVENTH SEM CSE to the IA Test Coordinator (Mr. Venkatesh) on or before **05th December 2022 (Monday) by 01:00 PM**. Question Paper scrutiny meeting will be conducting on **05th December 2022 (Monday) @ 4:00 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **06th December 2022 (Tuesday) 1:00 PM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.

I.A. Test Coordinator

HOD CSE

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

	Name of the Faculty Members	Signature
1.	Dr. Manjunath Kotari	
2.	Dr. Mohideen Badhusha S	<i>[Signature]</i>
3.	Dr. Arun Anoop M	<i>[Signature]</i>
4.	Dr. Madhusushan S	<i>[Signature]</i>
5.	Mr. Venkatesh	<i>[Signature]</i>
6.	Mr. Vasudev Shahapur S.	<i>[Signature]</i>
7.	Mrs. Vidya	<i>[Signature]</i>
8.	Mrs. Deeksha M	<i>[Signature]</i>
9.	Mr. Rizawan N Shaikh	<i>[Signature]</i>
10.	Mrs. Deepika Kamath	<i>[Signature]</i>
11.	Mrs. Anupama K	<i>[Signature]</i>
12.	Mr. Nivin K S	<i>[Signature]</i>
13.	Mrs. Reena Lobo	<i>[Signature]</i>
14.	Mrs. Babitha Poojary	<i>[Signature]</i>
15.	Mr. Nivin K S	<i>[Signature]</i>
16.	Mr. Prashanth Kumar	<i>[Signature]</i>
17.	Mr. Abhijith L Kotian	<i>[Signature]</i>
18.	Ms. Vaishnavi V Kulkarni	<i>[Signature]</i>
19.	Mr. Sharathchandra Prabhu (MECH)	<i>[Signature]</i>
20.	Mr. Hemanth Suvarna (MECH)	<i>[Signature]</i>
21.	Mr. Kiran C H (MECH)	<i>[Signature]</i>
22.	Mr. Ramesh Rao (CIVIL)	<i>[Signature]</i>
23.	Mr. Johnson Fernandes (MBA)	<i>[Signature]</i>
24.	Mrs. Radhika (Maths)	<i>[Signature]</i>
25.	Mrs. Kavitha B (Maths)	<i>[Signature]</i>
26.	Mrs. Nisha Kumari (Maths)	<i>[Signature]</i>



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

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Ref:/AIET/CSE/ACA/IA/2022-23/03

Date- 30/11/2022

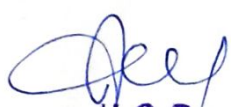
CIRCULAR

It is hereby informed to all the students that **FIRST INTERNAL ASSESSMENT TEST FOR THIRD SEMESTER, FIFTH SEMESTER and SECOND INTERNAL ASSESSMENT TEST FOR SEVENTH SEMESTER** will be conducted from **07th December 2022 to 09th December 2022**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- **Bring one New Blue Book when you enter into the IA Hall for each session (Only for Third and Fifth Semester Students).**
- The Blue Books **without** Vision, Mission, CO, PO, PSO PEOs are NOT allowed for the IA Test (Only for Third and Fifth Semester Students).
- Don't bring extra blue books and any kind of sheets inside the examination hall.


I.A. Test Coordinator


HOD CSE
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODIBIDRI - 574 225



Alva's Institute of Engineering & Technology
 Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
 Accredited by NBA, New Delhi (2019 -2025)
Academic Year 2022-23 (Odd Semester)
1st/2nd Internal Assessment Test for III, V / VII SEM CSE

Faculty Time Table for Room Invigilation

Name of the Invigilator	07/12/2022		08/12/2022		09/12/2022		12/12/2022		Signature
	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00		
Dr. Manjunath Kotari	■	■	■	■	■	■	■		
Dr. Mohideen Badhusha S	✓		✓		✓				<i>[Signature]</i>
Dr. Arun Anoop M		✓	✓		✓				<i>[Signature]</i>
Dr. Madhusushan S	✓		✓	✓		✓			<i>[Signature]</i>
Mr. Venkatesh	▲	▲	▲	▲	▲	▲	▲		<i>[Signature]</i>
Mr. Vasudev Shahapur S.	✓	✓		✓	✓				
Mrs. Vidya		✓	✓			✓	✓		<i>[Signature]</i>
Mrs. Deeksha M	▲	▲	▲	▲	▲	▲	▲		<i>[Signature]</i>
Mr. Rizawan N Shaikh	✓	✓		✓	✓				<i>[Signature]</i>
Mrs. Deepika Kamath		✓	✓			✓	✓		<i>[Signature]</i>
Mrs. Anupama K	✓	✓		✓	✓		✓		<i>[Signature]</i>
Mr. Nivin K S		✓	✓		✓		✓		<i>[Signature]</i>
Mrs. Reena Lobo				✓		✓			
Mrs. Babitha Poojary	✓	✓	✓		✓				<i>[Signature]</i>
Mr. Prashanth Kumar	✓			✓		✓	✓		
Mr. Abhijith L Kotian	✓			✓		✓	✓		
Ms. Vaishnavi V Kulkarni	✓	✓				✓	✓		<i>[Signature]</i>

