



October 14, 2022

Dear Gayathri Shetty,

We are delighted to make an offer of employment as *IT Trainee* at SYX Services Private Limited. We expect your employment to commence on or about **Tuesday, 1<sup>st</sup> August 2023**. Our office address is Registered Office: OPUS PARK, 6th Floor, Plot No F-21, MIDC Central Road, Opp. Seepz Gate no 1, Andheri-East, Mumbai-400093

Your annual compensation is as follows (less all applicable withholdings and deductions):  
Base Salary: 6,00,000 Rupees per year outlined as follows:

Basic @ 40% of Base

House Rent Allowance @ 20% of Base

Special Allowance @ 40% of Base (includes medical, LTA, conveyance and PF)

The first 6 months of your employment are considered as training period that gives you and the Company a chance to get to know each other. During this time, your performance will be evaluated to assess your potential for continued employment.


You are also eligible to receive an annual bonus based on the attainment of Company and individual objectives.

The terms and conditions of your employment would be governed by standard corporate policies framed by the Company from time to time. Upon your acceptance of this offer and prior to your start date, you will be provided with Company policies relating to, among other things, corporate ethics, confidentiality, non-solicitation, protection of intellectual property rights, and harassment.

Our benefits package includes Group Medclaim and Group Personal Accident insurance and is paid for 100% by the Company.

**In addition to the above, this offer of employment may be subject to the successful completion of a background investigation, which includes a reference and criminal check. This background check may be carried out by a third-party service provider and therefore, any information that we may need from you would be shared with such third-party service provider and you confirm that you do not have any objection to the same.**

Registered Office: OPUS Park, 6<sup>th</sup> Floor, F21, MIDC Central Road, Opp Seepz Gate no 1, Andheri-East, Mumbai-400093  
Tel: 91-22-66978500  
Corporate Identity Number: U72900MH2011FTC218269

  
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