



To

Indraja R  
4th main KHM Block  
Ganga nagar, Bangalore North  
R T nagar  
Karnataka-560032

Dear Indraja R,

We are pleased to offer you employment in our organization as Software Development Intern -Technology for a fixed period of employment, on the following terms and conditions:

**FIXED TERM CONTRACT OF EMPLOYMENT**

1. Your contract of employment shall be valid for a period from 03 October 2022 to 02 October 2023 notwithstanding this, in the event of the project / work for which you are being employed comes to an end before the aforementioned period, this contract shall be co-terminus with the aforementioned project / work. At the end of the above referred period, the contract will stand terminated automatically without any notice or communication to you, unless they are explicitly extended by us by a letter in writing.
2. Notwithstanding anything above, depending upon the aforementioned project / work, the company reserves its right to extend your temporary appointment for such period or periods as may be necessary depending upon the exigencies relatable to the work for which you are hereby engaged. In that event, the company shall in writing extend your temporary assignment on the terms as may be indicated in such letter and in the event of your acceptance of such extension of the assignment you shall be governed by such terms and conditions as may be indicated therein.
3. Your CTC per annum will be Rs. 279936/-.
4. You will be entitled to an employer's contribution of Provident Fund to the extent of 12%.
5. You will be governed by the administrative rules of the company.
6. You will be entitled to all other statutory benefits wherever applicable during the fixed period of contract.
7. This Contract shall be terminable by either party giving 45 days' notice in writing or salary in lieu of notice, to the other.

We are consciously endeavoring to build an atmosphere of trust, openness, responsiveness, autonomy and growth among all members of Ontrack family. As a new entrant, we would like you to whole - heartedly contribute in this process.

As a token of your acceptance of the above terms and conditions, you are requested to sign the duplicate copy of this letter and return to us.

For Ontrack HR Services Pvt Ltd.

Authorized Signatory



I hereby accept the above mentioned terms and conditions

Signature

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