Note:

1. IA Test Duty Reporting Time for Morning Session: 09.10 AM
2. IA Test Duty Reporting Time for Afternoon Session: 02.30 PM
3. IA Test Duty Reporting Venue: Mrs. Deeksha M Cabin, Ground Floor

[Signature]
 I.A. Test Coordinator

[Signature]
 HOD/CSE.
 Dept. Of Computer Science & Engineering
 Alva's Institute of Engineering & Technology
 Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
Accredited by NBA, New Delhi (2019 -2025)
Academic Year 2022-23 (Odd Semester)
1st/2nd Internal Assessment Test for III, V / VII SEM CSE

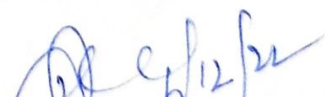
Faculty Time Table for Room Invigilation

Name of the Faculty Member	07/12/2022		08/12/2022		12/12/2022		Signature
	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	
Dr. Manjunath Kotari	■	■	■	■	■	■	
Dr. Mohideen Badhusa S	✓		✓		✓		f.m.m
Dr. Arun Anoop M		✓	✓		✓	✓	Arun Anoop
Dr. Madhusushan S	✓		✓	✓		✓	Madhu
Mr. Venkatesh	▲	▲	▲	▲	▲	▲	
Mr. Vasudev Shahapur S.	✓	✓		✓	✓		Vasudev
Mrs. Vidya		✓	✓	✓		✓	Vidya
Mrs. Deeksha M	▲	▲	▲	▲	▲	▲	Deeksha
Mr. Rizawan N Shaikh	✓	✓			✓		Rizawan
Mrs. Deepika Kamath		✓	✓	✓		✓	Deepika
Mrs. Anupama K	✓	✓		✓	✓		Anupama
Mr. Nivin K S		✓	✓	✓	✓		Nivin
Mrs. Reena Lobo				✓	✓	✓	Reena
Mrs. Babitha Poojary	✓	✓	✓		✓	✓	Babitha
Mr. Prashanth Kumar	✓		✓	✓		✓	Prashanth
Mr. Abhijith L Kotian	✓		✓	✓		✓	Abhijith
Ms. Vaishnavi V Kulkarni	✓	✓			✓	✓	Vaishnavi

Note:

1. IA Test Duty Reporting Time for Morning Session: 09.10 AM
2. IA Test Duty Reporting Time for Afternoon Session: 02.30 PM
3. IA Test Duty Reporting Venue: Mrs. Deeksha Cabin, Ground Floor
(Sayeesh Sir's Cabin)


I.A. Test Coordinator


HOD CSE



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

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Ref : / AIET/CSE/ACA/IA/2022 - 23/06

Date - 17/12/2022

CIRCULAR

Third IA Test for VII SEM CSE students will be conducting on 28th, 29th, and 31st December 2022. All the Faculty members handling the classes for VII SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs, DEEKSHA M) on or before 22nd December 2022, Thursday. They also informed to submit the Question Paper in the prescribed format for the Third Internal Assessment Test for VII SEM CSE to the IA Test Coordinator on or before **23rd December 2022 (Friday) by 01:00 PM**. Question Paper scrutiny meeting will be conducting **23rd December 2022 (Friday) @ 4:00 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **24th December 2022 (Saturday) 1:00 PM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.

