



WELCOME TO VELANKANI SOFTWARE PVT LTD

22nd February 2023

Ms. Ashlyn Josna Dcosta,
Ajar Majal House, Door no 10-52
Mennabettu Village, Dakshina Kannada-574150

Dear Ashlyn,

Welcome to VELANKANI Software Pvt Ltd (VSPL)! Congratulations on joining us as a **Software Engineer Trainee**.

For us at VSPL, success is the outcome of choice and expectations, more than a matter of circumstance and we are delighted that you have chosen us.

We have an introductory session on your day of joining, which will provide you with a brief overview of VSPL, its Policies and Practices. This would come in handy to help you settle in at work.

The induction session would begin at 10:00 a.m. at

VELANKANI Software Pvt Ltd,
43, Electronic City, Phase-I,
Hosur Road, Bengaluru -560 100

In the next few days, you will meet your colleagues and managers. Feel free to let them know what you need to accomplish in your new responsibilities.

We are confident that you will add value through your role & strengthen VSPL's values by living the VSPL way of life every day. Looking forward to a long-term relationship & wish you success at VSPL.

Sincerely,

For and on behalf of Velankani Software Pvt Ltd

Jayasheela K G
Manager -HR

(We would like to emphasize that the offer of appointment is subject to completion of your background checks. You are requested to join on or before the date of joining mentioned. Kindly carry along the appointment letter to the venue for Induction program on your day of joining.)
In case you need any clarifications regarding your job, salary, or any policy, please contact hrd@vcti.io

H.O.D.
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