



# Alva's Institute of Engineering & Technology

Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

Phone: 08258-262725, Fax: 08258-262726

## MINUTES OF MEETING

Ref No. Che/2022-23/Odd/MOM/02

Date: 28-11-2022

Meeting held on 28-11-2022









Venue- Chemistry lab

Time: 3:00 pm

Minutes of meeting held on 28-11-2022

- The new syllabus framed by VTU as per NEP for the academic year 2022-23 was discussed.
- The Applied Chemistry course has been made as the integrated course along with the lab according to new syllabus and it has been made stream specific.
- The section allotment for 2022-23 odd semester was done with respect to different streams.
- It was instructed to faculty members to prepare for the notes with respect to different streams and to write the course outcomes accordingly.
- The discussion was done regarding Agamana 2023(Student Induction Program) to be conducted for first year students. The roles & responsibilities of the faculty members were listed out.
- The meeting was concluded.

Members present in the meeting

9. Dr. Basavaraju B 
10. Mr. Rajkumar Bhat D 
11. Dr. Ravi Kumar C 
12. Dr. Damodara N 
13. Dr. Sakshi S Kamath 
14. Mr. Akhilesh Bairy K 
15. Ms. Disha Shetty 
16. Ms. Akshatha 



HoD Chemistry  
H. O. D.

Dept. Of Chemistry  
Alva's Institute of Engg. & Technology  
Mijar, MOODSIDRI - 574 225



Alva's Education Foundation (R), Moodbidri

## ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

Shobhavana Campus, MIJAR-574225, Moodbidri, D.K., Karnataka

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### MINUTES OF MEETING

Ref No. Che/2022-23/Even/MOM/01

Date: 16-5-2023

Meeting held on 16-5-2023





Venue- HOD cabin

Time: 10:00 AM

Minutes of meeting held on 16-05-2023

- The meeting was started by HoD welcoming all the faculty members.
- The second semester to commence from 25<sup>th</sup> May and sections were allotted for the same.
- F & K section-Dr. Sakshi S kamath, G & I (ME)-Dr. Damodara, H- Dr. Basavaraju and J & I(CV) by Dr. ravi Kumar.
- The labs were further allotted to Ms. Nandini as well as Mrs. Chithra also.
- The timetable co-ordinator was instructed to take care of the faculty allotment during framing of timetable avoiding overlaps of classes.
- It was instructed to finalize the course file/attendance register and all the documents related to 1<sup>st</sup> semester and to hand over the same to the department without any further delay.
- The meeting was concluded.

Members present in the meeting

- Dr. Basavaraju B 
- Dr. Ravi Kumar C 
- Dr. Damodara N 
- Dr. Sakshi S Kamath 
- Ms. Nandini
- Mrs. Chithra K



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