I.A. Test Coordinator

HOD CSE

H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

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	Name of the Faculty Members	Signature
1.	Dr. Manjunath Kotari	
2.	Dr. Mohideen Badhusha S	
3.	Dr. Arun Anoop M	
4.	Dr. Madhusushan S	
5.	Mr. Venkatesh	
6.	Mr. Vasudev Shahapur S.	
7.	Mrs. Vidya	
8.	Mrs. Deeksha M	
9.	Mr. Rizawan N Shaikh	
10.	Mrs. Deepika Kamath	
11.	Mrs. Anupama K	
12.	Mr. Nivin K S	
13.	Mrs. Reena Lobo	
14.	Mrs. Babitha Poojary	
15.		
16.	Mr. Prashanth Kumar	
17.	Mr. Abhijith L Kotian	
18.	Ms. Vaishnavi V Kulkarni	
19.	Mr. Sharathchandra Prabhu (MECH)	
20.	Mr. Hemanth Suvarna (MECH)	
21.	Mr. Kiran C H (MECH)	
22.	Mr. Ramesh Rao (CIVIL)	



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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
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Ref:/AIET/CSE/ACA/IA/2022-23/05

Date- 17/12/2022

CIRCULAR

It is hereby informed to all the students that **3rd INTERNAL ASSESSMENT TEST FOR VII SEMESTER** will be conducted on **28th December 2022, 29th December 2022 and 31st December 2022**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.

I.A. Test Coordinator
(Venkatesh and Deeksha M)

HOD CSE
H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

203 - Rizwan

204 - DK

Date: 28/12/2022

Internal Quality Assessment Cell (IQAC)

Minutes of the Meeting


The departmental IQAC members are attended the meeting on 28th December, 2022 @ 01.00 PM to discuss about the Scrutiny of V SEM CSE Second Internal Assessment Test Question papers & Scheme of Evaluation.

The following members were attending the meeting and discussed the agendas mentioned above.

- | | |
|----------------------------|--|
| 1. Dr. Manjunath Kotari | - Chairman |
| 2. Prof. Venkatesh | - Member Coordinator  |
| 3. Dr. Mohideen Badhusha S | - Member  |
| 4. Dr. Arun Anoop M | - Member  |

Recommendations:

- Scrutinized all the Six course papers of the Seventh Semester CSE along with its scheme of valuation for the Second Internal Assessment Test.


IQAC Chairman (HOD CSE)
H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

Ref:/AIET/CSE/ACA/IQAC/2022-23/09




Date- 23/12/2022

Internal Quality Assessment Cell (IQAC) Meeting

The departmental IQAC members are informed to attend the meeting on 28th December, 2022 @ 01.00 PM to discuss about the plan of action for V SEM CSE second IA Test for the academic year 2022-23.

Agenda:

- Scrutiny of FIFTH SEM Second Internal Assessment Test Question Papers & Scheme of Evaluation.

- | | |
|----------------------------|--|
| 1. Dr. Manjunath Kotari | - Chairman |
| 2. Prof. Venkatesh | - Member Coordinator  |
| 3. Dr. Mohideen Badhusha S | - Member  |
| 4. Dr. Arun Anoop M | - Member  |


IQAC Chairman (HOD CSE)
H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOOBBIDRI - 574 225



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

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Ref:/AIET/CSE/ACA/IA/2022-23/07

Date- 23/12/2022

CIRCULAR

It is hereby informed to all the students that **SECOND INTERNAL ASSESSMENT TEST FOR FIFTH SEMESTER** will be conducted on **02nd January 2023, 03rd January 2023 and 04th January 2023**. The detailed time table is displayed on the notice board.

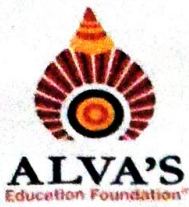
Rules and Regulations for IA Test:

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- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.

I.A. Test Coordinator
(Venkatesh and Deeksha M)

HOD CSE
H.O.D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
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Alva's Institute of Engineering & Technology
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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
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Ref:/AIET/CSE/ACA/IA/2022-23/08

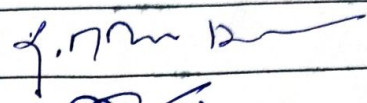

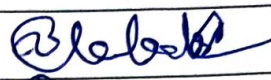



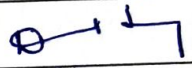



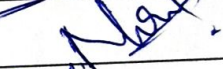



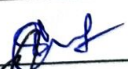

Date- 23/12/2022

CIRCULAR

Second Internal Assessment Test for FIFTH SEM CSE students will be conducted on **02nd January 2023, 03rd January 2023 and 04th January 2023**. All the Faculty members handling the classes for FIFTH SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs. DEEKSHA M) on or before **28th December 2022, Wednesday**. They also informed to submit the Question Paper in the prescribed format for the Second Internal Assessment Test for FIFTH SEM CSE to the IA Test Coordinator on or before **28th December 2022 (Wednesday) by 01:00 PM**. Question Paper scrutiny meeting will be conducting **28th December 2022 (Wednesday) @ 4:00 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **29th December 2022 (Friday) 11:00 AM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.


I.A. Test Coordinator


HOD CSE
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Tech
Mijar, MOODBIDRI - 574 225

	Name of the Faculty Members	Signature
1.	Dr. Manjunath Kotari	
2.	Dr. Mohideen Badhusha S	
3.	Dr. Arun Anoop M	
4.	Dr. Madhusushan S	
5.	Mr. Venkatesh	
6.	Mr. Vasudev Shahapur S.	
7.	Mrs. Vidya	
8.	Mrs. Deeksha M	
9.	Mr. Rizawan N Shaikh	
10.	Mrs. Deepika Kamath	
11.	Mrs. Anupama K	
12.	Mrs. Reena Lobo	
13.	Mrs. Babitha Poojary	
14.	Mr. Nivin K S	
15.	Mr. Prashanth Kumar	
16.	Mr. Abhijith L Kotian	
17.	Ms. Vaishnavi V Kulkarni	
18.	Mr. Sharathchandra Prabhu (MECH)	
19.	Mr. Johnson Fernandes (MBA)	



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
 Accredited by NBA, New Delhi (2019 -2025)
 Academic Year 2022-23 (Odd Semester)
Third Internal Assessment Test for VII SEM CSE

Faculty Time Table for Room Invigilation

Name of the Invigilator	28/12/2022		29/12/2022		31/12/2022		Signature
	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	
Dr. Manjunath Kotari	■	■	■	■	■	■	
Dr. Mohideen Badhusha S		✓					<i>[Signature]</i>
Dr. Arun Anoop M		✓			✓		<i>[Signature]</i>
Dr. Madhusudhan S			✓	✓			<i>[Signature]</i>
Mr. Venkatesh	▲	▲	▲	▲	▲		<i>[Signature]</i>
Mr. Vasudev Shahapur S.	✓		✓	✓	✓		<i>[Signature]</i>
Mrs. Vidya		✓		✓			
Mrs. Deeksha M	▲	▲	▲	▲	▲		<i>[Signature]</i>
Mr. Rizawan N Shaikh	✓		✓		✓		<i>[Signature]</i>
Mrs. Deepika Kamath			✓				<i>[Signature]</i>
Mrs. Anupama K			✓	✓			<i>[Signature]</i>
Mr. Abhijith L Kotian		✓					<i>[Signature]</i>
Ms. Vaishnavi V Kulkarni	✓	✓		✓	✓		<i>[Signature]</i>
Mrs. Lavita	✓			✓			<i>[Signature]</i>
Mrs. Shwetha		✓			✓		<i>[Signature]</i>

Note:

1. IA Test Duty Reporting Time for Morning Session: 09.10 AM
2. IA Test Duty Reporting Time for Afternoon Session: 02.30 PM
3. IA Test Duty Reporting Venue: Mrs. Deeksha Cabin, Ground Floor

[Signature]
I.A. Test Coordinator

[Signature]
HOD CSE

Ref:/AIET/CSE/ACA/IQAC/2022-23/06





Date- 09/01/2023


Internal Quality Assessment Cell (IQAC) Meeting

The departmental IQAC members are informed to attend the meeting on **12th January 2023 (Thursday) @ 12:45 PM** to discuss about the plan of action for III SEM Second IA Test for the academic year 2022-23 ODD semester.

Agenda:

- Scrutiny of III SEM Internal Assessment Test Question papers & Scheme of Evaluation.

- | | | |
|----------------------------|---|----------------------|
| 1. Dr. Manjunath Kotari |  | - Chairman |
| 2. Prof. Venkatesh |  | - Member Coordinator |
| 3. Dr. Mohideen Badhusha S |  | - Member |
| 4. Dr. Arun Anoop M |  | - Member |


IQAC Chairman (HOD CSE)
H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

Ref:/AIET/CSE/ACA/IA/2022-23/09


Date-09/01/2023

CIRCULAR

It is hereby informed to all the students that **SECOND INTERNAL ASSESSMENT TEST FOR THIRD SEMESTER** will be conducted on **16th January 2023, 17th January 2023 and 18th January 2023**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.


T.A. Test Coordinator
(Venkatesh and Deeksha M)


HOD CSE

H.O.D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOOBBIDRI - 574 225

Ref:/AIET/CSE/ACA/IA/2022-23/10

Date- 09/01/2023

CIRCULAR

Second Internal Assessment Test for THIRD SEM CSE students will be conducted on 16th January 2023, 17th January 2023 and 18th January 2023. All the Faculty members handling the classes for THIRD SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs. DEEKSHA M) on or before 11th January 2023, Wednesday. They also informed to submit the Question Paper in the prescribed format for the Second Internal Assessment Test for THIRD SEM CSE to the IA Test Coordinator on or before 12th January 2023 (Thursday) by 11:00 AM. Question Paper scrutiny meeting will be conducted on 12th January 2023 (Thursday) @ 12:45 PM. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before 13th January 2023 (Friday) 11:00 AM. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.



I.A. Test Coordinator

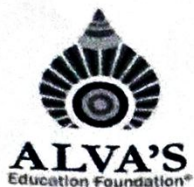


HOD CSE

H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

	Name of the Faculty Members	Signature
1.	Dr. Manjunath Kotari	—
2.	Dr. Mohideen Badhusa S	<i>[Signature]</i>
3.	Dr. Arun Anoop M	<i>[Signature]</i>
4.	Dr. Madhusudhan S	<i>[Signature]</i>
5.	Mr. Venkatesh	<i>[Signature]</i>
6.	Mr. Vasudev Shahapur S.	<i>[Signature]</i>
7.	Mrs. Vidya	<i>[Signature]</i>
8.	Mrs. Deeksha M	
9.	Mr. Rizawan N Shaikh	<i>[Signature]</i>
10.	Mrs. Deepika Kamath	<i>[Signature]</i>
11.	Mrs. Anupama K	<i>[Signature]</i>
12.	Mrs. Reena Lobo	<i>[Signature]</i>
13.	Mrs. Babitha Poojary	<i>[Signature]</i>
14.	Mr. Nivin K S	<i>[Signature]</i>
15.	Mr. Prashanth Kumar	<i>[Signature]</i>
16.	Mr. Abhijith L Kotian	<i>[Signature]</i>
17.	Ms. Vaishnavi V Kulkarni	<i>[Signature]</i>
18.	Mrs. Radhika (Maths)	<i>[Signature]</i>
19.	Mrs. Kavitha B (Maths)	<i>[Signature]</i>
20.	Mrs. Nisha Kumari (Maths)	<i>[Signature]</i>



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
Accredited by NBA, New Delhi (2019 -2025)

Ref:/AIET/CSE/ACA/IQAC/2022-23/06





Date- 16/01/2023


Internal Quality Assessment Cell (IQAC) Meeting

The departmental IQAC members are informed to attend the meeting on **19th January 2023 (Thursday) @ 12:45 PM** to discuss about the plan of action for III SEM Second IA Test for the academic year 2022-23 ODD semester.

Agenda:

- Scrutiny of III SEM Internal Assessment Test Question papers & Scheme of Evaluation.
- Scrutiny of V SEM Internal Assessment Test Question papers & Scheme of Evaluation.

1. Dr. Manjunath Kotari  - Chairman
2. Prof. Venkatesh  - Member Coordinator
3. Dr. Mohideen Badhusa S  - Member
4. Dr. Arun Anoop M  - Member


IQAC Chairman (HOD CSE)

H.O.D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Accredited by NBA, New Delhi (2019 -2025)

Ref:/AIET/CSE/ACA/IA/2022-23/09

Date- 16/01/2023

CIRCULAR

It is hereby informed to all the students that **SECOND INTERNAL ASSESSMENT TEST FOR THIRD SEMESTER and THIRD INTERNAL ASSESSMENT FOR V SEMESTER** will be conducted on **23rd January 2023, 24th January 2023 and 25th January 2023**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.

I.A. Test Coordinator
(Venkatesh and Deeksha M)

H. O. D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
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Ref:/AIET/CSE/ACA/IA/2022-23/09

Date- 16/01/2023

CIRCULAR

It is hereby informed to all the students that **SECOND INTERNAL ASSESSMENT TEST FOR THIRD SEMESTER** and **THIRD INTERNAL ASSESSMENT FOR V SEMESTER** will be conducted on **23rd January 2023, 24th January 2023 and 25th January 2023**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

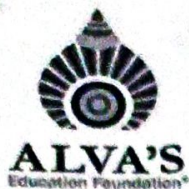
- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
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- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.

I.A. Test Coordinator
(Venkatesh and Deeksha M)

H.O.D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

To,
Prof. Venkatesh



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Accredited by NBA, New Delhi (2019 -2025)


Ref:/AIET/CSE/ACA/IA/2022-23/10

Date- 16/01/2023

CIRCULAR

Second Internal Assessment Test for THIRD SEM CSE Students and Third Internal Assessment Test for FIFTH SEM CSE Students will be conducted on **23rd January 2023, 24th January 2023 and 25th January 2023**. All the Faculty members handling the classes for THIRD SEM CSE and FIFTH SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs. DEEKSHA M) on or before **18th January 2023, Wednesday**. They also informed to submit the Question Paper in the prescribed format to the IA Test Coordinator on or before **19th January 2023 (Thursday) by 11:00 AM**. Question Paper scrutiny meeting will be conducting on **19th January 2023 (Thursday) @ 12:45 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **20th January 2023 (Friday) 11:00 AM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.


I.A. Test Coordinator


HOD CSE
H. O. D.
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING
Accredited by NBA, New Delhi (2019 -2025)

	Name of the Faculty Members	Signature	
1.	Dr. Manjunath Kotari		
2.	Dr. Mohideen Badhusha S		
3.	Dr. Arun Anoop M		
4.	Dr. Madhusushan S		
5.	Mr. Venkatesh		
6.	Mr. Vasudev Shahapur S.		
7.	Mrs. Vidya		
8.	Mrs. Deeksha M		
9.	Mr. Rizawan N Shaikh		
10.	Mrs. Deepika Kamath		
11.	Mrs. Anupama K		
12.	Mrs. Reena Lobo		
13.	Mrs. Babitha Poojary		
14.	Mr. Nivin K S		
15.	Mr. Prashanth Kumar		
16.	Mr. Abhijith L Kotian		
17.	Ms. Vaishnavi V Kulkarni		
18.	Mrs. Radhika (Maths)		
19.	Mrs. Kavitha B (Maths)		
20.	Mrs. Nisha Kumari (Maths)		
21.	Mr. Johnson Fernandes (MBA)		
22.	Mr. Sharathchandra Prabhu (MECH)		



Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Accredited by NBA, New Delhi (2019 -2025)

Academic Year 2022-23 (Odd Semester)

2nd / 3rd Internal Assessment Test for III / V SEM

Faculty Time Table for Room Invigilation

Name of the Invigilator	23/01/2023		24/01/2023		25/01/2023		Signature
	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	09.30 To 11.00	03.00 To 04.30	
Dr. Manjunath Kotari	■	■	■	■	■	■	
Dr. Mohideen Badhusha S		✓		✓		✓	<i>[Signature]</i>
Dr. Arun Anoop M	✓	✓		✓	✓	✓	
Dr. Madhusudhan S	✓		✓		✓	✓	<i>[Signature]</i>
Mr. Venkatesh	▲	▲	▲	▲	▲	▲	
Mrs. Vidya		✓		✓		✓	<i>[Signature]</i>
Mrs. Deeksha M	▲	▲	▲	▲	▲	▲	
Mrs. Deepika Kamath	✓		✓		✓		
Mrs. Anupama K		✓	✓			✓	<i>[Signature]</i>
Mr. Nivin K S			✓	✓	✓	✓	
Mrs. Reena Lobo	✓	✓		✓			<i>[Signature]</i>
Mrs. Babitha Poojary		✓	✓		✓		
Mr. Prashanth Kumar	✓		✓	✓			
Mr. Abhijith L Kotian	✓			✓	✓		<i>[Signature]</i>
Ms. Arpitha		✓			✓	✓	<i>[Signature]</i>
Ms. Visaka	✓		✓			✓	<i>[Signature]</i>

Note:

1. IA Test Duty Reporting Time for Morning Session: 09.10 AM
2. IA Test Duty Reporting Time for Afternoon Session: 02.30 PM
3. IA Test Duty Reporting Venue: Mrs. Deeksha Cabin, Ground Floor

I.A. Test Coordinator
(DEEKSHA M and VENKATESH)

HOD CSE

Date : 25/Feb/2023

CIRCULAR

It is hereby brought to the notice of all the teaching staff and students of 3rd semester of all departments that the Internal Assessment Test – 3 is scheduled from 16/Mar/2023 to 18/Mar/2023. In this regard all the Heads of the Department are informed to submit the IA Test Time table to the undersigned on or before 3/Mar/2023.


PRINCIPAL
PRINCIPAL
Alva's Institute of Engg. & Technology,
Mijar. MOODBIDRI - 574 225, D.K

Copy To:

1. Principal Table

2. All HoDs, AE / AIML / CSE / CSD / ISE / ECE / CV / ME / BS & H




Ref:/AIET/CSE/ACA/IA/2022-23/22

Date- 27/02/2023

CIRCULAR

Third Internal Assessment Test for THIRD SEM CSE students will be conducted on **16th March 2023, 17th March 2023 and 18th March 2023**. All the Faculty members handling the classes for THIRD SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs. DEEKSHA M) on or before **10th March 2023, Friday**. They also informed to submit the Question Paper in the prescribed format for the Third Internal Assessment Test to the IA Test Coordinator on or before **13th March 2023 (Monday) by 11:00 AM**. Question Paper scrutiny meeting will be conducting on **13th March 2023 (Monday) @ 12:45 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **13th March 2023 (Monday) 04:00 PM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.


I.A. Test Coordinator


HOD CSE
H. O. D.
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

	Name of the Faculty Members	Signature
1.	Mrs. Vidya	
2.	Mrs. Deeksha M	
3.	Mrs. Deepika Kamath	
4.	Mrs. Babitha Poojary	
5.	Mr. Nivin K S	
6.	Mr. Prashanth Kumar	
7.	Mr. Abhijith L Kotian	
8.	Mrs. Nisha Kumari (Maths Dept)	
9.	Mrs. Kavitha B (Maths Dept)	
10.	Mrs. Radhika (Maths Dept)	




Ref:/AIET/CSE/ACA/IA/2022-23/22


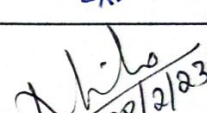

Date- 27/02/2023

CIRCULAR

Third Internal Assessment Test for THIRD SEM CSE students will be conducted on **16th March 2023, 17th March 2023 and 18th March 2023**. All the Faculty members handling the classes for THIRD SEM CSE, are hereby informed to submit the blue books arranged in ascending order to the IA Coordinator (Mr. VENKATESH or Mrs. DEEKSHA M) on or before **10th March 2023, Friday**. They also informed to submit the Question Paper in the prescribed format for the Third Internal Assessment Test to the IA Test Coordinator on or before **13th March 2023 (Monday) by 11:00 AM**. Question Paper scrutiny meeting will be conducting on **13th March 2023 (Monday) @ 12:45 PM**. After scrutiny of question paper, submit the corrected copy (both IQAC copy and Student copy) on or before **13th March 2023 (Monday) 04:00 PM**. No need to submit the Xerox copies. Number of Xerox copies will be taken by IA Test committee.


I.A. Test Coordinator


HOD CSE
H. O. D.
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

	Name of the Faculty Members	Signature
1.	Mrs. Vidya	
2.	Mrs. Deeksha M	
3.	Mrs. Deepika Kamath	
4.	Mrs. Babitha Poojary	
5.	Mr. Nivin K S	
6.	Mr. Prashanth Kumar	 28/2/23
7.	Mr. Abhijith L Kotian	
8.	Mrs. Nisha Kumari (Maths Dept)	 28/2/23
9.	Mrs. Kavitha B (Maths Dept)	
10.	Mrs. Radhika (Maths Dept)	

Date- 27/02/2023

Ref:/AIET/CSE/ACA/IA/2022-23/21

CIRCULAR

It is hereby informed to all the students that **THIRD INTERNAL ASSESSMENT TEST FOR THIRD SEMESTER** will be conducted on **16th March 2023, 17th March 2023 and 18th March 2023**. The detailed time table is displayed on the notice board.

Rules and Regulations for IA Test:

- Students with 85% of attendances are allowed for the IA Test
- Students those who have completed their Assignments are allowed for the IA Test.
- All should Carry your ID card compulsorily.
- Exchange of any material inside the IA Hall is not allowed.
- Present inside the examination hall at 9.15 A.M. in the forenoon session and 2.45 P.M. in the afternoon session.
- Allowed to leave the examination hall only after 10.50 A.M. in the forenoon session and 4.20 P.M. in the afternoon session.
- Keep all the books and study materials outside of the examination hall.
- Don't bring extra blue books and any kind of sheets inside the examination hall.




I.A. Test Coordinator
(Venkatesh and Deeksha M)



HOD CSE
H.O.D.

Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

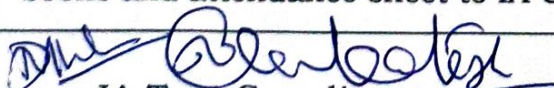
101 III CSE A. 

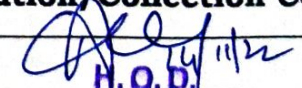
102 III CSE B. 

104 III CSE C. 

Responsibilities of IA Test Room Invigilators

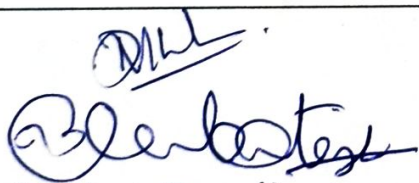
1. **Dress Code:** All the Invigilators must wear Official Dress during the Invigilation Time.
2. All the Invigilators must come to Blue Book / Question Paper **Distribution/Collection Center** 10 minutes before the IA Test begins.
3. Collect the student's attendance sheet, Blue Books and Question Papers and verify the Blue Books count and Question Papers count with the issuing/returning sheet provided by the IA Coordinator. If the count matches, sign the issuing/returning sheet. Take these to allotted IA Hall.
4. Inside the IA Hall, Confirm the students are sitting as per the seating arrangement chart provided by the IA Test Coordinator. (There are four columns in each IA Hall. The Column which is near to the entrance door is the first column).
5. Confirm that all the students are entered into the IA Hall Ten Minutes before the commencement of the IA Test. **Do not Allow the Late commers into the IA Hall without the permission of IA Test Coordinator or HOD CSE.**
6. Inform the students to check their pockets, Desk and benches, or anywhere nearby for any written or printed materials except the ID Card or any electronic gadgets except calculator. If they have it, inform them to keep it in outside the IA Hall.
7. Distribute the Question Paper by-hand to the student. **Do not pass the question papers.**
8. Verify the cover page of the bluebooks whether the students entered the date and signed in the space provided. After confirmation, put your sign their blue book in the place provided with date
9. **Invigilators have to check student's bluebooks whether they filled Vision, Mission, PSO, PEO and COs. If any student did not fill any of the above information, let the students fill the information (may be outside or inside the IA Hall).**
10. **All the bluebooks should be checked thoroughly by Invigilator regarding chits, written in pencil, written in marked pages etc**
11. **Do not allow any students into the IA Hall without the ID Card and all the boys students must do the tuck-in their shirts.**
12. **Don't allow any students till end of the last 10 minutes**
13. At the end of the IA Test, Bluebooks should be arranged in the ascending order as per the USN and verify the number of blue books with the number of students signed in the attendance sheet provided to you. If the count matches, then return all the blue books and attendance sheet to IA Coordinator in the **Distribution/Collection Center**.



IA Test Coordinator


H.O.D.
HOD CSE
Dept. Of Computer Science & Engineering
Alva's Institute of Engg. & Technology
Mijar, MOODBIDRI - 574 225

Responsibilities of Subject Teachers for IA Tests

1. Subject Teachers are informed to evaluate IA Test Papers within the 3 days of the I.A Test completion. Enter all the Bitwise Marks in the respective fields provided in the Blue Book and SAW-ERP.
2. Subject Teachers should arrange the Blue Books in ascending order as per the USN while submitting to IA Coordinator for Next IA Test within the specified time.
3. Subject Teachers need to provide COs of their subject to the students in advance so that they can write COs in the Blue Book before the First IA Test
4. Subject Teachers must prepare the question Paper in your subjects for every IA Test in prescribed Format and submit that question paper to IA Coordinator within the dead line specified by the IA Coordinator. After Scrutiny by Module Coordinator, the Subject Teacher should submit the scrutinized question Paper to IA Coordinator along with the rough copy of scrutinized paper.
5. **Subject teacher should provide the IA QP to IA Coordinator within the specified period. It will be Xeroxed by IA Coordinator and distributed to exam hall. Otherwise, subject teachers only need to Xerox and distribute the papers to exam hall.**
6. After the IA Test, IA Coordinator will send the Bluebooks to the Subject Teacher with the help of department attenders along with the **issue/return sheet**. Subject Teachers must verify the count of the blue books with the issue/return sheet. If it is same, then sign the **issue/return sheet**. Otherwise, you may contact IA Coordinator immediately.


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